

Legislative Service Commission

- Budget reflects the first full biennium of the merger between LSC and LBO
- Redistricting expenses estimated at \$2 million for FY 2002

OVERVIEW

The Legislative Service Commission (LSC) provides various services to members of the General Assembly. Chief among the services is the drafting of bills and performing legal and fiscal research. In addition, LSC trains interns to work as staff aides in either the House of Representatives or the Senate.

In September of 2000, the LSC and the Legislative Budget Office (LBO) merged to form a reorganized LSC. Although the staffs of both organizations are now combined, the primary roles and responsibilities of individual staff members have remained much the same. That is, research staff still draft bills, amendments, and resolutions, provide impartial and nonpartisan bill analyses, Digests of Enactments, Members Only briefs, and comprehensive research of a legal nature. Fiscal staff still provides impartial and nonpartisan fiscal analysis on bills introduced by members, local impact statements, comprehensive research of a fiscal nature, analysis of Controlling Board requests, school district aid printouts, and tax revenue and welfare caseload forecasts. As a result of the merger, the formerly separate line items for the two organizations have been combined into line item 035-321, Operating Expenses, and line item 035-403, Legislative Budget Office, has been eliminated.

Three additional offices are contained within the LSC: the Legislative Office of Education Oversight (LOEO); the Correctional Institution Inspection Committee (CIIC); and the Legislative Information Systems Office (LIS). LOEO performs research for the General Assembly on education issues. Reports are generally an in-depth look at whether an education program is accomplishing its intended purpose. CIIC inspects state correctional institutions and may inspect local correctional facilities. LIS provides network computer development and services for the General Assembly.

Overall, staff levels within the four offices of the LSC have remained the same, and total approximately 212 persons (including interns).

The Legislative Service Commission receives funding from two sources: the General Revenue Fund (GRF) and the General Services Fund Group (GSF). The GSF receives funds from the sale of publications and the Hospital Care Assurance Program. Funds from the Hospital Care Assurance Program are used to fund health-care analysis by the LSC fiscal staff.

Under Section 107.03 of the Revised Code, “no alterations shall be made in the [budget] requests for the legislative and judicial branches of the state filed with the director of budget and management...” In accordance with Ohio law, the Governor made no alterations to the budget requests submitted by the Legislative Service Commission. Therefore, all of their requests were fully funded.

For fiscal year (FY) 2002, \$23,088,052 in appropriations is funded, which is 12.0 percent below FY 2001 estimated expenditures. However, the two years are not comparable because of specific one-time expenditures in FY 2001 (explained below). In FY 2003, \$23,197,213 in appropriations is funded, which is 0.5 percent above fiscal year 2002 requested appropriations.

In FY 2001, the offices of the LSC expanded to the 15th floor of the Vern Riffe Center, and now utilize the 8th, 9th, and 15th floors of that building. Before the expansion could begin however, the LSC had to pay for the cost of relocating the Office of the Ohio Consumers’ Council from the 15th floor to a site outside the Riffe Center, and for the floor’s renovation. Then, the CIIC was moved from its office on Broad Street to the 8th floor of the Riffe Center, the LOEO was moved to the 15th floor, as well as a portion of the LSC’s research and fiscal staff. The total cost of reorganization was funded by an increase in appropriation authority in FY 2001, using the unobligated balance of funds that remained at the end of FY 2000 and shifting it to FY 2001. To date, approximately \$650,000 has been spent to relocate offices, and on expenses such as furniture, equipment, and wiring. Another \$100,000 to \$200,000 is expected to cover construction costs. It is important to note that the 12.0 percent decrease in funding for FY 2002 is due primarily to the LSC not requesting the same level of appropriation that had been necessary to fund its reorganization in FY 2001.

In FY 2001, \$2,850,000 in funding was appropriated to GRF line item 035-407, Legislative Task Force on Redistricting. In FY 2002, the line item is appropriated \$2,000,000 (a 29.8 percent decrease from FY 2001), and in FY 2003, \$500,000 (a 75.0 percent decrease from FY 2002). The money appropriated in both FY 2001 and FY 2002 is intended to fund the completion of a database that translates census numbers generated by the United States Census Bureau into a system that can be used in Ohio for the purposes of reapportionment and redistricting. Software is being purchased for use by the General Assembly’s Apportionment Board, so that when the database is complete, redistricting plans may begin. Cleveland State University has been contracted to develop the database, and approximately \$100,000 of the university’s total contract of \$262,542 remains to be paid.

ADDITIONAL FACTS AND FIGURES

Legislative Service Commission Staffing Levels		
Calendar Year		
Category	2000	2001
Full-time staff	175	176
Part-time staff	8	9
Intern staff	26	27
Totals	209	212

The numbers reflected in the table above represent employment counts for LSC as of December 31 for each calendar year, projected for 2001.

PERMANENT AND TEMPORARY LAW

This section describes permanent and temporary law provisions contained in the executive budget that will affect the department's activities and spending decisions during the next biennium.

Permanent Law Provisions

There are no permanent law provisions affecting the Legislative Service Commission.

Temporary Law Provisions

ATMS Replacement Project (Section 63 of the bill)

LSC replaced its old mainframe bill drafting system, which was known as ATMS or Advanced Text Management System, with a new system known as TDMS or Text Database Management System. The bill appropriates \$90,000 in GRF moneys each year of the biennium for ATMS replacement. Temporary law allows LSC to use any unexpended ATMS replacement project funds to pay LSC operating expenses. Because the ATMS replacement project is essentially complete, funding for this line item is used primarily for maintenance costs and occasional equipment purchases for the House and Senate Clerk's office.

National Associations (Section 63 of the bill)

Specifies that of appropriation item 035-409, National Associations, \$10,000 in each fiscal year must go toward the State and Local Legal Center.

Legislative Office of Education Oversight (Section 63 of the bill)

Specifies that appropriation item 035-404, Legislative Office of Education Oversight, must be used to support the legislative activities of the Legislative Committee on Education Oversight, established in section 3301.68 of the Revised Code.

The above temporary provisions were also included in the previous budget bill, though the provision for National Associations was formerly \$8,000.

REQUESTS NOT FUNDED

In accordance with Section 107.03 (B) of the Revised Code, the Governor made no alterations to the budget requests submitted by the Legislative Service Commission. Therefore, all of the requests were fully funded.

LSC Budget Spreadsheet by Line Item, FY 2002 - FY 2003

<i>Fund</i>	<i>ALI</i>	<i>ALI Title</i>	Revised Estimated 2001	As Introduced 2002	House Sub Bill 2002	% Change Est. 2001 to House 2002	As Introduced 2003	House Sub Bill 2003	% Change House 2002 to House 2003
LSC Legislative Service Commission									
GRF	035-321	Operating Expense	\$10,602,900	\$ 13,325,000	\$ 13,325,000	25.7%	\$ 14,470,000	\$ 14,470,000	8.6%
GRF	035-402	Legislative Interns	\$890,000	\$ 1,030,000	\$ 953,500	7.1%	\$ 1,070,000	\$ 993,500	4.2%
GRF	035-403	Legislative Budget Office	\$3,164,086	\$ 0	\$ 0	-100.0%	\$ 0	\$ 0	N/A
GRF	035-404	Office of Education Oversight	\$1,145,849	\$ 1,192,146	\$ 1,192,146	4.0%	\$ 1,239,832	\$ 1,239,832	4.0%
GRF	035-405	Correctional Inst Inspect Committee	\$519,750	\$ 525,000	\$ 525,000	1.0%	\$ 540,000	\$ 540,000	2.9%
GRF	035-406	ATMS Replacements Project	\$89,100	\$ 90,000	\$ 90,000	1.0%	\$ 90,000	\$ 90,000	0.0%
GRF	035-407	Leg Tsk Force on Redistricting	\$2,808,542	\$ 2,000,000	\$ 2,000,000	-28.8%	\$ 500,000	\$ 0	-100.0%
GRF	035-409	National Associations	\$405,717	\$ 417,906	\$ 417,906	3.0%	\$ 427,381	\$ 427,381	2.3%
GRF	035-410	Legislative Information Systems	\$6,199,994	\$ 4,343,000	\$ 4,343,000	-30.0%	\$ 4,690,000	\$ 4,690,000	8.0%
General Revenue Fund Total			\$ 25,825,938	\$ 22,923,052	\$ 22,846,552	-11.5%	\$ 23,027,213	\$ 22,450,713	-1.7%
410	035-601	Sale of Publications	\$11,000	\$ 25,000	\$ 25,000	127.3%	\$ 25,000	\$ 25,000	0.0%
4F6	035-603	Legislative Budget Services	\$144,000	\$ 140,000	\$ 140,000	-2.8%	\$ 145,000	\$ 145,000	3.6%
General Services Fund Group Total			\$ 155,000	\$ 165,000	\$ 165,000	6.5%	\$ 170,000	\$ 170,000	3.0%
Total All Budget Fund Groups			\$ 25,980,938	\$ 23,088,052	\$ 23,011,552	-11.4%	\$ 23,197,213	\$ 22,620,713	-1.7%

General Revenue Fund

GRF 035-321 Operating Expense

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$7,109,062	\$7,030,728	\$8,097,758	\$10,710,000	\$13,325,000	\$14,470,000
	-1.1%	15.2%	32.3%	24.4%	8.6%

Source: GRF

Legal Basis: ORC Chapter 103.

Purpose: This line item is used to pay the operating expenses of the Legislative Service Commission. The Commission drafts legislation, provides bill analyses and fiscal notes, provides legal and legislative research, and staffs House and Senate standing committees. Starting in FY 2002, the appropriations from line item 035-403, Legislative Budget Office, are included in this line item.

GRF 035-402 Legislative Interns

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$597,573	\$632,090	\$831,363	\$890,000	\$1,030,000	\$1,070,000
	5.8%	31.5%	7.1%	15.7%	3.9%

Source: GRF

Legal Basis: ORC 103.19

Purpose: This line item is used to fund the legislative intern program. The interns are recent college graduates who work for one year as staff aides in the Ohio House, Senate, Capital Square Review and Advisory Board, or for LSC.

GRF 035-403 Legislative Budget Office

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$2,253,434	\$2,448,280	\$2,654,976	\$3,196,046	\$0	\$0
	8.6%	8.4%	20.4%	-100.0%	N/A

Source: GRF

Legal Basis: ORC 103.19

Purpose: This appropriation supported the former Legislative Budget Office (LBO), created in 1973 by a resolution of the Legislative Service Commission. In September of 2000, LBO merged with the Legislative Service Commission. Funding for this line item was transferred to line item 035-321, Operating Expense, starting in FY 2002.

GRF 035-404 Office of Education Oversight

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$597,047	\$619,112	\$836,830	\$1,157,423	\$1,192,146	\$1,239,832
	3.7%	35.2%	38.3%	3.0%	4.0%

Source: GRF

Legal Basis: ORC 3301.68

Purpose: The office funded by this line item supports the legislative oversight activities of the Legislative Committee on Education Oversight. This committee has the responsibility of selecting for review education programs conducted at the elementary and secondary level in whole or in part with state funding, or programs in colleges and universities that receive state financial assistance in any form. Reviews and evaluations of the selected topics are conducted by the office.

GRF 035-405 Correctional Inst Inspect Committee

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$442,639	\$376,735	\$441,806	\$525,000	\$525,000	\$540,000
	-14.9%	17.3%	18.8%	0.0%	2.9%

Source: GRF

Legal Basis: ORC 103.74

Purpose: The committee funded by this line item inspects state correctional institutions and may also inspect local correctional institutions. The committee also evaluates and assists in developing programs to improve the conditions or operation of correctional institutions. This committee was established by Am. Sub. H.B. 305 of the 112th General Assembly, effective November 9, 1977. The committee was funded separately until FY 1980, when it was placed within the Legislative Service Commission.

GRF 035-406 ATMS Replacements Project

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$54,397	\$17,999	\$60,223	\$90,000	\$90,000	\$90,000
	-66.9%	234.6%	49.4%	0.0%	0.0%

Source: GRF

Legal Basis: originally established by Am. Sub. HB 298 of the 119th G.A.

Purpose: This account provided funding for the replacement and customization of the computer software for the LSC bill drafting system, and currently funds maintenance costs for the system, as well as occasional equipment purchases.

GRF 035-407 Leg Tsk Force on Redistricting

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$363,797	\$104,748	\$610,044	\$2,850,000	\$2,000,000	\$500,000
	-71.2%	482.4%	367.2%	-29.8%	-75.0%

Source: GRF

Legal Basis: ORC 103.51

Purpose: This Task Force consists of three members appointed by the President of the Senate and three members appointed by the Speaker of the House of Representatives. The purpose of the Task Force is to provide assistance to the General Assembly in establishing Congressional districts and to the Apportionment Board in establishing General Assembly districts. This Task Force will also conduct other population and demographic research in order to assist the General Assembly.

GRF 035-409 National Associations

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$375,050	\$397,787	\$378,217	\$405,717	\$417,906	\$427,381
	6.1%	-4.9%	7.3%	3.0%	2.3%

Source: GRF

Legal Basis: originally established by Am. Sub. H.B. 694 of the 114th G.A.

Purpose: This appropriation is used to pay membership dues to the National Conference of State Legislatures and the Council of State Governments. Prior to FY 1982, these dues were paid by the Interstate Cooperation Commission. Under Am. Sub. H.B. 171 of the 117th G.A., \$8,000 of the appropriation was earmarked in each fiscal year of the 1987-1989 biennium for the State and Local Legal Center. This earmark increased to \$10,000 for the 2002-2003 biennium.

GRF 035-410 Legislative Information Systems

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$2,800,921	\$2,972,014	\$3,257,730	\$6,262,620	\$4,343,000	\$4,690,000
	6.1%	9.6%	92.2%	-30.7%	8.0%

Source: GRF

Legal Basis: originally established in Am. Sub. H.B. 117 of the 121st General Assembly

Purpose: This line item funds the operations of the Office of Legislative Information Systems (LIS). LIS assists the Senate, House, and legislative agencies with the design, installation, testing, and implementation of information systems used to conduct the business of the General Assembly and provide public access to legislative information. LIS also operates a computer education center for the General Assembly and supporting agencies.

General Services Fund Group

410 035-601 Sale of Publications

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$14,179	\$0	\$0	\$11,000	\$25,000	\$25,000
	-100.0%	N/A	N/A	127.3%	0.0%

Source: GSF: proceeds from the sale of documents produced by the Legislative Service Commission

Legal Basis: originally established by Controlling Board on September 25, 1975

Purpose: These funds are used to produce these documents.

4F6 035-603 Legislative Budget Services

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$107,356	\$105,188	\$127,532	\$144,000	\$140,000	\$145,000
	-2.0%	21.2%	12.9%	-2.8%	3.6%

Source: GSF: Hospital Care Assurance Program

Legal Basis: ORC 5112.19

Purpose: These funds are used for the purpose of health care analysis by the Legislative Service Commission.

4F7 035-605 Head Start Study

1998	1999	2000	2001 Estimate	2002 Executive Proposal	2003 Executive Proposal
\$39,978	\$0	\$0	\$0	\$0	\$0
	-100.0%	N/A	N/A	N/A	N/A

Source: GSF: transfer from the Department of Education line item 200-406, Head Start

Legal Basis: originally established by the Controlling Board on April 15, 1996

Purpose: This line item was used to fund a Head Start Study performed by the Legislative Office of Education Oversight. Phase I of the study was completed in fiscal year 1997. Phase II was completed in fiscal year 1998.

As Introduced

As Passed by the House

Temporary Law Changes

Subject: Operating Expenses

Section: 68

ALIs: 035-321, 035-403

No provision.

Section: 68

Requires the Director of Budget and Management to certify to the Director of the Legislative Service Commission (LSC), on or before August 1, 2001, the total amount of unexpended, unobligated appropriation in appropriation items 035-321, Operating Expenses, and 035-403, Legislative Budget Office, for fiscal year 2001. Additional appropriation authority, equal to those amounts though not to exceed \$500,000, is appropriated to appropriation item 035-321, Operating Expenses, for fiscal year 2002.

This provision will increase FY 2002 appropriation authority within LSC's operating appropriation item, providing there are unexpended, unobligated balances left in appropriation items 035-321 and 035-403 at the end of fiscal year 2001.

As Introduced

As Passed by the House

Temporary Law Changes

Subject: Legislative Task Force on Redistricting

Section: 68

ALI: 035-407

No provision.

Section: 68

Requires the Director of Budget and Management to certify to the Director of the Legislative Service Commission (LSC), on or before August 1, 2001, the total amount of unexpended, unobligated appropriation in appropriation item 035-407, Legislative Task Force on Redistricting, for fiscal year 2001. Additional appropriation authority, equal to that amount, is appropriated to appropriation item 035-407, Legislative Task Force on Redistricting, for fiscal year 2002.

This provision will increase FY 2002 appropriation authority within the Legislative Task Force on Redistricting appropriation item, providing there is an unexpended, unobligated balance remaining in the appropriation item at the end of fiscal year 2001.

As Introduced

As Passed by the House

Temporary Law Changes

Subject: ATMS Replacement Project

Section: 68

ALI: 035-406

Authorizes that any amounts in GRF appropriation item 035-406, ATMS (Advanced Text Management System) Replacement Project, not used for the ATMS project may be used to pay the operating expenses of the Legislative Service Commission.

Section: 68

No change.

Subject: National Associations

Section: 68

ALI: 035-409

Requires \$10,000 in each fiscal year from GRF appropriation item 035-409, National Associations, be used for the State and Local Legal Center.

Section: 68

No change.

As Introduced

As Passed by the House

Temporary Law Changes

Subject: Legislative Office of Education Oversight

Section: 68

ALI: 035-404

Requires appropriation item 035-404, Legislative Office of Education Oversight, be used to support the legislative oversight activities of the Legislative Committee on Education Oversight established in section 3301.68 of the Revised Code.

Section: 68

No change.