

State Board of Sanitarian Registration

Senate Finance and Financial Institutions Committee

*Wendy Risner, Budget Analyst
Legislative Service Commission*

May 4, 2005

*Additional copies are available on our website at www.lsc.state.oh.us
Click on 'Budget Documents' then 'Redbooks'*

LSC Redbook
for the
State Board of Sanitarian Registration

Senate Finance and Financial Institutions Committee

Wendy Risner, Budget Analyst
Legislative Service Commission

TABLE OF CONTENTS

Overview	1
<i>Increases in Salary and Health Care Expenses</i>	1
<i>CAVU Licensing System.....</i>	2
<i>Administrative Expenses.....</i>	2
<i>Governor's Recommendations</i>	2
<i>Fee Increases</i>	3
<i>Notification of Sanitarian Continuing Education Courses ..</i>	3
Analysis of Executive Proposal.....	5
<i>State Board of Sanitarian Registration.....</i>	5
Requests Not Funded.....	7
Attachments:	
Catalog of Budget Line Items	
LSC Budget Spreadsheet By Line Item: Executive to House Passed	
Compare Document: Permanent and Temporary Law	

May 4, 2005

State Board of Sanitarian Registration

- The Board received no funding in FY 2007 and will be absorbed into the Department of Health that year.
- The Board will increase fees by 7% for sanitarian professionals.

OVERVIEW

The State Board of Sanitarian Registration is part of the 4K9 Fund group. The 4K9 Fund (Occupational Licensing and Regulatory Fund) is a General Services Fund that is a repository for license fees and other assessments collected by the state's professional and occupational licensing boards. The 4K9 Fund was established by Am. Sub. H.B. 152 of the 120th General Assembly. Prior to the creation of the fund, appropriations for each licensing board were made from the GRF. This created some problems as some boards contributed more revenues than they expended and others had to be subsidized by the GRF since the revenues generated did not meet their expenditures. The 4K9 Fund eliminated these problems. The philosophy of the fund is that each board must generate enough revenues to cover their expenses. It is also quite common for the boards to develop a surplus in the fund to cover unforeseen economic hardships.

The State Board of Sanitarian Registration was created in 1977 to ensure sanitarians in the field of environmental health possess and maintain specialized knowledge and skills that pertain to the field of environmental health science. Environmental health is an aspect of public health that deals with the following topics: air quality, food quality and protection, hazardous and toxic substances, consumer product safety, housing, institutional health and safety, community noise control, radiation protection, recreational facilities, solid and liquid waste management, vector control, drinking water quality, milk sanitation, and rabies control.

A large majority of the Board's licensees are government employees who must be licensed per government mandate. Most of these government employees work for city or county health departments. The Board currently licenses 1,570 sanitarians and sanitarians-in-training. The Board renews its licenses annually. In FY 2004, the Board had expenditures and revenues of \$133,127 and \$124,726, respectively. The Board contributed \$8,401 more to Fund 4K9 than it expended for FY 2004.

Increases in Salary and Health Care Expenses

Payroll expenditures for the State Board of Sanitarian Registration, as well as other state boards and agencies, will increase in this biennium as a result of the negotiated 4% increase in salary for state employees. Health insurance costs continue to rise each year as well. The Board currently has one full-time position and one intermittent position (600 hours per fiscal year).

CAVU Licensing System

The Board implemented the web-based multi-board CAVU licensing system during FY 2004. This allows on-line license status and provides access to downloadable applications, forms, laws, rules, policies, etc. The costs for the system are determined by the number of records maintained in the system for the board. The costs for the CAVU system will be \$1,467 in FY 2006 and \$1,345 in FY 2007 for the Sanitarian Registration Board.

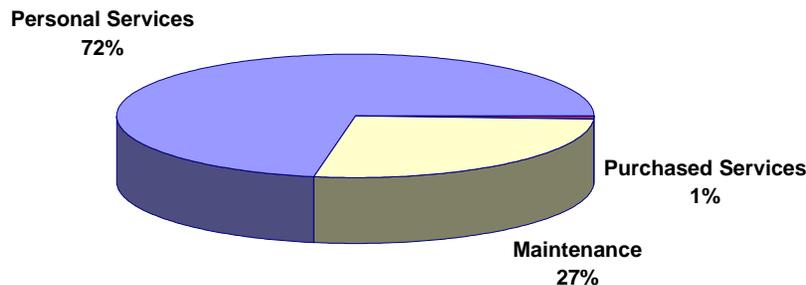
Administrative Expenses

Over the course of the last few years, occupational boards have had to absorb increased administrative costs charged by other state agencies. Many boards contracted for services that were once provided for free such as lock-box services and computer technical support. Many state boards share the costs and services of an IT Support Person. The State Board of Sanitarian Registration is also responsible for \$567 per fiscal year for computer firewall protection.

Governor's Recommendations

The Board requested funding of \$132,839 in FY 2006 and \$137,233 in FY 2007. The Executive recommends funding of \$134,279 in FY 2006 and \$0 in FY 2007. The Executive recommends that the 27 independent occupational licensing boards be absorbed into the departments of Health, Commerce, and Public Safety. As such, the Executive recommended no funding in FY 2007 for the boards. In the case of the Sanitarian Registration Board, the Board and its duties will be absorbed into the Department of Commerce. The specifics of this transfer will be addressed during FY 2006 by a task force consisting of the departments of Commerce, Health, Public Safety, and Administrative Services, the Office of Budget and Management (OBM), and the Governor's Office. According to OBM, current staff will be retained through FY 2006 and a hiring freeze and early retirement incentives will be offered to regulatory board staff. Effective July 1, 2006, all remaining regulatory board staff will be transferred to the relevant agency. Board members will be retained.

Total Budget by Object Code for FY 2006



As shown in the chart above, most of the Board's expenses are for personal services (72%). Personal services increase 5% for FY 2006 from estimated FY 2005 levels. Maintenance expenses increase by 11.8% from FY 2005 estimated levels.

Fee Increases

The Board has proposed and the Governor has recommended implementing a 7% increase in fees. Fees were also increased in Am. Sub. H.B. 95 of the 125th General Assembly. The current and proposed fees are listed in the table below.

	Current Fee	Proposed Fee	Estimated Licensees for FY 2006
Registered Sanitarian Renewal	\$69	\$74	1,299
Sanitarian-in-Training Renewal	\$69	\$74	122
Sanitarian-in-Training Application	\$75	\$80	122
Advancement from Sanitarian to Registered Sanitarian	\$75	\$80	66
Examination	\$110	\$110	167
Late Renewal Fee	\$25	\$27	46
Registered Sanitarian Application	\$150	\$160	5
Training Agency Registration	\$50	\$54	6
Training Agency Renewal	\$25	\$27	96

It is estimated that revenues will be \$143,942 in FYs 2006 and 2007. Revenues in FY 2005 are estimated to be \$133,127.

Notification of Sanitarian Continuing Education Courses

The Governor recommends that the requirement that the Board annually mail each registered sanitarian or other, by request, a list of approved continuing education courses be relaxed. Instead, the Board shall provide a list annually and supply a list of applicable courses upon request. This could reduce postage expenses for the Board. The exact amount of this is not known at this time.

Staffing Levels

Sanitarian Registration Board Staffing Levels						
Program Series/Division	2002	2003	2004	2005	<i>Estimated</i>	
					2006	2007
Board Members	7	7	7	7	7	7*
Board Staff	1.3	1.3	1.3	1.3	1.3	1.3*
Totals	8.3	8.3	8.3	8.3	8.3	8.3*

* In FY 2007, the 27 occupational licensing boards will be consolidated into various agencies. According to OBM, current staff will be retained through FY 2006. However, it is expected that some staff reductions will occur as a result of the implementation of a hiring freeze and early retirement incentive. Remaining staff for the Sanitarian Registration Board will be transferred to the Department of Commerce in FY 2007. Board members will be retained.

The Board has one intermittent clerk who works approximately 600 hours per year. The Board's executive director performs all investigations. The Board has scheduled six or seven board meetings for each year. The Board members are only reimbursed their travel expenses.

ANALYSIS OF EXECUTIVE PROPOSAL

State Board of Sanitarian Registration

Purpose: License and regulate sanitarians in the field of environmental health

The following table shows the line items that are used to fund the State Board of Sanitarian Registration, as well as the Governor’s recommended funding levels.

Fund	ALI		Title	FY 2006	FY 2007
General Services Fund					
GSF	4K9	893-609	Operating Expenses	\$134,279	\$0
General Services Fund Subtotal				\$134,279	\$0
Total Funding: Sanitarian Registration				\$134,279	\$0

Program Description: In accordance with Chapter 4736. of the Revised Code, the State Board of Sanitarian Registration protects the public health by ensuring that individuals who engage in the practice of environmental health possess and maintain specialized knowledge and skills that pertain to the field of environmental health science.

Funding Source: General Services Fund Group (Fund 4K9). Currently, all revenue from the 27 occupational licensing boards is placed in Fund 4K9 and then reallocated to each board. Each board is expected to raise enough revenue through its license fees to cover its expenses.

Line Items: 893-609, Operating Expenses

Implication of Executive Recommendation: The Board requested \$132,839 in FY 2006 and \$137,233 in FY 2007. The Executive recommended funding of \$134,279 in FY 2006 and \$0 in FY 2007. The recommended funding for FY 2006 will allow the Board to carry out its mission and allow for the 4% increase in payroll. The Board received \$1,440 more than requested for FY 2006, this will pay the costs of the CAVU licensing system. The Board's FY 2006 recommended funding is increased by 6.9% over FY 2005 estimated expenditures. In FY 2007, the Board will be absorbed into the Department of Commerce. The specifics of this transfer will be addressed during FY 2006 by a task force consisting of the departments of Commerce, Health, Public Safety, and Administrative Services, the Office of Budget and Management, and the Governor's Office.

Temporary and Permanent Law Provisions: H.B. 66, As Introduced, includes a provision that consolidates the Board into the Department of Commerce beginning in FY 2007. The provision also includes the creation of a transition team to ensure the consolidation occurs smoothly and on schedule. The temporary language states that the necessary statutory changes and appropriations needed for the consolidation will be introduced in FY 2006.

H.B. 66, As Introduced, also contains a fee increase for the Sanitarian Board (ORC Section 4736.12). Please refer to the “Overview” section for detailed information regarding this. It is estimated that revenues will be \$143,942 in FYs 2006 and 2007. Revenues in FY 2005 are estimated to be \$133,127.

H.B. 66, As Introduced, also requires that the Board annually mail each registered sanitarian or other, by request, a list of approved continuing education courses be relaxed (ORC 4736.11). Instead, the Board shall provide a list annually and supply a list of applicable courses upon request. This could reduce postage expenses for the Board. The exact amount of this is not known at this time.

REQUESTS NOT FUNDED

Fund Line Item	FY 2006 Requested	FY 2006 Recommended	Difference	FY 2007 Requested	FY 2007 Recommended	Difference
893-609	\$132,839	\$134,279	\$1,440	\$137,233	\$0	(\$137,233)
TOTALS	\$132,839	\$134,279	\$1,440	\$137,233	\$0	(\$137,233)

In FY 2006, the Board received \$1,440 more than requested. These extra funds will be used for CAVU licensing costs. In FY 2007, the Board requested funding of \$137,233 for operating expenses for things such as licensure and enforcement. The Executive recommended funding of \$0. The Board will be absorbed into the Department of Commerce. Specifics of this transfer will be addressed by a task force made up of the departments of Commerce, Health, Public Safety, and Administrative Services, the Office of Budget and Management, and the Governor's Office.

General Services Fund Group

4K9 893-609 Operating Expenses

2002	2003	2004	2005 Estimate	2006 House Passed	2007 House Passed
\$107,584	\$117,535	\$124,728	\$125,612	\$134,279	\$0
	9.2%	6.1%	0.7%	6.9%	-100.0%

Source: GSF: License fees and other assessments collected by the state's professional and occupational licensing boards.

Legal Basis: ORC 4736.02 and 4743.05 (originally established by Am. Sub. H.B. 152 of the 120th G.A.)

Purpose: Funds are used for general operating expenses, including payroll, supplies, and equipment.

LSC Budget Spreadsheet by Line Item, FY 2006 - FY 2007

<i>Fund</i>	<i>ALI</i>	<i>ALI Title</i>	<i>Estimated 2005</i>	<i>As Introduced 2006</i>	<i>House Passed 2006</i>	<i>% Change Est. 2005 to House 2006</i>	<i>As Introduced 2007</i>	<i>House Passed 2007</i>	<i>% Change House 2006 to House 2007</i>
<i>SAN Sanitarian Registration, State Board of</i>									
4K9	893-609	Operating Expenses	\$125,612	\$ 134,279	\$ 134,279	6.9%	\$ 0	\$ 0	-100.0%
General Services Fund Group Total			\$ 125,612	\$ 134,279	\$ 134,279	6.9%	\$ 0	\$ 0	-100.0%
Total All Budget Fund Groups			\$ 125,612	\$ 134,279	\$ 134,279	6.9%	\$ 0	\$ 0	-100.0%

As Introduced (Executive)

As Passed by the House

(CD-697-SAN) Notification of Sanitarian Continuing Education Courses

R.C. 4736.11

Relaxes the requirement that at least once annually the State Board of Sanitarian Registration mail each registered sanitarian a list of approved education courses and upon request, supply an update of the list in favor of a requirement that the Board simply provide a list annually and supply a list of applicable courses upon request.

Fiscal effect: The Board will experience a minimal decrease in expenditures for postage.

R.C. 4736.11

Same as the Executive.

Fiscal effect: Same as the Executive.

(CD-696-SAN) Sanitarian Registration Fee Increase

R.C. 4736.12

Increases fees the State Board of Sanitarian Registration charges for the following: (1) application as a sanitarian-in-training, from \$75 to \$80; (2) registration as a sanitarian, from \$150 to \$160; (3) registration renewal, from \$69 to \$74; (4) renewal for sanitarian-in-training, from \$69 to \$74; and (5) late applications for renewal, from \$25 to \$27.

Fiscal effect: The provision is expected to generate \$10,000 annually. The revenue will be deposited in the Occupational Licensing and Regulatory Fund (Fund 4K9) in the general services fund group.

R.C. 4736.12

Same as the Executive.

Fiscal effect: Same as the Executive.

As Introduced (Executive)

As Passed by the House

(CD-595-SAN) Consolidation of Regulatory Boards

Section: 315.03

Section: 315.03

Consolidates the occupational licensing boards into the departments of Health, Public Safety, or Commerce not later than July 1, 2006. In the case of the Board of Sanitarian Registration, the Board will be consolidated into the Department of Commerce. The directors of Budget and Management, Administrative Services, Commerce, Health, and Public Safety must appoint representatives to a transition team. The team must develop a plan for the smooth and timely consolidation of the boards and must also address the details of the consolidation. The team must submit a report containing recommendations and the details of the consolidation not later than December 31, 2005 to the Governor, Speaker of the House, and President of the Senate. A bill will be introduced in fiscal year (FY) 2006 that will include the necessary statutory changes and appropriations for consolidation.

Same as the Executive.

Fiscal effect: The Board will receive no appropriation in FY 2007. The total fiscal effect is unknown at this time since the specifics of the transfer will not be addressed until FY 2006.

Fiscal effect: Same as the Executive.