

# House of Representatives

## House Human Services Subcommittee

*Sara D. Anderson, Budget Analyst  
Legislative Service Commission*

*February 22, 2005*

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# **LSC Redbook for the House of Representatives**

**House Human Services Subcommittee**

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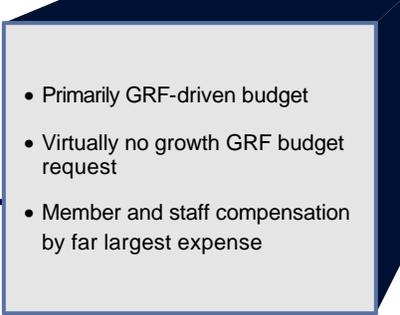
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*February 22, 2005*

# House of Representatives

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- Primarily GRF-driven budget
  - Virtually no growth GRF budget request
  - Member and staff compensation by far largest expense

## OVERVIEW

### Duties and Responsibilities

The role of the House of Representatives, in conjunction with the Senate, is to represent the people of the state of Ohio and provide for their protection and well being as established in Article II of the Ohio Constitution. The specific duties and powers of the House of Representatives are essentially as follows:

- To introduce, consider, and enact bills affecting the laws and public policies of the state of Ohio.
- To consider and pass, as is deemed necessary, resolutions, which are nonbinding formal expressions of the opinions and wishes of the General Assembly. The formal approval of resolutions does not require a gubernatorial signature.
- To be the judge of the elections, returns, and qualifications of its own members.

Ohio's House of Representatives is divided into 99 legislative districts, each serving a population of approximately 115,000 persons. The elections to the House of Representatives occur every two years. All members are subject to term limits prescribing no more than four consecutive two-year terms. Each Representative of the House retains his or her own personal staff, typically consisting of an administrative aide, and for certain members, an additional legislative aide.

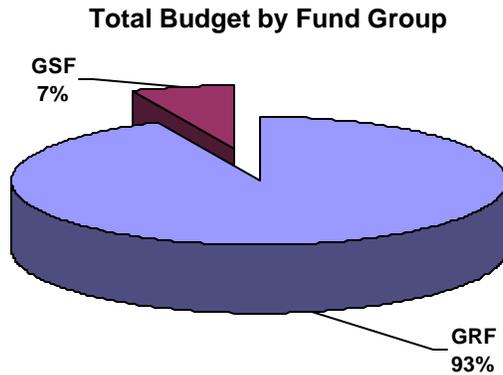
### Highlights from the Executive Budget for FYs 2006 and 2007

The budget for the House of Representatives contains three line items as follows: a GRF line item providing funding for approximately 93% of the House's total budget, the majority of which is directed toward payroll and benefit expenses for legislators and their staffs, and two General Service Fund line items, one of which collects reimbursement payments for various expenses, and one of which collects revenue from the sale of flags, insignia, seals, and other similar items.

Under section 107.03 of the Revised Code, "no alterations shall be made in the [budget] requests for the legislative and judicial branches of the state filed with the director of budget and management." In accordance with Ohio law, the Governor made no alterations to the budget request submitted by the House of Representatives.

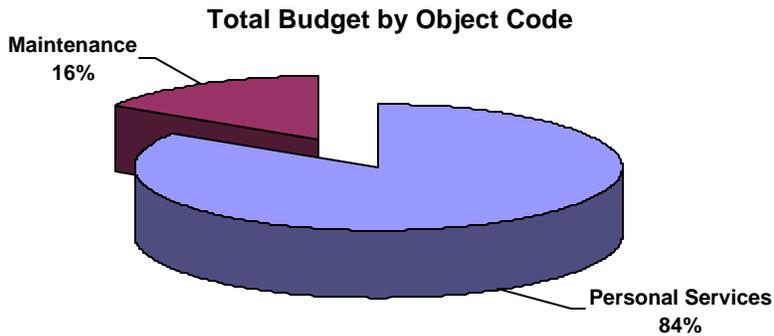
**Expense by Fund Group**

The pie chart immediately below shows the total recommended appropriations (FYs 2006 and 2007) for the House of Representatives by fund group: General Revenue Fund (GRF) and General Services Fund (GSF).



**Expense by Object Summary**

The pie chart immediately below shows the total recommended appropriations (FYs 2006 and 2007) by major object of expense for the House of Representatives. This information includes GRF and GSF funding.



**Staffing Levels**

The table below displays the number of members and staff paid, or to be paid, by the House of Representatives from FYs 2002 through 2007.

<b>House of Representatives Staffing Levels</b>						
<b>Type of Staff</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006*</b>	<b>2007*</b>
Members	99	99	99	99	99	99
Administrative Staff	189	189	197	183	189	189
Pages	45	45	45	45	45	45
<b>Totals</b>	<b>333</b>	<b>333</b>	<b>341</b>	<b>327</b>	<b>333</b>	<b>333</b>

\* The staffing levels displayed in the above table for FYs 2006 and 2007 are estimates.

Note: Administrative Staff includes full-time and part-time staff.

Note: Staffing levels fluctuate greatly over the course of a given fiscal year. For purposes of this chart, the highest number of administrative staff employed at a given time during a given fiscal year is used.

## ANALYSIS OF EXECUTIVE PROPOSAL

### Program Series 1

### House of Representatives

**Purpose:** To support the efforts of state representatives and related staff in representing their respective districts, developing legislation, and overseeing the administration of state activities and the state budget.

The following table shows the line items that are used to fund the House of Representatives, as well as the Governor’s recommended funding levels.

Fund	ALI	Title	FY 2006	FY 2007
<b>General Revenue Fund</b>				
GRF	025-321	Operating Expenses	\$20,169,168	\$20,370,859
<b>General Revenue Fund Subtotal</b>			<b>\$20,169,168</b>	<b>\$20,370,859</b>
<b>General Services Fund</b>				
103	025-601	House Reimbursement	\$1,419,469	\$1,419,469
4A4	025-602	Miscellaneous Sales	\$37,474	\$37,474
<b>General Services Fund Subtotal</b>			<b>\$1,456,943</b>	<b>\$1,456,943</b>
<b>Total Funding: House of Representatives</b>			<b>\$21,626,111</b>	<b>\$21,827,802</b>

**Program Description:** This program serves to promote the role and responsibilities of the House of Representatives. Each member of the House of Representatives is elected to a two-year term from one of the state's 99 House districts. Each member is assigned to serve on at least one standing committee or subcommittee.

**Funding Source:** (1) GRF, (2) sale of flags and other items to the general public, (3) moneys from salvage and recycling of equipment, materials, and supplies, and (4) miscellaneous reimbursements, such as those received for overpayment of medical insurance

**Line Items:** See above table

**Implication of Executive Recommendation:** As of this writing, the House’s total FY 2005 GRF spending is estimated at \$19.97 million. Under the executive-proposed budget, the House has requested a 1% increase in GRF funding in each fiscal year of the next biennium, which translates into a gain of around \$200,000 in each of FYs 2006 and 2007. With that amount of GRF funding, it would appear that the House will be able to maintain current service levels, including covering the payroll costs associated with 99 House members and approximately 190 full-time and part-time staff.

#### **Temporary Law**

**Operating Expenses (Section 206.54).** The executive budget contains a temporary law provision requiring the Director of Budget and Management, at the direction of the Chief Administrative Officer of the House of Representatives, to transfer: (1) any unencumbered appropriations from FY 2005 to FY 2006 for use within line item 025-321, Operating Expenses, and (2) any unencumbered appropriations from FY 2006 to FY 2007 for use within line item 025-321, Operating Expenses.

## **REQUESTS NOT FUNDED**

Under existing law – division (B) of section 107.03 of the Revised Code – the executive branch of the state of Ohio has limited authority over the state’s legislative agencies, especially in the case of their biennial budgets and associated permanent and temporary law. Although these state legislative agency budgets are presented to the legislature as executive recommendations, the Office of Budget and Management in reality only serves as the conduit through which legislative agency budgets are passed to the legislature.

## General Revenue Fund

### GRF 025-321 Operating Expenses

2002	2003	2004	2005 Estimate	2006 Executive Proposal	2007 Executive Proposal
\$17,697,267	\$17,982,716	\$18,428,388	\$19,969,473	\$20,169,168	\$20,370,859
	1.6%	2.5%	8.4%	1.0%	1.0%

**Source:** GRF

**Legal Basis:** Section 56 of Am. Sub. H.B. 95 of the 12th G.A.

**Purpose:** Funds disbursed from the line item are used exclusively to pay operating expenses of the House of Representatives, primarily compensation paid to the members of the House of Representatives and legislative staff.

## General Services Fund Group

### 103 025-601 House Reimbursement

2002	2003	2004	2005 Estimate	2006 Executive Proposal	2007 Executive Proposal
\$1,164,729	\$311,211	\$28,249	\$1,419,469	\$1,419,469	\$1,419,469
	-73.3%	-90.9%	4924.8%	0.0%	0.0%

**Source:** GSF: (1) Refunds from the Department of Administrative Services for overpayment of medical insurance premiums for state representatives, (2) amounts received for salvage and recycling of equipment, materials, and supplies, and (3) payments from members and employees for incidental use of equipment or facilities

**Legal Basis:** ORC 101.272(A)

**Purpose:** Moneys deposited to the credit of the fund must be used to pay operating expenses of the House of Representatives.

### 4A4 025-602 Miscellaneous Sales

2002	2003	2004	2005 Estimate	2006 Executive Proposal	2007 Executive Proposal
\$26,244	\$27,421	\$28,498	\$37,474	\$37,474	\$37,474
	4.5%	3.9%	31.5%	0.0%	0.0%

**Source:** GSF: All moneys collected by the Office of the Chief Administrative Officer of the House of Representatives for the sale of flags, insignia, seals, frames for resolutions, and similar items

**Legal Basis:** ORC 101.69 (originally established by Am. Sub. H.B. 111 of the 118th G.A.)

**Purpose:** Moneys deposited to the credit of the fund must be used solely to pay for the costs of procuring items for resale, such as flags, insignia, seals, and frames for resolutions. Any costs of procuring such items in excess of the money available in the fund is required to be paid out of the regular appropriation to the House of Representatives.

## LSC Budget Spreadsheet by Line Item, FY 2006 - FY 2007

<i>Fund</i>	<i>ALI</i>	<i>ALI Title</i>	<i>2004</i>	<i>Estimated 2005</i>	<i>Executive 2006</i>	<i>% Change 2005 to 2006</i>	<i>Executive 2007</i>	<i>% Change 2006 to 2007</i>
<b>REP House of Representatives</b>								
GRF	025-321	Operating Expenses	\$ 18,428,388	\$19,969,473	\$ 20,169,168	1.0%	\$ 20,370,859	1.0%
<b>General Revenue Fund Total</b>			<b>\$ 18,428,388</b>	<b>\$ 19,969,473</b>	<b>\$ 20,169,168</b>	<b>1.0%</b>	<b>\$ 20,370,859</b>	<b>1.0%</b>
103	025-601	House Reimbursement	\$ 28,249	\$1,419,469	\$ 1,419,469	0.0%	\$ 1,419,469	0.0%
4A4	025-602	Miscellaneous Sales	\$ 28,498	\$37,474	\$ 37,474	0.0%	\$ 37,474	0.0%
<b>General Services Fund Group Total</b>			<b>\$ 56,747</b>	<b>\$ 1,456,943</b>	<b>\$ 1,456,943</b>	<b>0.0%</b>	<b>\$ 1,456,943</b>	<b>0.0%</b>
<b>Total All Budget Fund Groups</b>			<b>\$ 18,485,135</b>	<b>\$ 21,426,416</b>	<b>\$ 21,626,111</b>	<b>0.9%</b>	<b>\$ 21,827,802</b>	<b>0.9%</b>