

Department of Education					
Fee description	R.C.	O.A.C.	Fee (\$)	Authority to raise	Recurring
Notice of rulemaking		3301-1-01	Cost	No	As needed
Notice of State Board of Education meeting		3301-4-01	Reasonable fee	Yes, by statute	As needed
Reinstatement of license suspended for child support default	3123.48	5101:12-55-25	\$0.00-\$50.00	No	As needed
License to operate preschool or school child program	3301.58(B)	3301-32-11, 3301-37-02	No fees charged	Yes, by statute	Biennially
1-year temporary teaching license	3319.51(A)	3301-23	\$40.00	Yes, by statute	Annually
1-year substitute teaching license	3319.51(A)	3301-23-44	\$25.00	Yes, by statute	Annually
5-year substitute teaching license	3319.51(A)	3301-23-44	\$125.00	Yes, by statute	Quinquennially
2-year provisional educator license	3319.51(A)	3301-24	\$80.00	Yes, by statute	Biennially
5-year professional educator license	3319.51(A)	3301-24	\$200.00	Yes, by statute	Quinquennially
1-year out-of-state educator license	3319.51(A)	3301-24	\$40.00	Yes, by statute	Nonrenewable
2-year out-of-state provisional educator license \$80; evaluation fee \$50	3319.51(A)	3301-24	\$130.00	Yes, by statute	Biennially
5-year out-of-state professional educator license \$200; evaluation fee \$50	3319.51(A)	3301-24	\$250.00	Yes, by statute	Quinquennially
Each additional 2-year and 5-year provisional and 5-year substitute certificate/license – same effective year	3319.51(A)	3301-24	\$20.00	Yes, by statute	As needed
1-year adult education teaching permit	3319.51(A)	3301-24	\$25.00	Yes, by statute	Annually
4-year adult education teaching permit	3319.51(A)	3301-24	\$100.00	Yes, by statute	Quadrennially
1-year educational aide permit	3319.51(A)	3301-24	\$25.00	Yes, by statute	Annually
1-year student monitor permit	3319.51(A)	3301-25	\$25.00	Yes, by statute	Annually
4-year educational aide permit	3319.51(A)	3301-24	\$100.00	Yes, by statute	Quadrennially
Addition of "ESEA Qualified" designation to educational aide permit*	3319.51(A)	3301-24	\$20.00	Yes, by statute	As needed
Correction or duplicate of existing license	3319.51(A)	3301-24	\$20.00	Yes, by statute	As needed

*Contact LSC for more information about this fee.

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Adding a teaching field to existing license	3319.51(A)	3301-24	\$20.00	Yes, by statute	As needed
5-year school district treasurer license	3319.51(A)	3301-24	\$200.00	Yes, by statute	Quinquennially
5-year school district business manager license	3319.51(A)	3301-24	\$200.00	Yes, by statute	Quinquennially
Permanent nontax certificate (previously "certificate for teachers and administrators in chartered nonpublic schools")	3319.51(A)	3301-24	\$200.00	Yes, by statute	One time
Pupil activity supervisor permit	3319.51(A)	3301-27	\$45.00	Yes, by statute	Triennially
Alternative educator license	3319.51(A)	3301-24	\$80.00	Yes, by statute	Nonrenewable
Evaluation for eligibility for alternative educator license	3319.51(A)	3301-24	\$25.00	Yes, by statute	As needed
1-year interim teaching license	3319.51(A)	3301-24	\$40.00	Yes, by statute	Nonrenewable
12-hour teaching permit	3319.51(A)	3301-23-41	\$40.00	Yes, by statute	Annually
40-hour STEM school teaching permit	3319.51(A)	3301-23-41	\$40.00	Yes, by statute	Annually
Supplemental teaching license	3319.51(A)	3301-24	\$40.00	Yes, by statute	Annually
Evaluation to advance a supplemental license to a professional license	3319.51(A)	3301-24	\$25.00	Yes, by statute	As needed
Alternative principal license	3319.51(A)	3301-24	\$40.00	Yes, by statute	Annually
Alternative administrative specialist license	3319.51(A)	3301-24	\$80.00	Yes, by statute	Biennially
Alternative superintendent license	3319.51(A)	3301-24	\$80.00	Yes, by statute	Biennially
3-year visiting international teacher license	3319.51(A)	3301-24	\$120.00	Yes, by statute	Nonrenewable
Associate license	3319.51(A)	3301-24-05, 3301-24-08	\$100.00 for initial license, \$200.00 for each renewal	Yes, by statute	Quinquennially
Each additional 1-year substitute certificate/license – same effective year	3319.51(A)	3301-24	\$25.00	Yes, by statute	As needed
Pupil activity provider	3319.51(A)	3301-27	\$25.00	Yes, by statute	Triennially
Advance to senior or lead professional license	3319.51(A)	3301-24	\$200.00	Yes, by statute	Quinquennially

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Fee description	R.C.	O.A.C.	Fee (\$)	Authority to raise	Recurring
IPTI (Intensive Pedagogical Training Institute) license	3319.26	3301-24-21	\$200.00	Yes, by statute	Other
Public records request	149.43(B)(6)		\$0.05/page	Yes, by statute	As needed