

LSC Greenbook

Analysis of the Enacted Budget

Department of Administrative Services

(Including Employee Benefits Funds)

Tom Wert, Budget Analyst
Legislative Service Commission

August 2015

TABLE OF CONTENTS

OVERVIEW	1
Agency Overview.....	1
Appropriation Overview	1
Noteworthy Statutory and Uncodified Law Provisions in H.B. 64	2
Funding for Building Management and Operations	2
DiSalle Government Center Conveyance.....	3
State Procurement and Surplus Supplies	3
Authorization to Make Transfers for Late Payment for Service Subscriptions	4
Expansion of the State's Self-Insurance Program	4
ANALYSIS OF ENACTED BUDGET	5
Introduction	5
Employee Benefits Funds	7
Category 1: Information Technology	8
Ohio Business Gateway (100459).....	8
State IT Services (100456).....	9
IT Service Delivery (100607).....	9
Major IT Purchases (100617).....	9
IT Development (100661).....	9
OAKS Support Organization (100635) and OAKS Updates and Developments (100656)	10
IT Governance (100630).....	10
MARCS Administration (100605).....	11
Ohio Benefits Operations (100665)	11
Information Technology (100623).....	12
911 Program (100663)	12
Category 2: General Services	13
State Agency Support Services (130321).....	13
DAS Building Management (100631).....	14
Building Improvement (100659)	14
State Printing (100612).....	15
General Services Division – Operating (100644)	15
Consolidated IT Purchases (100640).....	15
Risk Management Reserve (100606).....	16
Fleet Management (100637).....	16
Investment Recovery (100602)	16
Minor Construction Project Management (100608)	17
Theater Equipment Maintenance (100662).....	17
Electronic Pollbooks (100668).....	17

Category 3: Administration, Human Resources, and Collective Bargaining	18
Agency Administration.....	18
DAS Administration (100616)	18
Human Resources and Collective Bargaining Services	18
Human Resources Division – Operating (100622)	18
Benefits Communication (100657)	19
Office of Collective Bargaining (100620).....	19
Professional Development (100610)	19
Employee Educational Development (100619).....	19
Category 4: State Support Services	21
Lean Ohio (100452)	21
Central Service Agency (100632)	21
Professionals Licensing System (100658).....	21
Category 5: Equal Opportunity	23
Equal Opportunity Services (100457).....	23
Equal Opportunity Division – Operating (100649)	23
Category 6: Debt Service Payments.....	24
Enterprise Data Center Solutions Lease Rental Payments (100413)	24
MARCS Lease Rental Payments (100414).....	24
OAKS Lease Rental Payments (100415).....	24
STARS Lease Rental Payments (100416).....	25
Administrative Buildings Lease Rental Bond Payments (100447).....	25
EMPLOYEE BENEFITS FUNDS (PAY)	26
Overview	26
Payroll Deductions (995673).....	26
Accrued Leave (995666)	26
Disability Fund (995667)	27
State Employee Health Benefit Fund (995668).....	27
Dependent Care Spending Account (995669)	27
Life Insurance Investment Fund (995670)	27
Parental Leave Benefit Fund (995671).....	27
Health Care Spending Account (995672).....	28

ATTACHMENT – DAS AND PAY:

Budget Spreadsheet By Line Item

Department of Administrative Services

- Appropriations of \$673.8 million in FY 2016 and \$660.1 million in FY 2017
- Approximately one-fourth of the appropriations are supported by the GRF
- Debt service on buildings and IT systems comprise approximately one-fifth of the appropriated amounts

OVERVIEW

Agency Overview

The Department of Administrative Services (DAS) is responsible for providing state agencies with services pertaining to information technology systems, personnel, the procurement of goods and services, real estate, collective bargaining, and equal opportunity. Nearly three-quarters of the agency's operating budget comes from fees that state agencies pay for these services. The remaining portion comes from the General Revenue Fund (GRF).

DAS consists of four primary divisions, as well as the Office of Collective Bargaining and the Office of Information Technology (OIT). The General Services Division provides services pertaining to procurement, real estate, printing, mail, fleet management, and records management. The Human Resources Division handles matters related to personnel administration, including benefits and payroll, for state agencies. The Equal Opportunity Division ensures that underrepresented populations are fairly considered in the economic and employment opportunities of the state. The Administrative Support Division provides general administrative, communication, and management services to DAS as a whole. The Office of Collective Bargaining provides for the central administration and negotiation of labor contracts for all state agencies that employ members of a bargaining unit. Finally, the Office of Information Technology oversees the state's information technology infrastructure. Overall, the DAS workforce consisted of 788 employees as of July 2015.

Appropriation Overview

The budget provides funding of \$673.8 million in FY 2016, a 14.6% increase compared to actual FY 2015 spending of approximately \$588.2 million. Funding for FY 2017 is \$660.1 million, just over 2.0% lower than FY 2016 appropriations. Table 1 shows these appropriations by fund group.

Fund Group	FY 2015*	FY 2016	% change, FY 2015-FY 2016	FY 2017	% change, FY 2016-FY 2017
General Revenue	\$159,741,952	\$164,066,811	2.7%	\$165,332,866	0.8%
Internal Service Activity	\$424,066,799	\$492,470,049	16.1%	\$490,231,822	-0.5%
Federal	\$1,535,264	\$1,237,909	-19.4%	\$1,237,909	0.0%
Dedicated Purpose	\$2,807,833	\$16,020,891	470.6%	\$3,270,891	-79.6%
TOTAL	\$588,151,849	\$673,795,660	14.6%	\$660,073,488	-2.0%

*FY 2015 figures represent actual expenditures.

Noteworthy Statutory and Uncodified Law Provisions in H.B. 64

Funding for Building Management and Operations

H.B. 64 includes language that modifies the methods used for funding the operations and maintenance of state buildings managed by DAS. Under the previous funding scheme, state agencies paid rent to DAS to cover operating costs and depreciation of the building and associated capital improvements. Rent billed to agencies was based on the portion of the buildings occupied by agency operations funded by non-GRF sources and paid under agency appropriations from non-GRF funds. These payments were collected by DAS and credited to the Building Management Fund (Fund 1320), the Building Operating Fund (Fund 5LA0), and the Building Improvement Fund (Fund 5KZ0) and used to pay various operating and maintenance expenses.

For the portions of buildings occupied by agency operations funded by the GRF, DAS paid the operating costs and depreciation on the agencies' behalf through GRF appropriation items. These included appropriation item 100448, Office Building Operating Payments and appropriation item 100449, DAS-Building Operating Payments. Rent expenses of veterans' groups, which are statutorily exempt from paying rent, and the operating costs of vacant space and space undergoing renovation were also paid from these GRF line items. This method was necessitated under requirements of the financial instruments that were used to fund buildings formerly managed by the Ohio Building Authority (OBA), which included (1) the James A. Rhodes State Office Tower, Columbus, (2) the Frank J. Lausche State Office Tower, Cleveland, (3) the Michael V. DiSalle Government Center, Toledo, (4) the Oliver R. Ocasek Government Center, Akron, and (5) the Vern Riffe Center for Government and the Arts, Columbus. Management of these buildings was transferred to DAS under H.B. 153, the main operating budget act for the FY 2012-FY 2013 biennium.

Because the obligations issued by OBA have been satisfied, a simpler funding scheme is possible. Under the bill, agencies are responsible for the rental expenses of all occupied space in DAS-managed buildings rather than for just the portion occupied by

operations funded from non-GRF sources. As a result, GRF appropriations to DAS have been reduced, while GRF appropriations to agencies occupying space in DAS-managed buildings have been increased to cover the additional rent they will be paying. This applies to all agencies in DAS buildings except elected officials, legislative agencies, and the General Assembly, all of which continue to be exempt from rental charges. DAS will continue to pay the building operating costs for these entities from GRF appropriation item 130321, State Agency Support Services. Rents received from all other agencies will be deposited to the credit of Fund 1320 and used to cover the remaining operating costs of these buildings. Additionally, depreciation charges collected as a portion of the rental rates paid by agencies will be deposited to the credit of the Building Improvement Fund (Fund 5KZ0) and used to perform maintenance activities in DAS-managed buildings.

DiSalle Government Center Conveyance

H.B. 64 authorizes the Governor to execute a deed conveying the Michael V. DiSalle Government Center, commonly known as One Government Center in Toledo, Lucas County, to the city of Toledo or another grantee. The bill requires the Director of Administrative Services to offer the real estate to the city, or to a grantee to be determined, through a real estate purchase agreement at a price acceptable to the Director. Under the bill, the grantee is required to pay all costs associated with the purchase, closing, and conveyance, including surveys, title evidence, title insurance, and transfer and recording fees. The bill requires proceeds of the transfer to be deposited to the credit of the GRF.

State Procurement and Surplus Supplies

H.B. 64 includes several changes to statutes governing the procurement of goods and services and the disposition of surplus supplies. Among the changes are an expansion of entities with which DAS may enter into cooperative purchasing agreements, allowance for the use of electronic notifications concerning the outcome of competitive selection processes, and elimination of an exemption for the Bureau of Workers' Compensation (BWC) from using DAS's centralized state printing services and requiring BWC to use DAS to enter into contracts for and supervision of construction projects on buildings under BWC's control. The bill also modifies emergency procurement procedures for DAS, the Emergency Management Agency, and any other state agencies participating in emergency response and recovery activities. Additionally, the bill modifies the process for, and the allowable methods of, the disposal of surplus property. Taken together, changes made by the bill may result in decreased procurement costs for state agencies. For additional details about these changes, please see the LSC Bill Analysis and Comparison Document for H.B. 64.

Authorization to Make Transfers for Late Payment for Service Subscriptions

Under current law, a state agency may certify to the Office of Budget and Management (OBM) the amount due for the provision of goods and services to another state agency for which payment was not received within 30 days after delivery or performance and for which an invoice has been submitted by the providing agency. If this occurs, OBM is authorized to transfer the amount that should have been paid from the appropriate fund of the agency receiving the goods or services to the providing agency. H.B. 64 includes service subscriptions among the purchased items for which this authority may be exercised. Under the bill, a service subscription is defined as an ongoing service provided to a state agency by another for which an estimated payment is made in advance and final payment due is calculated based on actual use, as is the case with various types of IT services. This appears to have the effect, for DAS, of being able to ensure a timely receipt of revenues which could prevent potential abrupt changes in service charges collected by DAS's Office of Information Technology (OIT) and deposited into one of three IT-related funds: (1) the Information Technology Fund (Fund 1330), (2) the Enterprise Purchases Fund (Fund 2290), and (3) the Major IT Purchases Fund (Fund 4N60).

Expansion of the State's Self-Insurance Program

H.B. 64 includes temporary law requiring DAS to conduct a study of the state's current liability insurance program to determine whether its statutory framework is protecting and maintaining the financial integrity of the state's assets when compared to similar programs in other states. As part of the study, the bill requires DAS to (1) examine the possibility of expanding the state's self-insurance program to include nonvehicle tort liability claims, including those for which private insurance is either unavailable or cost prohibitive, (2) identify which types of claims should be covered by a self-insured tort liability program, (3) include an actuarial analysis of the Risk Management Reserve Fund (Fund 1300) to determine how much would be needed in reserve should any additional tort liability claims be investigated, settled, and paid through the fund, and (4) include an analysis of estimated premium allocations that would be paid by state agencies. Based on the outcome of the study, DAS would then recommend statutory changes to allow the Office of Risk Management to settle nonvehicle tort liability claims. Appropriations in the budget from Fund 1300 during the FY 2016-FY 2017 biennium assume that DAS will proceed with expansion of the state's self-insurance program. Appropriations to support the self-insurance program are made from Fund 1300 appropriation item 100606, Risk Management Reserve.

ANALYSIS OF ENACTED BUDGET

Introduction

This section provides an analysis of the funding for each appropriation item in DAS's budget. In this analysis, DAS's line items are grouped into six major categories. For each category, a table is provided listing the recommended appropriation in each fiscal year of the biennium. Following the table, a narrative describes how the appropriation is used. The six categories used in this analysis are as follows:

1. Information Technology;
2. General Services;
3. Administration, Human Resources, and Collective Bargaining;
4. State Support Services;
5. Equal Opportunity; and
6. Debt Service Payments.

To aid the reader in finding each item in the analysis, the following table shows the category in which each appropriation has been placed, listing the line items in order within their respective fund groups and funds. This is the same order the line items appear in the budget bill.

Also included is a separate section that provides an analysis of the eight state funds responsible for paying various state employee benefits. These are referred to as the Employee Benefits Funds (PAY).

Categorization of DAS Appropriation Line Items for Analysis of H.B. 64			
Fund	ALI and Name		Category
General Revenue Fund Group			
GRF	100413	Enterprise Data Center Solutions Lease Rental Payments	6: Debt Service Payments
GRF	100414	MARCS Lease Rental Payments	6: Debt Service Payments
GRF	100415	OAKS Lease Rental Payments	6: Debt Service Payments
GRF	100416	STARS Lease Rental Payments	6: Debt Service Payments
GRF	100447	Administrative Building Lease Rental Bond Payments	6: Debt Service Payments
GRF	100452	Lean Ohio	4: State Support Services
GRF	100456	State IT Services	1: Information Technology
GRF	100457	Equal Opportunity Services	5: Equal Opportunity
GRF	100459	Ohio Business Gateway	1: Information Technology
GRF	130321	State Agency Support Services	2: General Services

Categorization of DAS Appropriation Line Items for Analysis of H.B. 64			
Fund	ALI and Name		Category
Internal Service Activity Fund Group			
1120	100616	DAS Administration	3: Administration, Human Resources, and Collective Bargaining
1150	100632	Central Service Agency	4: State Support Services
1170	100644	General Services Division – Operating	2: General Services
1220	100637	Fleet Management	2: General Services
1250	100622	Human Resources Division – Operating	3: Administration, Human Resources, and Collective Bargaining
1250	100657	Benefits Communication	3: Administration, Human Resources, and Collective Bargaining
1280	100620	Office of Collective Bargaining	3: Administration, Human Resources, and Collective Bargaining
1300	100606	Risk Management Reserve	2: General Services
1320	100631	DAS Building Management	2: General Services
1330	100607	IT Services Delivery	1: Information Technology
1880	100649	Equal Opportunity Division – Operating	5: Equal Opportunity
2100	100612	State Printing	2: General Services
2290	100630	IT Governance	1: Information Technology
2290	100640	Consolidated IT Purchases	2: General Services
4270	100602	Investment Recovery	2: General Services
4N60	100617	Major IT Purchases	1: Information Technology
5C20	100605	MARCS Administration	1: Information Technology
5C30	100608	Minor Construction Project Management	2: General Services
5EB0	100635	OAKS Support Organization	1: Information Technology
5EB0	100656	OAKS Updates and Developments	1: Information Technology
5JQ0	100658	Professionals Licensing System	4: State Support Services
5KZ0	100659	Building Improvement	2: General Services
5LJ0	100661	IT Development	1: Information Technology
5PC0	100665	Ohio Benefits Operations	1: Information Technology
Federal Fund Group			
3AJ0	100623	Information Technology	1: Information Technology
Dedicated Purpose Fund Group			
5L70	100610	Professional Development	3: Administration, Human Resources, and Collective Bargaining
5MV0	100662	Theatre Equipment Maintenance	2: General Services
5NM0	100663	911 Program	1: Information Technology
5RT0	100668	Electronic Pollbooks	2: General Services
5V60	100619	Employee Educational Development	3: Administration, Human Resources, and Collective Bargaining

Employee Benefits Funds

Also included in this Greenbook analysis is a separate section that provides an analysis of the eight state funds responsible for paying various state employee benefits. These are referred to as the Employee Benefits Funds (PAY). The one exception is the Payroll Deductions Fund (Fund 1240), however, which is not strictly speaking a benefit fund. Rather, it is used as a holding account to distribute amounts withheld from employee paychecks to the appropriate entity. While overseen by DAS, funding for these benefit programs are appropriated separately under the budget.

Employee Benefits Funds Administered by DAS			
Fund	ALI and Name		Category
Fiduciary Fund Group			
1240	995673	Payroll Deductions	Employee Benefits Funds
8060	995666	Accrued Leave Fund	Employee Benefits Funds
8070	995667	Disability Fund	Employee Benefits Funds
8080	995668	State Employee Health Benefit Fund	Employee Benefits Funds
8090	995669	Dependent Care Spending Account	Employee Benefits Funds
8100	995670	Life Insurance Investment Fund	Employee Benefits Funds
8110	995671	Parental Leave Benefit Fund	Employee Benefits Funds
8130	995672	Health Care Spending Account	Employee Benefits Funds

Category 1: Information Technology

Line items in the Information Technology category fund DAS's oversight of the state's information technology infrastructure and policies. This includes a support structure for managing technology acquisition, policy, planning, and project management that is used by the state's agencies, boards, and commissions. The vast majority of this funding is supported by user charges, although there is a small GRF component and some federal grant funding.

Appropriations for Information Technology				
Fund	ALI and Name		FY 2016	FY 2017
General Revenue Fund				
GRF	100456	State IT Services	\$1,772,416	\$1,772,416
GRF	100459	Ohio Business Gateway	\$4,049,094	\$4,049,094
General Revenue Fund Subtotal			\$5,821,510	\$5,821,510
Internal Service Activity Fund Group				
1330	100607	IT Services Delivery	\$121,336,868	\$121,336,868
2290	100630	IT Governance	\$28,212,195	\$29,134,695
4N60	100617	Major IT Purchases	\$56,888,635	\$56,888,635
5C20	100605	MARCS Administration	\$14,940,712	\$14,953,307
5EB0	100635	OAKS Support Organization	\$19,813,077	\$19,813,077
5EB0	100656	OAKS Updates and Developments	\$10,400,000	\$6,300,000
5LJ0	100661	IT Development	\$13,200,000	\$13,200,000
5PC0	100665	Ohio Benefits Operations	\$80,475,949	\$80,475,949
Internal Service Activity Fund Group Subtotal			\$345,267,436	\$342,102,531
Federal Fund Group				
3AJ0	100623	Information Technology	\$1,237,909	\$1,237,909
Federal Fund Group Subtotal			\$1,237,909	\$1,237,909
Dedicated Purpose Fund Group				
5MNO	100663	911 Program	\$290,000	\$290,000
Dedicated Purpose Fund Group Subtotal			\$290,000	\$290,000
Total Funding: Information Technology			\$352,616,855	\$349,451,950

Ohio Business Gateway (100459)

The budget provides just over \$4.0 million in both FY 2016 and FY 2017 for this line item, which provides about two-thirds of the funding for DAS's Digital Government Program. The Digital Government Program supports the coordination of online services across all state agencies to facilitate effective and consistent online service offerings and development of enterprise strategies for online services available to the public. For more

information about these services please see the LSC Redbook for the Department of Administrative Services.

State IT Services (100456)

The appropriation for this line item is \$1.77 million in both FY 2016 and FY 2017, an 18.4% decrease compared to FY 2015 actual spending of \$2.17 million in this area. The line item funds personnel and miscellaneous costs associated with the security of the state's internal network infrastructure, state employee access to the Internet, and the public website applications.

IT Service Delivery (100607)

The budgeted amount for this line item is \$121.3 million in each fiscal year, the largest appropriation in this category of spending, making up approximately 34.4% of total information technology appropriations. The funding is supported by billings charged to state agencies for services provided. This line item provides substantial funding for many of the state's IT-related functions, including the state's telephone and data networks, as well as maintenance of various other mainframe and open platform operating systems.

Major IT Purchases (100617)

Funding for appropriation item 100617, Major IT Purchases, is \$56.9 million in both FY 2016 and FY 2017. During the FY 2014-FY 2015 biennium, this line item was predominantly used to support the Office of Health Transformation (OHT) project to develop and implement the Integrated Eligibility System (used by agencies at both the state and county levels) for Medicaid and other federal entitlement programs. During the FY 2016-FY 2017 biennium, this system will transition from the development stage to the operational stage.

IT Development (100661)

Funding for appropriation item 100661, IT Development, is \$13.2 million in each year of the FY 2016-FY 2017 biennium. This line item funds the OIT Enterprise Information Technology Program. More specifically, funding for this item supports OIT's IT optimization strategy to reduce overall state IT costs by reducing IT infrastructure complexity, email consolidation, storage virtualization, mainframe consolidation, server virtualization, and network services consolidation. Funding for this line item is provided by charges assessed to state agencies based on the agencies' IT spending from the most recently closed fiscal year. These assessments are collected on a quarterly basis.

OAKS Support Organization (100635) and OAKS Updates and Developments (100656)

Together, these two line items support the OAKS IT Application Support Program. The appropriation for line item 100635, OAKS Support Organization, is \$19.8 million in both FY 2016 and FY 2017, 14.1% less than FY 2015 expenditures of \$23.1 million. This appropriation item provides for the application, data management, and other IT functions related to supporting the management of the state's finances, human resources, and other assets through the Ohio Accounting and Knowledge System (OAKS).

Funding for line item 100656, OAKS Updates and Developments, is \$10.4 million in FY 2016. For FY 2017, the appropriation is \$6.3 million, 39.4% less than the FY 2016 amount. This line item is used to purchase updates and new functionality for OAKS, including improvements to software managing accounts receivables, asset management, financial systems, budget planning, and human capital management.

IT Governance (100630)

Funding for this line item is \$28.2 million in FY 2016. For FY 2017, the appropriation is \$29.1 million, 3.3% more than the FY 2016 amount. This line item funds certain statutory and federal rule responsibilities and regulatory oversight with regard to the state's IT investments. Initiatives funded by this line item include:

- Information Technology Governance and Research Services, which provides IT business management functions and services to the state including support for more than 100 agencies, 1,600 electronic government services, 3,000 spending transactions, and more than \$900 million in biennial IT spending;
- The IT Enterprise Contract Development Office, which is responsible for negotiating contracts for IT hardware and software on the behalf of all state agencies and participating political subdivisions;
- The IT Project Success Center, which provides project managers with insight into best practices for large projects;
- Enterprise Research and Advisory and Educational Development Resources, which provide shared technical learning and reference resources, onsite briefings, conferences, and consulting that address the latest technologies;
- Enterprise IT Architecture and Policy, which administers DAS's statutory authority to promulgate the state's IT-related rules, policies, and standards;
- The State IT Investment Management Office, which administers the state's IT investment planning and carries out statutory IT obligations by

reviewing and approving agency investments to ensure that these investments are in line with agency priorities and best practices;

- Leveraged Enterprise Purchases, which takes advantage of savings opportunities through aggregated IT purchases; and
- The Information Security and Privacy Office, which focuses on reduction of IT security and privacy risks across state government.

MARCS Administration (100605)

The funding for this appropriation item is \$14.9 million in FY 2016 and \$15.0 million in FY 2017. The line item funds the statewide mobile voice and data communications system, known as the Multi-Agency Radio Communication System (MARCS), used by public safety and emergency responders at local, state, and federal levels of government.

MARCS provides a statewide communications system between emergency first responders at all levels of government. It is used on a daily basis by state agencies such as the Ohio State Highway Patrol and has been used for specific emergency events such as flooding and tornadoes. MARCS currently provides service to over 1,200 public safety and public service customers in all 88 counties across Ohio, as well as several entities in border states. This customer base consists of over 47,500 mobile radios, more than 1,800 mobile data units, and 75 computer-aided dispatch stations. Users are charged various subscription fees for particular services: \$20 per month per mobile radio, \$40 per month per high-tier control station, \$350 per month per mobile computer terminal, \$2,200 per month per computer-aided dispatch, and \$40 per month per dispatch console.

H.B. 64 requires the Director of Budget and Management, upon the request of the Director of Administrative Services, to transfer up to \$2.0 million in cash in each fiscal year from the GRF to the MARCS Administration Fund (Fund 5C20) to reduce or eliminate MARCS subscriber fees paid by entities classified as Tier 1 subscribers by the MARCS Steering Committee.

Ohio Benefits Operations (100665)

The appropriations for this line item are \$80.5 million in both FY 2016 and FY 2017. This line item supports operations of the Integrated Eligibility (IE) project for the Office of Health Transformation. The project, which is being managed by DAS's Office of Information Technology, replaced the state's former benefits eligibility computer system (CRIS-E) with an integrated enterprise solution that supports both state and county operations. Benefits programs served by IE include Medicaid, the Supplemental Nutrition Assistance Program (SNAP), and Temporary Assistance for Needy Families (TANF). Funding for this appropriation is provided by pass-through

charges to state agencies, primarily the Department of Medicaid and the Ohio Department of Job and Family Services (ODJFS).

Information Technology (100623)

The appropriation for this line item is \$1.2 million in each fiscal year of the upcoming biennium. This line item is used to support various grant-funded IT-related projects. During the FY 2016-FY 2017 biennium, this will include projects to collect and validate data on broadband access across the state and to collect data for the state's Location Based Response System. Funding for these projects is provided through federal grants deposited into the Information Technology Grants Fund (Fund 3AJ0).

911 Program (100663)

The appropriation for this line item is \$290,000 in each fiscal year for the FY 2016-FY 2017 biennium. This line item is used by DAS to provide support for the Statewide Emergency Services Internet Protocol Network Steering Committee which administers the state's 9-1-1 services. This appropriation is supported by 2% of the total charges collected from 9-1-1 service providers as part of maintaining statewide 9-1-1 services.

Category 2: General Services

Line items in this category provide general services to state agencies such as procurement services, building management and maintenance, and fleet management.

Appropriations for General Services				
Fund		ALI and Name	FY 2016	FY 2017
General Revenue Fund				
GRF	130321	State Agency Support Services	\$18,768,016	\$18,878,171
General Revenue Fund Subtotal			\$18,768,016	\$18,878,171
Internal Service Activity Fund Group				
1170	100644	General Services Division – Operating	\$12,493,870	\$12,493,870
1220	100637	Fleet Management	\$5,182,000	\$5,182,000
1300	100606	Risk Management Reserve	\$6,635,784	\$12,741,616
1320	100631	DAS Building Management	\$51,157,818	\$51,157,818
2100	100612	State Printing	\$21,568,075	\$21,688,106
2290	100640	Consolidated IT Purchases	\$6,565,639	\$6,565,639
4270	100602	Investment Recovery	\$1,638,515	\$1,638,515
5C30	100608	Minor Construction Project Management	\$4,004,375	\$4,004,375
5KZ0	100659	Building Improvement	\$6,148,000	\$1,289,000
Internal Service Activity Fund Group Subtotal			\$115,394,076	\$116,760,939
Dedicated Purpose Fund Group				
5MV0	100662	Theatre Equipment Maintenance	\$80,891	\$80,891
5RT0	100668	Electronic Pollbooks	\$12,750,000	\$0
Dedicated Purpose Fund Group Subtotal			\$12,830,891	\$80,891
Total Funding: General Services			\$146,992,983	\$135,720,001

State Agency Support Services (130321)

Funding for this line item is \$18.8 million in FY 2016 and \$18.9 million in FY 2017, substantially higher than actual FY 2015 spending of \$2.1 million. This line item provides GRF funding to several General Services Division programs including state mail services, records management, real estate land services, and state buildings including the Governor's Residence and state office towers. In general, this line item is used to provide these services to state agencies without charging a fee, as doing so would either be too complicated or not cost effective.

A change in the way the state accounts for building rent payments, operations, and maintenance costs explains the large increase in funding between FY 2015 spending and the FY 2016 appropriation. For the FY 2016-FY 2017 biennium, approximately \$16.3 million in each fiscal year will be used to pay rent expenses of legislative agencies, state elected officials, and veterans organizations that occupy space in DAS-managed

buildings. Previously these rent expenses were paid from GRF appropriation items 100448, Office Building Operating Payments and 100449, DAS-Building Operating Payments. More information about changes to the funding structure of DAS-managed buildings can be found in the "**Overview**" section of this Greenbook, under the heading "**Initiatives for the FY 2016-FY 2017 Biennium.**"

DAS Building Management (100631)

The funding for this line item is \$51.2 million in FY 2016 and FY 2017, a substantial increase when compared to FY 2015 spending of \$20.1 million under this line item. These appropriations are used to operate and maintain various state buildings managed by DAS's Facilities Management Section (FMS), including the James A. Rhodes State Office Tower and Vern Riffe Center for Government and the Arts in Columbus, the Oliver R. Ocasek Government Office Building in Akron, the Michael V. DiSalle Government Center in Toledo,* and the Frank J. Lausche State Office Building in Cleveland. In all, FMS currently provides safety, security, custodial, preventative maintenance, HVAC operations, and repair services for ten state-owned buildings. A significant portion of the increase in funding levels for this appropriation item is due to changes being made to the methods by which DAS pays the operating costs of buildings under its supervision. As noted above, these changes are summarized in the "**Overview**" section of this Greenbook.

Building Improvement (100659)

The appropriations for this line item are \$6.1 million in FY 2016 and \$1.3 million in FY 2017. This line item is used to fund remodeling, renovations, and other improvements at DAS-managed buildings including the James A. Rhodes State Office Tower, Columbus; Frank J. Lausche State Office Tower, Cleveland; Michael V. DiSalle Government Center, Toledo;* Oliver R. Ocasek Government Center, Akron; and the Vern Riffe Center for Government and the Arts, Columbus. The funding source for these improvements is the portion of rental rates for depreciation paid by state agencies that occupy space in DAS-managed buildings. Uncodified law in H.B. 64 requires that DAS conduct or contract for regular assessments of these buildings and maintain a cash balance in the Building Improvement Fund (Fund 5KZ0) equal to the cost of the repairs and improvements that are recommended to occur within the next five years, except that a cash transfer may be made to Fund 1320 for costs of operating and maintaining the buildings that are not charged to tenants. H.B. 64 also requires the Director of Budget and Management to transfer

* H.B. 64 authorizes the Governor to execute a deed conveying the Michael V. DiSalle Government Center to the city of Toledo or another grantee. Presumably DAS would no longer be responsible for costs associated with the DiSalle building if conveyance to a new owner is completed.

\$1.0 million in cash from the GRF to Fund 5KZ0 on July 1, 2015 or as soon as possible thereafter and appropriates the transferred amount under appropriation item 100659, Building Improvement.

State Printing (100612)

The budgeted amount for this line item is \$21.6 million in FY 2016. For FY 2017, the appropriation is \$21.7 million. This line item supports the Printing and Document Management Services (PDMS) Program, which provides documentation design, creation, duplication, distribution, and archival services to state agencies. It also provides procurement services to state agencies for large printing projects, a fulfillment operation for folding documents and stuffing envelopes, and general mail services. These activities are funded by fees charged for the services provided. The current state printing fees are: (1) black and white, mainframe, and color printing, \$0.02 per impression, (2) mail fulfillment services, \$0.045 per envelope, and (3) commercial printing, 6.75% of the project value.

General Services Division – Operating (100644)

The budget for line item 100644, General Services Division – Operating, is \$12.5 million in both FY 2016 and FY 2017. This line item provides funding for DAS's Procurement Services Program and overall program management within the General Services Division, and for the commercial leasing activities of DAS's Real Estate and Planning Program. The line item is funded by charges to state and local agencies for procurement services and general DAS property management that are deposited into the General Services Division – Operating Fund (Fund 1170).

Consolidated IT Purchases (100640)

The funding for line item 100640, Consolidated IT Purchases, is \$6.6 million in both FY 2016 and FY 2017. This appropriation enables DAS to make bulk purchases of technology hardware and software for state agencies under the Leveraged Enterprise Purchasing Program. By engaging in collective procurement, state agencies have been able to realize substantial savings and other benefits when making IT hardware and software purchases. Under the program, the Office of Procurement Services (OPS) works closely with OIT to make purchases. OIT is responsible for outlining IT procurement specifications and ensuring that the provisions of the contract are satisfied, whereas OPS is responsible for negotiating the contracts with vendors. This appropriation is funded by pass-through payments for purchases. There is no cost to state agencies for use of the program. The amounts collected from state agencies to purchase the products are deposited into the Leverage Enterprise Purchase Program Fund (Fund 2290).

Risk Management Reserve (100606)

Funding for this line item is set at \$6.6 million in FY 2016. For FY 2017, there is a significant increase in funding to \$12.7 million. This increase will be used to expand the state's liability insurance program. The state risk management oversight function is overseen by the Office of Risk Management (ORM), which is responsible for administering self-insured and privately insured property and liability programs. This includes a statewide property insurance policy that covers over \$6.0 billion worth of property as well as a self-insurance program that covers over 16,000 state motor vehicles. The charge for managing this program is currently 12.8% of the premiums assessed to state agencies.

Study of State's Liability Insurance Program

H.B. 64 includes temporary law that requires DAS to conduct a study of the state's current liability insurance program to determine if expanding the state's self-insurance program to include nonvehicle tort liability claims could improve efficiency or reduce costs. The appropriated amount for FY 2016 includes funding for the study. For FY 2017, the amounts included assume that DAS will proceed with the expansion.

Fleet Management (100637)

Appropriations for this line item for FY 2016 and FY 2017 are \$5.2 million each fiscal year. This line item funds DAS's Office of Fleet Management, which is responsible for the acquisition, maintenance, management, analysis, and disposal of the state's 12,500-vehicle fleet. Funding for these services is provided through charges to state agencies for the use of vehicles and DAS fleet services. Fleet Management administers a fleet management information system and a fleet card. The fleet management information system, known as FleetOhio, is used to track all vehicle data for the state fleet and provides agencies and Fleet Management the ability to analyze operating costs. The fleet card allows users to make fuel and maintenance purchases and then automatically uploads this data into the management information system, automating much of the process involved in assessing the fleet's cost-per-mile data.

Investment Recovery (100602)

The appropriation for this line item is \$1.6 million in both FY 2016 and FY 2017. Overall, the funding supports the State and Federal Surplus Program (SFS), the DAS FIN Program Management Office, and the Office of Asset Management Services (AMS). These programs provide state surplus, federal surplus, and general asset management services to state agencies. Temporary language in H.B. 64 requires the Director of Administrative Services to transfer proceeds from the sale of surplus property from the Investment Recovery Fund (Fund 4270) to the non-GRF funds that were originally used to acquire the property.

Minor Construction Project Management (100608)

The funding for this line item is set at roughly \$4.0 million in FY 2016 and FY 2017. This appropriation funds construction services to state entities requiring minor modification or renovation services within state-owned buildings. It also supports quick responses in DAS-managed facilities for those agencies that require emergency repairs. Minor Construction Project Management services include office wall reconfiguration; electrical, plumbing, and HVAC services; window and door installation; painting; and other miscellaneous work.

Theater Equipment Maintenance (100662)

Funding for this line item is \$80,091 in each fiscal year. This line item provides funding for needed repairs and equipment at the theaters in the Vern Riffe Center for Government and the Arts. The source of funding for this line item is rebates from a Columbus Association for the Performing Arts (CAPA) ticket surcharge as part of their management contract for the Riffe Theatres.

Electronic Pollbooks (100668)

The budget provides \$12.75 million in FY 2016 for appropriation item 100668, Electronic Pollbooks. This line item, created in H.B. 64, is used by DAS to subsidize 85% of the cost to purchase electronic pollbooks on behalf of county boards of elections. The bill transfers \$12.75 million in cash from the FY 2015 year-end GRF surplus to the Electronic Pollbook Fund (Fund 5RT0) to provide funding for this purpose. Additionally, the bill reappropriates the unencumbered, unexpended portion remaining in this line item at the end of FY 2016 to be used for the same purpose in FY 2017.

Category 3: Administration, Human Resources, and Collective Bargaining

This line item category includes appropriations for the various statewide human resources functions DAS handles on behalf of state agencies. It also includes funding for the Office of Collective Bargaining. Finally, this grouping includes line item funding for overall DAS administration, although this is not strictly speaking a statewide human resources function.

Appropriations for Administration, Human Resources, and Collective Bargaining				
Fund	ALI and Name		FY 2016	FY 2017
Internal Service Activity Fund Group				
1120	100616	DAS Administration	\$7,388,356	\$7,071,978
1250	100622	Human Resources Division – Operating	\$17,249,839	\$17,249,839
1250	100657	Benefits Communication	\$612,316	\$612,316
1280	100620	Office of Collective Bargaining	\$3,479,507	\$3,379,507
Internal Service Activity Fund Group Subtotal			\$28,730,018	\$28,313,640
Dedicated Purpose Fund Group				
5L70	100610	Professional Development	\$2,100,000	\$2,100,000
5V60	100619	Employee Educational Development	\$800,000	\$800,000
Dedicated Purpose Fund Group Subtotal			\$2,900,000	\$2,900,000
Total Funding: Administration, Human Resources, and Collective Bargaining			\$31,630,018	\$31,213,640

Agency Administration

DAS Administration (100616)

The funding for this line item is \$7.4 million in FY 2016 and \$7.1 million for FY 2017. This funding supports the provision of legal, financial, human resources, communications, and legislative guidance and oversight to all of DAS's operating divisions and offices. These services are provided through the Office of Employee Services, the Office of Finance, the Office of Legal Services, the Office of Communications, the Office of Legislative Affairs, and the Office of the Director. These services are funded through intra-agency charges billed to the various divisions within DAS that are deposited into the Director's Office Fund (Fund 1120).

Human Resources and Collective Bargaining Services

Human Resources Division – Operating (100622)

The budget funds this line item at \$17.2 million in both FY 2016 and FY 2017. This line item supports payroll, recruitment, benefits administration, policy development, and other general human resources services to state agencies. This line

item is supported by the Human Resources Services Payroll Check-Off charged to state agencies. The FY 2015 charge was \$12.50 per paycheck issued. These proceeds are deposited into the Human Resources Services Fund (Fund 1250).

Benefits Communication (100657)

The appropriation for this line item is \$612,316 in FY 2016 and FY 2017. This line item is used to pay expenses related to communicating available benefits to state employees. Such expenses and certain methods of communication are often stipulated in collective bargaining contracts. This line item is funded by an assessment of \$1 per month, per employee enrolled in a health care plan.

Office of Collective Bargaining (100620)

The appropriation for this line item is \$3.5 million in FY 2016 and \$3.4 million in FY 2017, or 2.9% less than the FY 2016 amount. This line item supports operations of the Office of Collective Bargaining (OCB). The Office's chief responsibility is to represent the position of the administration in negotiations with the state's employee unions and to oversee labor relations with these labor organizations in general. The line item is funded by payroll charges assessed to state agencies. The charges are computed on the head count of employees in all agencies except those in the judicial and legislative branches, the State Employment Relations Board, the Attorney General, the Auditor of State, the Treasurer of State, the Lieutenant Governor, and the Governor. The rate is \$2.30 per employee. The major factors that determine OCB's cost are the length and adversarial nature of bargaining agreement negotiations. All current collective bargaining contracts expired during FY 2015. As of July 1, 2015, one contract has been renegotiated and finalized, while four others were temporarily extended to provide time for agreements between the state and bargaining units to be finalized.

Professional Development (100610)

The funding for this line item is \$2.1 million in both FY 2016 and FY 2017. The line item funds the Exempt Employee Educational Program through which exempt employees are provided tuition reimbursement and reimbursement for the costs associated with other professional development and training. Currently, full-time employees are eligible to receive up to \$3,000 per fiscal year for tuition reimbursement and \$1,500 for professional development workshops. This program is funded by a payroll check-off of \$0.10 per hour worked for employees of participating agencies. The proceeds are deposited into the Exempt Professional Development Fund (Fund 5L70).

Employee Educational Development (100619)

The funding for this line item is \$800,000 in both FY 2016 and FY 2017. This line item supports the Employee Educational Development (EED) Program for nonexempt employees affiliated with five state unions: the Health Care and Social Service Union

District 1199, State Council of Professional Educators, Ohio State Troopers Association Unit 1 and Unit 15, and Fraternal Order of Police. EED is a job-related tuition reimbursement program funded through payroll charges applied to certain state agencies with employees in the bargaining units mentioned above.

Category 4: State Support Services

Appropriations in this category relate to funding for various centralized administrative services that DAS provides to state agencies.

Appropriations for State Support Services				
Fund	ALI and Name		FY 2016	FY 2017
General Revenue Fund				
GRF	100452	Lean Ohio	\$1,059,624	\$1,059,624
General Revenue Fund Subtotal			\$1,059,624	\$1,059,624
Internal Service Activity Fund Group				
1150	100632	Central Service Agency	\$1,096,906	\$1,111,099
5JQ0	100658	Professionals Licensing System	\$990,000	\$990,000
Internal Service Activity Fund Group Subtotal			\$2,086,906	\$2,101,099
Total Funding: State Support Services			\$3,146,530	\$3,160,723

Lean Ohio (100452)

Funding for appropriation item 100452, Lean Ohio is just more than \$1.1 million in both FY 2016 and FY 2017. This line item funds DAS's Lean Ohio Program, an initiative that is intended to improve the business climate of the state, reduce the cost of doing business in Ohio, and improve the quality of government services. To accomplish this, Lean Ohio conducts Kaizen events wherein the program works with state agencies to implement Lean Six Sigma principals to reduce time, costs, and errors occurring in agency processes.

Central Service Agency (100632)

The appropriation for this line item is roughly \$1.1 million in both FY 2016 and FY 2017. The Central Service Agency (CSA) provides accounting, budgeting, personnel, and payroll services for smaller state agencies, primarily boards and commissions. This consolidation of services allows these smaller agencies to conduct their business in a more cost-effective manner. CSA's operating revenues consist of billings collected from the state agencies, boards, and commissions using CSA services. These billings are deposited into the Central Service Agency Fund (Fund 1150).

Professionals Licensing System (100658)

This line item is used to provide funding to replace the eLicensing system used by the state's boards and commissions to store various professional licensing records. The budget provides for funding of \$990,000 in both FY 2016 and FY 2017 to purchase the equipment, products, and services necessary to develop and maintain the replacement system. H.B. 64 includes language requiring DAS to establish charges for recovering the costs of ongoing maintenance and to bill the professional licensing

boards and the Casino Control Commission for those charges once the new system is implemented. Charges received by DAS are to be placed in the Professions Licensing System Fund (Fund 5JQ0).

H.B. 64 also includes uncodified language that provides for the transfer of up to \$6.0 million in cash from the Occupational Licensing and Regulatory Fund (Fund 4K90), the State Medical Board Operating Fund (Fund 5C60), and the Casino Control Commission – Operating Fund (Fund 5HS0) to use for the initial acquisition and development of the replacement system during the FY 2016-FY 2017 biennium. Under the bill, the portion from each transferring fund is to be based on the number of current licenses issued by each licensing board and commission that uses the respective funds. In the case of Fund 5HS0, the amount to be transferred is to be based on both the current and the anticipated licenses to be issued by the Casino Control Commission.

Category 5: Equal Opportunity

This category of appropriations includes funding for the two line items that support programs housed in the Equal Opportunity Division (EOD).

Appropriations for Equal Opportunity					FY 2016	FY 2017
Fund	ALI and Name					
General Revenue Fund						
GRF	100457	Equal Opportunity Services			\$2,174,661	\$2,174,661
General Revenue Fund Subtotal					\$2,174,661	\$2,174,661
Internal Service Activity Fund Group						
1880	100649	Equal Opportunity Division – Operating			\$991,613	\$953,613
Internal Service Activity Fund Group Subtotal					\$991,613	\$953,613
Total Funding: Equal Opportunity					\$3,166,274	\$3,128,274

Equal Opportunity Services (100457)

The budget provides this GRF line item with funding of \$2.2 million in each fiscal year of the FY 2016-FY 2017 biennium. This appropriation facilitates access to state government contracts and business services for underrepresented Ohio businesses. One of the EOD's functions is to provide certification to businesses participating in DAS's Minority Business Enterprise (MBE) Program, which assists minority businesses in obtaining state government contracts, and the Encouraging Diversity, Growth, and Equity (EDGE) Program, which is a business program for small, socially, and economically disadvantaged firms. Of the purchases that DAS is required to make via competitive selection, the goal is to have 15% of those purchases set aside for bidding only from certified MBE businesses. For the EDGE Program, the goal is to make 5% of purchases from qualifying vendors.

This appropriation also supports EOD's Construction Compliance Unit (CCU) which conducts site reviews and other review mechanisms to evaluate construction contractors' good faith efforts to employ minorities and women while performing on state contracts. CCU also processes Certificates of Compliance and Affirmative Action Verifications; both credentials are necessary before vendors may enter into contracts with the state.

Equal Opportunity Division – Operating (100649)

Funding for this line item is set at \$991,613 in FY 2016 and \$953,613 in FY 2017. This line item provides funding for the Affirmative Action/Equal Employment Opportunity Unit (AA/EEO) and general program management for all of the equal opportunity programs. AA/EEO administers and coordinates the state employee discrimination complaint procedure. These programs are funded by a payroll check-off of \$0.33 per paycheck produced by all state agencies.

Category 6: Debt Service Payments

Appropriations in this category are for debt lease rental of state office buildings owned or managed by DAS, and for debt service payments for construction projects financed through bonds proceeds in the Administrative Building Fund (Fund 7026). Also included are payments for two major statewide computer systems, OAKS and STARS, and the statewide public safety communications system, MARCS. It also includes funding for building operating costs.

Appropriations for Debt Service Payments				
Fund	ALI and Name		FY 2016	FY 2017
General Revenue Fund				
GRF	100413	Enterprise Data Center Solutions Lease Rental Payments	\$4,252,900	\$4,256,500
GRF	100414	MARCS Lease Rental Payments	\$6,769,700	\$6,764,600
GRF	100415	OAKS Lease Rental Payments	\$22,244,800	\$22,223,800
GRF	100416	STARS Lease Rental Payments	\$5,393,700	\$7,437,400
GRF	100447	Administrative Building Lease Rental Bond Payments	\$97,581,900	\$96,716,600
General Revenue Fund Subtotal			\$136,243,000	\$137,398,900
Total Funding: Debt Service Payments			\$136,243,000	\$137,398,900

Enterprise Data Center Solutions Lease Rental Payments (100413)

The budget provides \$4.3 million in each fiscal year of the biennium for this line item. This line item is used to make debt service payments for IT-related projects including upgrades for the Ohio Business Gateway, the state's Kronos employee time-keeping system, and other server and storage upgrades at the State of Ohio Computer Center (SOCC).

MARCS Lease Rental Payments (100414)

The funding for this line item is \$6.8 million in each fiscal year of the biennium. In FY 2012, DAS entered into a \$90.0 million contract to upgrade MARCS to be compliant with new interoperability standards that apply to mobile radio devices used by public safety agencies and first responders in North America. This line item is used to make debt service payments for the acquisition, development, installation, and implementation of the MARCS upgrade.

OAKS Lease Rental Payments (100415)

The appropriation for this line item is \$22.2 million in both FY 2016 and FY 2017, about the same as FY 2015 expenditures in this area. This line item is used to make debt service payments for the acquisition, development, installation, and implementation of OAKS. Debt service is secured against the assets (hardware, software, etc.) of OAKS itself.

STARS Lease Rental Payments (100416)

The funding for this line item is approximately \$5.4 million in FY 2016. For FY 2017, the amount appropriated is \$7.4 million. This line item funds the required debt service payments related to the state's cost in acquiring, developing, installing, and implementing STARS. The Department of Taxation uses this system to store and process data and transactions related to tax collection. The security guaranteeing these payments is the hardware, software, and other IT infrastructure of STARS itself.

Administrative Buildings Lease Rental Bond Payments (100447)

The funding for this line item is \$97.5 million in FY 2016 and \$96.7 million in FY 2017. These amounts are used to make debt service payments for construction projects undertaken by various state agencies using bond proceeds that are deposited into the Administrative Building Fund (Fund 7026).

EMPLOYEE BENEFITS FUNDS (PAY)

Overview

The following table displays the recommended appropriations for the eight state funds responsible for paying various state employee benefits. The Employee Benefits Funds (PAY), although administered by DAS, are set apart in their own section because they consist of pass-through funds and transfers not actually appropriated for DAS's use.

Appropriations for Employee Benefits Funds				
Fund	ALI and Name		FY 2016	FY 2017
Fiduciary Fund Group				
1240	995673	Payroll Deductions	\$786,081,277	\$801,802,903
8060	995666	Accrued Leave	\$70,520,230	\$71,930,634
8070	995667	Disability Fund	\$22,271,135	\$22,716,558
8080	995668	State Employee Health Benefit Fund	\$711,136,583	\$767,740,540
8090	995669	Dependent Care Spending Account	\$3,323,438	\$3,487,159
8100	995670	Life Insurance Investment Fund	\$1,779,885	\$1,815,482
8110	995671	Parental Leave Benefit Fund	\$3,510,481	\$3,580,691
8130	995672	Health Care Spending Account	\$10,089,249	\$10,895,989
Total Funding: Employee Benefits Funds			\$1,608,712,278	\$1,683,969,956

Payroll Deductions (995673)

The appropriation for this line item is \$786.1 million in FY 2016 and \$801.8 million in FY 2017. The Payroll Deduction Fund (Fund 1240) is used to collect and redistribute certain local government taxes, retirement contributions, wage garnishments (such as child support), and other obligations deducted from employee paychecks. The amounts within the fund consist of payroll deductions taken from employee pay for these purposes.

Accrued Leave (995666)

The budget provides this line item with funding of \$70.5 million in FY 2016 and \$71.9 million in FY 2017. This line item provides for the payment of accrued employee vacation, sick, and personal leave at termination from state service. Since the funding is based upon the number of employees leaving state government, a figure which fluctuates from year to year, H.B. 64 provides authority for additional appropriations needed to make these payments. In FY 2015, payments from this line item totaled \$70.2 million.

Disability Fund (995667)

This line item provides disability and income protection to eligible state employees. Benefits are initially paid at 67% of an individual's base rate of pay for a lifetime maximum of 12 months. Previously, disability benefits were paid at 70% of the employee's base rate of pay for the first three months and then 50% for the remaining nine. The budget provides funding for this line item of \$22.3 million in FY 2016 and \$22.7 million in FY 2017. As a point of comparison, FY 2015 expenditures for these purposes totaled \$20.1 million.

State Employee Health Benefit Fund (995668)

Funding for this line item is \$711.1 million in FY 2016 and \$767.7 million in FY 2017. This line item funds the medical claims costs of the state's self-insured health, dental, vision, and prescription programs for state employees. In total, this program provides health benefits for approximately 115,000 people (45,000 state employees and 70,000 dependents), as well as dental, vision, and life benefits for roughly 12,900 exempt employees.

Dependent Care Spending Account (995669)

The budgeted amounts for this line item are \$3.3 million in FY 2016 and \$3.5 million in FY 2017. This line item is used to provide funding for the Dependent Care Spending Account (DCSA) Program. This is a voluntary payroll deduction program that allows state employees to set aside up to \$5,000 of pre-tax income annually to reimburse themselves for dependent care expenses. Revenues to the fund consist of pre-tax payroll deductions. Just under 900 state employees participate in this program.

Life Insurance Investment Fund (995670)

The appropriation for this line item is approximately \$1.8 million in both FY 2016 and FY 2017. This line item is used to pay the costs of the group life insurance and accidental death and dismemberment insurance provided to exempt employees after one year of continuous service. Employees are covered for the amount of their gross salary rounded up to the next \$1,000. Approximately 13,800 employees are enrolled in the plan.

Parental Leave Benefit Fund (995671)

The funding provided for this line item is \$3.5 million in FY 2016 and \$3.6 million in FY 2017. The Parental Leave Benefit Fund (Fund 8110) is used to pay salary benefits to state employees that take paternity or maternity leave. All eligible employees receive 70% of their regular rate of pay after serving a waiting period of 14 calendar days. Additionally, insurance premiums and retirement contributions may also be paid on the employee's behalf when on parental leave. The program is funded by a rate of 0.124% of gross state agency payroll.

Health Care Spending Account (995672)

The funding for this line item is \$10.1 million in FY 2016 and \$10.9 million in FY 2017. This appropriation is used to reimburse state employees that participate in the Health Care Spending Account Program for medical expenses. Pre-tax deductions are taken from employees' salaries to pay for these reimbursements.

DAS.docx/lb

FY 2016 - FY 2017 Final Appropriation Amounts

All Fund Groups

Line Item Detail by Agency

			FY 2014	FY 2015	Appropriation FY 2016	FY 2015 to FY 2016 % Change	Appropriation FY 2017	FY 2016 to FY 2017 % Change
Report For Main Operating Appropriations Bill			Version: As Enacted					
DAS Department of Administrative Services								
GRF	100403	Public Employees Health Care Program	\$ 14,024	\$ 37	\$ 0	-100.00%	\$ 0	N/A
GRF	100413	Enterprise Data Center Solutions Lease Rental Payments	\$0	\$0	\$ 4,252,900	N/A	\$ 4,256,500	0.08%
GRF	100414	MARCS Lease Rental Payments	\$ 5,131,346	\$ 5,133,909	\$ 6,769,700	31.86%	\$ 6,764,600	-0.08%
GRF	100415	OAKS Lease Rental Payments	\$ 22,994,218	\$ 22,180,068	\$ 22,244,800	0.29%	\$ 22,223,800	-0.09%
GRF	100416	STARS Lease Rental Payments	\$ 4,971,355	\$ 4,968,074	\$ 5,393,700	8.57%	\$ 7,437,400	37.89%
GRF	100447	Administrative Buildings Lease Rental Bond Payments	\$ 83,811,198	\$ 91,749,478	\$ 97,581,900	6.36%	\$ 96,716,600	-0.89%
GRF	100448	Office Building Operating Payments	\$ 10,919,786	\$ 15,725,653	\$ 0	-100.00%	\$ 0	N/A
GRF	100449	DAS-Building Operating Payments	\$ 8,799,751	\$ 8,604,804	\$ 0	-100.00%	\$ 0	N/A
GRF	100452	Lean Ohio	\$ 793,360	\$ 982,731	\$ 1,059,624	7.82%	\$ 1,059,624	0.00%
GRF	100456	State IT Services	\$ 3,118,758	\$ 2,172,569	\$ 1,772,416	-18.42%	\$ 1,772,416	0.00%
GRF	100457	Equal Opportunity Services	\$ 1,608,203	\$ 1,763,747	\$ 2,174,661	23.30%	\$ 2,174,661	0.00%
GRF	100459	Ohio Business Gateway	\$ 1,807,156	\$ 4,408,641	\$ 4,049,094	-8.16%	\$ 4,049,094	0.00%
GRF	130321	State Agency Support Services	\$ 1,951,927	\$ 2,052,244	\$ 18,768,016	814.51%	\$ 18,878,171	0.59%
General Revenue Fund Total			\$ 145,921,080	\$ 159,741,952	\$ 164,066,811	2.71%	\$ 165,332,866	0.77%
5L70	100610	Professional Development	\$ 2,400,240	\$ 1,877,190	\$ 2,100,000	11.87%	\$ 2,100,000	0.00%
5MV0	100662	Theatre Equipment Maintenance	\$0	\$0	\$ 80,891	N/A	\$ 80,891	0.00%
5NM0	100663	911 Program	\$0	\$ 37,056	\$ 290,000	682.61%	\$ 290,000	0.00%
5RT0	100668	Electronic Pollbooks	\$0	\$0	\$ 12,750,000	N/A	\$ 0	-100.00%
5V60	100619	Employee Educational Development	\$ 968,964	\$ 893,587	\$ 800,000	-10.47%	\$ 800,000	0.00%
5X30	100634	Centralized Gateway Enhancement	\$ 654,961	\$0	\$0	N/A	\$0	N/A
Dedicated Purpose Fund Group Total			\$ 4,024,166	\$ 2,807,833	\$ 16,020,891	470.58%	\$ 3,270,891	-79.58%
1120	100616	DAS Administration	\$ 5,501,502	\$ 6,023,495	\$ 7,388,356	22.66%	\$ 7,071,978	-4.28%
1120	100667	Local Government Efficiency Programs	\$ 2,975	\$ 550	\$ 0	-100.00%	\$ 0	N/A
1150	100632	Central Service Agency	\$ 871,583	\$ 867,205	\$ 1,096,906	26.49%	\$ 1,111,099	1.29%

FY 2016 - FY 2017 Final Appropriation Amounts

All Fund Groups

Line Item Detail by Agency

			FY 2014	FY 2015	Appropriation FY 2016	FY 2015 to FY 2016 % Change	Appropriation FY 2017	FY 2016 to FY 2017 % Change
DAS Department of Administrative Services								
1170	100644	General Services Division - Operating	\$ 11,167,855	\$ 12,234,338	\$ 12,493,870	2.12%	\$ 12,493,870	0.00%
1220	100637	Fleet Management	\$ 3,504,045	\$ 3,890,040	\$ 5,182,000	33.21%	\$ 5,182,000	0.00%
1250	100622	Human Resources Division - Operating	\$ 14,294,435	\$ 15,215,752	\$ 17,249,839	13.37%	\$ 17,249,839	0.00%
1250	100657	Benefits Communication	\$ 434,741	\$ 369,587	\$ 612,316	65.68%	\$ 612,316	0.00%
1280	100620	Office of Collective Bargaining	\$ 3,117,930	\$ 3,289,339	\$ 3,479,507	5.78%	\$ 3,379,507	-2.87%
1300	100606	Risk Management Reserve	\$ 4,673,405	\$ 6,349,978	\$ 6,635,784	4.50%	\$ 12,741,616	92.01%
1320	100631	DAS Building Management	\$ 21,284,464	\$ 20,138,363	\$ 51,157,818	154.03%	\$ 51,157,818	0.00%
1330	100607	IT Services Delivery	\$ 59,181,464	\$ 104,436,867	\$ 121,336,868	16.18%	\$ 121,336,868	0.00%
1880	100649	Equal Opportunity Division - Operating	\$ 842,063	\$ 615,300	\$ 991,613	61.16%	\$ 953,613	-3.83%
2100	100612	State Printing	\$ 23,095,957	\$ 23,935,029	\$ 21,568,075	-9.89%	\$ 21,688,106	0.56%
2290	100630	IT Governance	\$ 16,843,718	\$ 20,895,941	\$ 28,212,195	35.01%	\$ 29,134,695	3.27%
2290	100640	Consolidated IT Purchases	\$ 4,632,141	\$ 4,065,381	\$ 6,565,639	61.50%	\$ 6,565,639	0.00%
4270	100602	Investment Recovery	\$ 1,396,504	\$ 1,588,705	\$ 1,638,515	3.14%	\$ 1,638,515	0.00%
4N60	100617	Major IT Purchases	\$ 77,080,001	\$ 76,846,038	\$ 56,888,635	-25.97%	\$ 56,888,635	0.00%
4P30	100603	DAS Information Services	\$ 6,447,197	\$ 3,959,089	\$ 0	-100.00%	\$ 0	N/A
5C20	100605	MARCS Administration	\$ 14,786,499	\$ 13,744,205	\$ 14,940,712	8.71%	\$ 14,953,307	0.08%
5C30	100608	Minor Construction Project Management	\$ 1,573,805	\$ 1,135,128	\$ 4,004,375	252.77%	\$ 4,004,375	0.00%
5EB0	100635	OAKS Support Organization	\$ 21,160,220	\$ 23,060,176	\$ 19,813,077	-14.08%	\$ 19,813,077	0.00%
5EB0	100656	OAKS Updates and Developments	\$ 2,992,542	\$ 12,905,275	\$ 10,400,000	-19.41%	\$ 6,300,000	-39.42%
5HU0	100655	Construction Reform Demo Compliance	\$ 130,605	\$ 69,271	\$ 0	-100.00%	\$ 0	N/A
5JQ0	100658	Professionals Licensing System	\$ 1,459,778	\$ 1,467,082	\$ 990,000	-32.52%	\$ 990,000	0.00%
5KZ0	100659	Building Improvement	\$ 274,824	\$ 267,583	\$ 6,148,000	2,197.61%	\$ 1,289,000	-79.03%
5LA0	100660	Building Operation	\$ 19,461,756	\$ 23,156,886	\$ 0	-100.00%	\$ 0	N/A
5LJ0	100661	IT Development	\$ 18,113,244	\$ 15,696,735	\$ 13,200,000	-15.91%	\$ 13,200,000	0.00%
5PC0	100665	Ohio Benefits Operations	\$ 11,011,658	\$ 27,843,463	\$ 80,475,949	189.03%	\$ 80,475,949	0.00%
Internal Service Activity Fund Group Total			\$ 345,336,908	\$ 424,066,799	\$ 492,470,049	16.13%	\$ 490,231,822	-0.45%

FY 2016 - FY 2017 Final Appropriation Amounts

All Fund Groups

Line Item Detail by Agency

			FY 2014	FY 2015	Appropriation FY 2016	FY 2015 to FY 2016 % Change	Appropriation FY 2017	FY 2016 to FY 2017 % Change
DAS Department of Administrative Services								
3AJ0	100623	Information Technology Grants	\$ 267,173	\$ 517,891	\$ 1,237,909	139.03%	\$ 1,237,909	0.00%
3AJ0	100654	ARRA Broadband Mapping Grant	\$ 1,609,067	\$ 1,017,373	\$ 0	-100.00%	\$ 0	N/A
3AL0	100625	MARCS Grants	\$ 1,180,149	\$ 0	\$ 0	N/A	\$ 0	N/A
Federal Fund Group Total			\$ 3,056,389	\$ 1,535,264	\$ 1,237,909	-19.37%	\$ 1,237,909	0.00%
Department of Administrative Services Total			\$ 498,338,542	\$ 588,151,849	\$ 673,795,660	14.56%	\$ 660,073,488	-2.04%