

Legislative Service Commission

Senate Finance and Financial Institutions Committee

Kerry Sullivan, Budget Analyst

Legislative Service Commission

April 30, 2003

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LSC Redbook

for the

Legislative Service Commission

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Attachments:

***Compare Document: Permanent and Temporary Law,
As Introduced to As Passed by the House***

***LSC Budget Spreadsheet, Executive to House Passed
Comparison***

April 30, 2003

Note: The estimated General Revenue Fund (GRF) spending for FY 2003 used in this LSC Redbook reflects the 2.5% reduction made as a result of the Governor's January 22, 2003 budget cut order. The executive reduction was applied across-the-board to FY 2003 GRF appropriations, subject to certain exceptions. Subsequent to such reductions (and not reflected in the Redbook), state agencies were permitted to reallocate the amount that each of their GRF appropriation line items was reduced, while still absorbing the 2.5% budget cut within the total amount of their GRF appropriations.

Legislative Service Commission

- Agency is 99% GRF funded
- Funding in FY 2004 is 0.2% below FY 2003; FY 2005 is 1.9% above FY 2004

OVERVIEW

The Legislative Service Commission (LSC) provides various technical and research services to members of the Ohio General Assembly. Some of these services include:

- Drafting bills, amendments, and resolutions
- Preparing bill analyses, local impact statements, and fiscal notes
- Performing long-term research studies and spot research services in both legal and fiscal areas
- Assisting the State Controlling Board in analyzing spending requests
- Conducting tax revenue and welfare caseload forecasts
- Providing legal and fiscal staff persons for each of the standing committees and subcommittees of the General Assembly, and for various joint, select, and ad hoc committees
- Operating a nationally recognized legislative research library
- Distributing legislative documents to the public
- Providing continuous technical and revisory review of the Ohio Revised Code
- Publishing various resource documents, such as the Register of Ohio, Digest of Enactments, Members Only briefs, Ohio Facts, and Budget Footnotes
- Training interns to work as staff aides for both the House of Representatives and the Senate

Two additional offices are contained within the LSC: the Legislative Office of Education Oversight (LOEO) and the Legislative Information Systems Office (LIS). The Legislative Office of Education Oversight performs research for the General Assembly on education issues. Reports prepared by LOEO provide an in-depth look at whether an education program is accomplishing its intended purpose. The Legislative Information Systems Office provides network computer development and services for the General Assembly. Funding for the Correctional Institution Inspection Committee (CIIC) was removed from LSC's budget for the FY 2002 and 2003 biennium. Formerly, CIIC inspected state and local correctional institutions and facilities. In September of 2000, the LSC and the Legislative Budget Office (LBO) merged to form a reorganized LSC. Fiscal years 2002 and 2003 represent the first full biennium of this merger.

The Legislative Service Commission's primary source of funding is the General Revenue Fund (99%). General Services Funds (GSF) and State Special Revenue (SSR) Funds also provide a small source of funding. The GSF receives moneys from the sale of publications and the Hospital Care Assurance

Program. Funds from the Hospital Care Assurance Program are used to fund health-care analysis by the LSC fiscal staff.

Under section 107.03 of the Revised Code, “no alterations shall be made in the [budget] requests for the legislative and judicial branches of the state filed with the director of budget and management...” In accordance with Ohio law, the Governor made no alterations to the budget request submitted by the Legislative Service Commission. Therefore, all of the agency’s requests were fully funded.

For FY 2004, the agency requests a total appropriation of \$21,013,382, which is 0.2% below FY 2003 estimated expenditures. In FY 2005 the agency requests \$21,408,964 in appropriation, which is 1.9% above the FY 2004 total appropriation.

ADDITIONAL FACTS AND FIGURES

The following chart illustrates LSC's total staffing levels between calendar years 2000 and 2005, with the numbers for 2004 and 2005 being estimates.

Program Series/Division	2000	2001	2002	2003	2004 (estimated)	2005 (estimated)
Legislative Service Commission	158	165	162	163	162	162
Office of Education Oversight	14	16	16	13	15	15
Office of Information Systems	10	14	19	19	19	19
Correctional Institution Inspection	7	0	0	0	0	0
Interns	26	23	23	23	23	23
Totals	215	218	220	218	219	219

The numbers in the table above represent employment counts for LSC as of December 31 for years 2000 to 2002. Numbers for 2003 are to-date, and numbers for 2004 and 2005 are projected. Staff levels include full- and part-time employees.

PERMANENT AND TEMPORARY LAW

This section describes permanent and temporary law provisions contained in the executive budget that will affect the agency's activities and spending decisions during the next biennium.

Permanent Law Provisions

There are no permanent law provisions affecting the Legislative Service Commission.

Temporary Law Provisions

ATMS Replacement Project

The Legislative Service Commission replaced its old mainframe bill drafting system, which was known as ATMS or Advanced Text Management System, with a new system known as TDMS or Text Database Management System. The bill appropriates \$20,000 in GRF moneys each year of the biennium for ATMS replacement. Temporary law allows LSC to use any unexpended ATMS replacement project funds to pay LSC operating expenses. Because the ATMS replacement project is essentially complete, funding for this line item is used primarily for maintenance costs and occasional equipment purchases for the House and Senate Clerk's office.

REQUESTS NOT FUNDED

In accordance with section 107.03(B) of the Revised Code, the Governor made no alterations to the budget request submitted by the Legislative Service Commission. Total appropriations are \$21,013,382 in FY 2004 and \$21,408,964 in FY 2005.

General Revenue Fund

GRF 035-321 Operating Expense

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$8,097,758	\$10,023,248	\$12,246,566	\$13,397,773	\$14,065,000	\$14,900,000
	23.8%	22.2%	9.4%	5.0%	5.9%

Source: GRF

Legal Basis: ORC 103

Purpose: This line item is used to pay the operating expenses of the Legislative Service Commission (LSC). The commission drafts legislation, provides bill analyses, provides fiscal notes and local impact statements, conducts legal and fiscal research, and staffs House and Senate standing committees.

GRF 035-402 Legislative Interns

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$831,363	\$831,954	\$810,009	\$939,882	\$975,000	\$990,000
	0.1%	-2.6%	16.0%	3.7%	1.5%

Source: GRF

Legal Basis: ORC 103.19

Purpose: This line item is used to fund the legislative intern program. The interns are recent college graduates who work for one year as staff aides in the Ohio House, Ohio Senate, Capital Square Review and Advisory Board, or for the Legislative Service Commission.

GRF 035-403 Legislative Budget Office

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$2,654,976	\$2,310,474	\$189,072	\$0	\$0	\$0
	-13.0%	-91.8%	-100.0%	N/A	N/A

Source: GRF

Legal Basis: Discontinued line item (originally established in ORC 103.19)

Purpose: This appropriation supported the former Legislative Budget Office (LBO), created in 1973 by a resolution of the Legislative Service Commission. In September of 2000, LBO merged with the Legislative Service Commission. Funding for this line item was transferred to line item 035-321, Operating Expense, in FY 2002.

Legislative Service Commission - Catalog of Budget Line Items

GRF 035-404 Office of Education Oversight

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$836,830	\$1,018,929	\$926,550	\$1,147,960	\$1,205,000	\$1,256,427
	21.8%	-9.1%	23.9%	5.0%	4.3%

Source: GRF

Legal Basis: ORC 3301.68

Purpose: The office funded by this line item supports the legislative oversight activities of the Legislative Committee on Education Oversight. This committee has the responsibility of selecting for review education programs conducted at the elementary and secondary level in whole or in part with state funding, or programs in colleges and universities that receive state financial assistance in any form. Reviews and evaluations of the selected topics are conducted by the office.

GRF 035-405 Correctional Institution Inspection Committee

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$441,806	\$421,109	\$2,236	\$0	\$0	\$0
	-4.7%	-99.5%	-100.0%	N/A	N/A

Source: GRF

Legal Basis: Discontinued line item (originally established in ORC 103.71)

Purpose: The committee formerly funded by this line item inspected state correctional institutions and also inspected local correctional institutions. The committee evaluated and assisted in developing programs to improve the conditions or operation of correctional institutions. This committee was established by Am. Sub. H.B. 305 of the 112th G.A., effective November 9, 1977. In FY 2002, funding for committee staff was discontinued, though statutory duties are still fulfilled by legislative members.

GRF 035-406 ATMS Replacement Project

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$60,223	\$92,467	\$13,132	\$83,331	\$20,000	\$20,000
	53.5%	-85.8%	534.6%	-76.0%	0.0%

Source: GRF

Legal Basis: Section 69 of Am. Sub. H.B. 94 of the 124th G.A. (originally established by Am. Sub. H.B. 298 of the 119th G.A.)

Purpose: This account provided funding for the replacement and customization of the computer software used in the LSC bill drafting system, and currently funds maintenance costs for the system and occasional equipment purchases.

Legislative Service Commission - Catalog of Budget Line Items

GRF 035-407 Legislative Task Force on Redistricting

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$610,044	\$327,060	\$971,855	\$173,450	\$100,000	\$0
	-46.4%	197.1%	-82.2%	-42.3%	-100.0%

Source: GRF

Legal Basis: ORC 103.51

Purpose: This task force consists of three members appointed by the President of the Senate and three members appointed by the Speaker of the House of Representatives. The purpose of the task force is to provide assistance to the General Assembly in establishing Congressional districts and to the Apportionment Board in establishing General Assembly districts. This task force also conducts other population and demographic research in order to assist the General Assembly.

GRF 035-409 National Associations

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$378,217	\$390,948	\$398,406	\$427,381	\$430,000	\$441,000
	3.4%	1.9%	7.3%	0.6%	2.6%

Source: GRF

Legal Basis: Section 69 of Am. Sub. H.B. 94 of the 124th G.A. (originally established by Am. Sub. H.B. 694 of the 114th G.A.)

Purpose: This appropriation is used to pay dues for Ohio's membership in several national associations, including the National Conference of State Legislatures and the Council of State Governments. The NCSL and CSG dues are determined by the two organizations using a population-based formula. Other organizations charge a flat annual amount.

GRF 035-410 Legislative Information Systems

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$3,257,730	\$5,623,138	\$4,631,480	\$4,619,650	\$3,624,200	\$3,624,200
	72.6%	-17.6%	-0.3%	-21.5%	0.0%

Source: GRF

Legal Basis: Section 69 of Am. Sub. H.B. 94 of the 124th G.A. (originally established by Am. Sub. H.B. 117 of the 121st G.A.)

Purpose: This line item funds the operations of the Office of Legislative Information Systems (LIS). LIS assists the Senate, House, and legislative agencies with the design, installation, testing, and implementation of information systems used to conduct the business of the General Assembly and provides public access to legislative information. LIS also operates a computer education center for the General Assembly and supporting agencies.

General Services Fund Group

410 035-601 Sale of Publications

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$0	\$11,103	\$0	\$25,000	\$25,000	\$25,000
	N/A		N/A	0.0%	0.0%

Source: GSF: Proceeds from the sale of documents produced by the Legislative Service Commission

Legal Basis: Section 69 of Am. Sub. H.B. 94 of the 124th G.A. (originally established by the Controlling Board in September 1975)

Purpose: Funds are used to produce documents for the Legislative Service Commission.

4F6 035-603 Legislative Budget Services

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$127,532	\$115,767	\$117,459	\$145,000	\$149,350	\$152,337
	-9.2%	1.5%	23.4%	3.0%	2.0%

Source: GSF: Hospital Care Assurance Program

Legal Basis: ORC 5112.19

Purpose: These funds are used for the purpose of health care analysis by the Legislative Service Commission.

State Special Revenue Fund Group

5V4 035-604 Education Studies

2000	2001	2002	2003 Estimate	2004 House Passed	2005 House Passed
\$0	\$0	\$0	\$100,000	\$0	\$0
	N/A	N/A	N/A	-100.0%	N/A

Source: SSR: State Special Revenue Fund Group: Lump sum transfer of funds from the Department of Education's Charter Schools Grant; CFDA 84.282

Legal Basis: Originally established by Controlling Board in October 2002

Purpose: Moneys in this fund are used by the Legislative Office of Education Oversight to conduct studies for the Department of Education which evaluate community (charter) schools and the effects of such schools on students, student achievement, staff, and parents. The FY 2003 appropriation represents a one-time transfer of funds from the Department of Education. The line item will be used again for other special projects, when they occur.

As Introduced**Subject:** ATMS Replacement Project**Section:** 64

Allows for money in GRF appropriation item 035-406, ATMS Replacement Project, that is not used for the ATMS project to be used to pay for operating expenses of the Legislative Service Commission. ATMS (Advanced Text Management System) was the bill drafting system formerly used by the Legislative Service Commission. It was replaced with a new system several years ago and funding in this appropriation item is used primarily for maintenance costs and occasional equipment purchases for the House and Senate Clerk's office.

Fiscal effect: Potential increase in operating expenditures.

Subject: LOEO Study of Head Start and Child Care Partnership Agreements

No provision.

As Passed by the House**Section:** 64

No change.

Section: 145.03R

Requires the Legislative Office of Education Oversight (LOEO) to conduct a review of partnership agreements between Head Start providers and child care providers. (See also the item entitled "LOEO Study of Head Start and Child Care Partnership Agreements" in the Department of Job and Family Services.)

Fiscal effect: Potential increase in workload for the Legislative Office of Education Oversight.

LSC Budget Spreadsheet by Line Item, FY 2004 - FY 2005

<i>Fund</i>	<i>ALI</i>	<i>ALI Title</i>	<i>Estimated 2003</i>	<i>As Introduced 2004</i>	<i>House Sub Bill 2004</i>	<i>% Change Est. 2003 to House 2004</i>	<i>As Introduced 2005</i>	<i>House Sub Bill 2005</i>	<i>% Change House 2004 to House 2005</i>
<i>LSC Legislative Service Commission</i>									
GRF	035-321	Operating Expense	\$13,397,773	\$ 14,470,000	\$ 14,065,000	5.0%	\$ 14,900,000	\$ 14,900,000	5.9%
GRF	035-402	Legislative Interns	\$939,882	\$ 975,000	\$ 975,000	3.7%	\$ 990,000	\$ 990,000	1.5%
GRF	035-403	Legislative Budget Office	\$0	\$ 0	\$ 0	N/A	\$ 0	\$ 0	N/A
GRF	035-404	Office of Education Oversight	\$1,147,960	\$ 1,219,832	\$ 1,205,000	5.0%	\$ 1,256,427	\$ 1,256,427	4.3%
GRF	035-405	Correctional Institution Inspection Committee	\$0	\$ 0	\$ 0	N/A	\$ 0	\$ 0	N/A
GRF	035-406	ATMS Replacement Project	\$83,331	\$ 20,000	\$ 20,000	-76.0%	\$ 20,000	\$ 20,000	0.0%
GRF	035-407	Legislative Task Force on Redistricting	\$173,450	\$ 100,000	\$ 100,000	-42.3%	\$ 0	\$ 0	-100.0%
GRF	035-409	National Associations	\$427,381	\$ 430,000	\$ 430,000	0.6%	\$ 441,000	\$ 441,000	2.6%
GRF	035-410	Legislative Information Systems	\$4,619,650	\$ 3,624,200	\$ 3,624,200	-21.5%	\$ 3,624,200	\$ 3,624,200	0.0%
General Revenue Fund Total			\$ 20,789,427	\$ 20,839,032	\$ 20,419,200	-1.8%	\$ 21,231,627	\$ 21,231,627	4.0%
410	035-601	Sale of Publications	\$25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	\$ 25,000	0.0%
4F6	035-603	Legislative Budget Services	\$145,000	\$ 149,350	\$ 149,350	3.0%	\$ 152,337	\$ 152,337	2.0%
General Services Fund Group Total			\$ 170,000	\$ 174,350	\$ 174,350	2.6%	\$ 177,337	\$ 177,337	1.7%
5V4	035-604	Education Studies	\$100,000	\$ 0	\$ 0	-100.0%	\$ 0	\$ 0	N/A
State Special Revenue Fund Group Total			\$ 100,000	\$ 0	\$ 0	-100.0%	\$ 0	\$ 0	N/A
Total All Budget Fund Groups			\$ 21,059,427	\$ 21,013,382	\$ 20,593,550	-2.2%	\$ 21,408,964	\$ 21,408,964	4.0%