

Department of Administrative Services

House Higher Education Subcommittee

*Terry Steele, Budget Analyst
Legislative Service Commission*

April 3, 2007

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LSC Redbook
for the
Department of Administrative Services

House Higher Education Subcommittee

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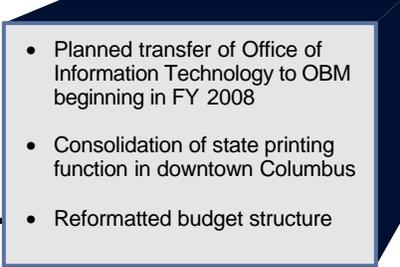
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ATTACHMENTS:

- Catalog of Budget Line Items
- LSC Budget Spreadsheet By Line Item

April 3, 2007

Department of Administrative Services

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- Planned transfer of Office of Information Technology to OBM beginning in FY 2008
 - Consolidation of state printing function in downtown Columbus
 - Reformatted budget structure

OVERVIEW

The Department of Administrative Services (DAS) is responsible for providing state agencies services pertaining to personnel, equal opportunity, collective bargaining, real estate, information systems, and the procurement of goods and services. A large portion of the agency's operating budget comes from charges that state agencies pay for these services. These fees are deposited into and disbursed from the General Services Fund groups. Rates for DAS services are calculated using a cost pool that includes approved allotments for a fiscal year, adjustment for prior year gains and losses, and operating cash needs.

DAS consists of four divisions, and also the Office of Collective Bargaining, and the Office of Information Technology (OIT). OIT, previously the Computer Services Division, was created by executive order in January 2004. The executive order created the position of State Chief Information Officer, a cabinet level position that oversees OIT. Nevertheless, OIT is housed within DAS and is not a separate state agency. Beginning in FY 2008, the executive proposes to transfer oversight of OIT to the Office of Budget and Management.

The **General Services Division** administers the state's procurement system. The Division also houses the State Architect's Office, which oversees the construction, renovation, and management of state facilities. Other responsibilities include printing, mail, fleet management, and records management services for state agencies.

The **Human Resources Division** handles matters related to personnel administration, benefits administration, accounting for accrued leave liability funds, and payroll for agencies. One of its chief concerns is finding ways to manage rising health care costs on behalf of state agencies.

The **Equal Opportunity Division** ensures that minorities and underrepresented populations are fairly considered in the economic and employment opportunities of the state.

The **Administrative Support Division** includes the Director's Office, Quality Services, Legislative Affairs, Employee Services, Communications, Finance, the Central Services Agency, and the Centralized MIS unit.

The **Office of Collective Bargaining** provides for the central administration and negotiation of labor contracts. The office is also responsible for training state agencies in the administration of the collective bargaining contracts.

The **Office of Information Technology** consists of two divisions, the Investment & Governance Division and the Service Delivery Division. According to the Chief Information Officer's budget submission letter, OIT's mission is "to optimize the state's information technology infrastructure with the goal of achieving the use of common technology across the executive branch and in doing so, provide statewide oversight, leadership, and direction for all activities related to information technologies by coordinating and superintending their use statewide."

Staffing Levels

| Department of Administrative Services Staffing Levels | | | | | | |
|--|-----------------|--------------|--------------|--------------|-------------|-------------|
| Division | Budgeted | | | | | |
| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 |
| Administrative Support | 84 | 97 | 94 | 94 | 70 | 70 |
| Equal Opportunity | 23 | 26 | 27 | 27 | 26 | 26 |
| General Services | 268 | 303 | 307 | 307 | 275 | 275 |
| Human Resources | 151 | 181 | 155 | 155 | 151 | 151 |
| Collective Bargaining | 25 | 31 | 30 | 30 | 26 | 26 |
| Office of Information Technology* | 288 | 374 | 403 | 414 | 362 | 364 |
| Totals | 838 | 1,013 | 1,017 | 1,028 | 910 | 912 |

Staffing levels are reflected as Full-Time Equivalents (FTEs).
 * The Office of Information Technology was formerly known as the Computer Services Division. It is slated for transfer to OBM beginning in FY 2008.

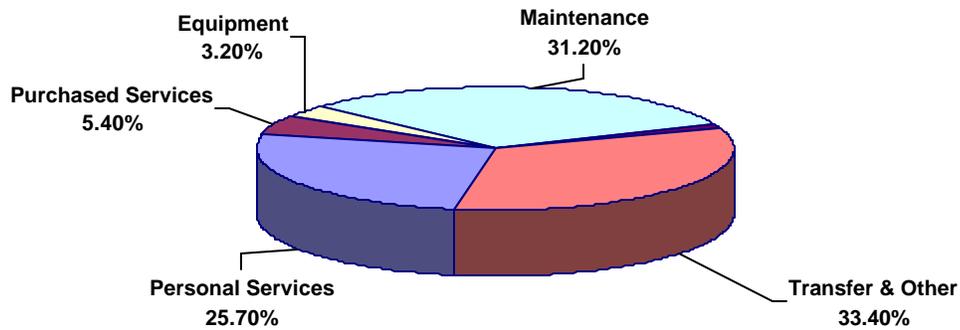
Summary of FYs 2008-2009 Budget Issues

The following are noteworthy factors that influenced the proposed DAS budget for the FY 2008-2009 biennium:

- Planned move of the Office of Information Technology to the Office of Budget and Management, beginning in FY 2008. This has no direct effect on the current operating budget of the office; however, there will likely be some administrative costs for this move when it occurs.
- The Office of Information Technology plans to continue the integration of the Ohio Administrative Knowledge System (OAKS) system. With this integration, a number of related or interfacing DAS systems must be updated or replaced. DAS is requesting funding for these upgrades as well as a number of other projects to maintain or improve DAS's ability to analyze and control costs.
- Proposed consolidation and move of DAS State Printing to the renovated Lazarus Building in downtown Columbus. Also, DAS is to take over mail and fulfillment services currently within the Department of Job and Family Services.
- Altered budget format for the upcoming biennium. The previous biennium's budget request contained 14 program series and 48 programs. The proposed budget contains 7 program series and 35 programs. Also, payroll withholding amounts for state employee benefits are now grouped under the Employee Benefits Funds, thus no longer part of the DAS budget. Related to this issue, DAS plans to continue seeking ways to provide state employees with cost-effective health care.

Recommended funding is \$390,648,408 million FY 2008 and \$390,753,178 million in FY 2009. Note that state payroll deductions for items such as retirement contributions, health benefits, taxes, and other items are no longer included in the DAS operating request. They are now budgeted under the Employee Benefits Funds. Also, for FYs 2008-2009, the executive recommendation streamlines DAS's funding into two fund groups-the GRF and the General Services Fund group. The GRF accounts for 43% of DAS's total funding, whereas the General Services Fund group accounts for 57% of total funding. The chart below shows how the agency's proposed budget is divided according to categories of expense. The "Transfer and Other" category includes moneys that DAS receives from assessments, fees, and payroll check-offs to other state agencies for various services DAS provides to them. The "Maintenance" category includes moneys DAS expends for the operation of several state-owned buildings.

Total FYs 2008-2009 Budget by Object Code



MASTER TABLE: EXECUTIVE'S RECOMMENDATIONS FOR FY 2008 AND FY 2009

The following table provides a comprehensive presentation of the executive's recommendations for each of the agency's line items and the programs each line item supports. Please note that some line items may provide funding for multiple program series and/or programs. See the Analysis of Executive Proposal section for more information on specific program funding.

| Executive Recommendations for FY 2008 and FY 2009, By Line Item and Program | | | | |
|---|----------------|---|---------------------|---------------------|
| Fund | ALI | Title | FY 2008 | FY 2009 |
| General Revenue Fund | | | | |
| GRF | 100-403 | Public School Employee Benefits | \$1,425,000 | \$1,425,000 |
| | | <u>Program Series 6: State Support Services</u> | \$1,425,000 | \$1,425,000 |
| | | Program 6.05: Public School Employee Benefits | \$1,425,000 | \$1,425,000 |
| GRF | 100-404 | CRP Procurement Program | \$262,277 | \$262,277 |
| | | <u>Program Series 1: General Services Programs</u> | \$262,277 | \$262,277 |
| | | Program 1.02: Procurement Services | \$262,277 | \$262,277 |
| | 100-405 | Agency Audit Expenses | \$312,550 | \$312,550 |
| | | <u>Program Series 6: State Support Services</u> | \$312,550 | \$312,550 |
| | | Program 6.03: Agency Audit Expenses | \$312,550 | \$312,550 |
| | 100-406 | County/University Human Resources | \$893,000 | \$893,000 |
| | | <u>Program Series 2: Human Resources</u> | \$893,000 | \$893,000 |
| | | Program 2.01: State Personnel | \$893,000 | \$893,000 |
| | 100-410 | Veteran's Records Conversion | \$46,170 | \$46,171 |
| | | <u>Program Series 6: State Support Services</u> | \$46,170 | \$46,171 |
| | | Program 6.04: Veterans' Records Conversion | \$46,170 | \$46,171 |
| | 100-415 | Oaks Rental Payments | \$14,162,000 | \$14,165,000 |
| | | <u>Program Series 6: State Support Services</u> | \$14,162,000 | \$14,165,000 |
| | | Program 6.02: State Owned Buildings-Rent & Operations | \$14,162,000 | \$14,165,000 |
| | 100-418 | Web Sites and Business Gateway | \$3,270,473 | \$3,270,083 |
| | | <u>Program Series 5: Information Technology</u> | \$3,270,473 | \$3,270,083 |
| | | Program 5.01: Enterprise IT Leadership | \$91,335 | \$98,749 |
| | | Program 5.02: Digital Government | \$3,179,138 | \$3,171,334 |
| | 100-419 | IT Security Infrastructure | \$1,554,435 | \$1,554,435 |
| | | <u>Program Series 5: Information Technology</u> | \$1,554,435 | \$1,554,435 |
| | | Program 5.05: Unified Network Services | \$816,456 | \$816,456 |
| | | Program 5.06: Enterprise Shared Services | \$737,979 | \$737,979 |
| | 100-421 | OAKS Project Implementation | \$402,006 | \$402,005 |
| | | <u>Program Series 1: General Services</u> | \$402,006 | \$402,005 |
| | | Program 1.01: State Architect | \$172,769 | \$160,244 |
| | | Program 1.06: Properties and Facilities Management | \$229,237 | \$241,761 |
| | 100-433 | State of Ohio Computer Center | \$5,092,502 | \$5,007,502 |
| | | <u>Program Series 6: State Support Services</u> | \$5,092,502 | \$5,007,502 |
| | | Program 6.02 State-Owned Buildings-Rent & Operations | \$5,092,502 | \$5,007,502 |
| | 100-439 | Equal Opportunity Certification Programs | \$750,236 | \$750,236 |
| | | <u>Program Series 4: Equal Opportunity Programs</u> | \$750,236 | \$750,236 |
| | | Program 4.04: Equal Opportunity Certification | \$750,236 | \$750,236 |

| Executive Recommendations for FY 2008 and FY 2009, By Line Item and Program | | | | |
|--|----------------|---|----------------------|----------------------|
| Fund | ALI | Title | FY 2008 | FY 2009 |
| | 100-447 | OBA-Building Rent Payments | \$112,294,800 | \$106,476,400 |
| | | <u>Program Series 6: State Support Services</u> | \$112,294,800 | \$106,476,400 |
| | | Program 6.02 State-Owned Buildings-Rent & Operations | \$112,294,800 | \$106,476,400 |
| | 100-448 | OBA-Building Operating Payments | \$26,457,000 | \$27,303,000 |
| | | <u>Program Series 6: State Support Services</u> | \$26,457,000 | \$27,303,000 |
| | | Program 6.02 State-Owned Buildings-Rent & Operations | \$26,457,000 | \$27,303,000 |
| | 100-449 | DAS-Building Operating Payments | \$3,769,510 | \$3,834,871 |
| | | <u>Program Series 6: State Support Services</u> | \$3,769,510 | \$3,834,871 |
| | | Program 6. 2 State-Owned Buildings-Rent & Operations | \$3,769,510 | \$3,834,871 |
| | 100-451 | Minority Affairs | \$52,927 | \$52,927 |
| | | <u>Program Series 4: Equal Opportunity Programs</u> | \$52,927 | \$52,927 |
| | | Program 4.02: Dr. Martin Luther King Jr. Holiday Commission | \$52,927 | \$52,927 |
| | 100-734 | Major Maintenance -State Bldgs | \$48,925 | \$47,500 |
| | | <u>Program Series 1: General Services</u> | \$48,925 | \$47,500 |
| | | Program 1.06: Properties and Facilities Management | \$48,925 | \$47,500 |
| | 102-321 | Construction Compliance | \$1,167,099 | \$1,167,099 |
| | | <u>Program Series 4: Equal Opportunity Programs</u> | \$1,167,099 | \$1,167,099 |
| | | Program 4.03: Construction Compliance | \$1,167,099 | \$1,167,099 |
| | 130-321 | State Agency Support Services | \$6,340,215 | \$6,564,301 |
| | | <u>Program Series 1: General Services</u> | \$5,802,759 | \$5,998,541 |
| | | Program 1.01: State Architect | \$561,125 | \$482,872 |
| | | Program 1.03: Document Management Services | \$4,195,087 | \$4,427,919 |
| | | Program 1.06: Properties and Facilities Management | \$472,206 | \$489,604 |
| | | Program 1.07: General Services Program Management | \$574,341 | \$598,056 |
| | | <u>Program Series 7: DAS Program Management</u> | \$537,456 | \$565,760 |
| | | Program 7.01: DAS Program Management | \$537,456 | \$565,760 |
| | | General Revenue Fund Subtotal | \$178,301,125 | \$173,534,357 |
| General Services Fund Group | | | | |
| Fund 112 | 100-616 | DAS Administration | \$5,299,427 | \$5,299,427 |
| | | <u>Program Series 7: DAS Program Management</u> | \$5,299,427 | \$5,299,427 |
| | | Program 7.01: DAS Program Management | \$5,299,427 | \$5,299,427 |
| Fund 115 | 100-632 | Central Service Agency | \$860,878 | \$928,403 |
| | | <u>Program Series 6: State Support Services</u> | \$860,878 | \$928,403 |
| | | Program 6.01: Central Service Agency | \$860,878 | \$928,403 |
| Fund 117 | 100-644 | General Services Division-Operating | \$8,295,772 | \$8,540,772 |
| | | <u>Program Series 1: General Services</u> | \$8,295,772 | \$8,540,772 |
| | | Program 1.02: Procurement Services | \$5,323,934 | \$5,422,263 |
| | | Program 1.06: Properties and Facilities Management | \$762,335 | \$819,813 |
| | | Program 1.07: General Services Program Management | \$2,209,503 | \$2,298,696 |
| Fund 122 | 100-637 | Fleet Management | \$2,182,968 | \$2,032,968 |
| | | <u>Program Series 1: General Services</u> | \$2,182,968 | \$2,032,968 |
| | | Program 1.04: Fleet Management Services | \$2,182,968 | \$2,032,968 |
| Fund 125 | 100-622 | Human Resources Division-Operating | \$19,890,614 | \$20,560,614 |
| | | <u>Program Series 2: Human Resources</u> | \$19,890,614 | \$20,560,614 |
| | | Program 2.01: State Personnel | \$12,994,811 | \$13,605,736 |
| | | Program 2.02: Benefits Administration | \$5,603,332 | \$5,603,332 |
| | | Program 2.05: Employee Educational Development | \$1,292,471 | \$1,351,546 |

| Executive Recommendations for FY 2008 and FY 2009, By Line Item and Program | | | | |
|--|----------------|---|---------------------|---------------------|
| Fund | ALI | Title | FY 2008 | FY 2009 |
| Fund 128 | 100-620 | Collective Bargaining | \$3,464,533 | \$3,662,534 |
| | | <u>Program Series 3: Collective Bargaining</u> | \$3,464,533 | \$3,662,534 |
| | | Program 3.01: Contract Administration | \$1,741,797 | \$1,939,798 |
| | | Program 3.02: Conflict Resolution Services | \$1,180,589 | \$1,180,589 |
| | | Program 3.03: Contract Negotiation | \$542,147 | \$542,147 |
| Fund 130 | 100-606 | Risk Management Reserve | \$2,568,548 | \$2,568,548 |
| | | <u>Program Series 1: General Services</u> | \$2,568,548 | \$2,568,548 |
| | | Program 1.05: Risk Management | \$2,568,548 | \$2,568,548 |
| Fund 131 | 100-639 | State Architect's Office | \$7,348,483 | \$7,544,164 |
| | | <u>Program Series 1: General Services</u> | \$7,348,483 | \$7,544,164 |
| | | Program 1.01: State Architect | \$7,348,483 | \$7,544,164 |
| Fund 132 | 100-631 | DAS Building Management | \$9,716,228 | \$10,166,228 |
| | | <u>Program Series 1: General Services</u> | \$9,716,228 | \$10,166,228 |
| | | Program 6.01: Properties and Facilities Management | \$9,716,228 | \$10,166,228 |
| Fund 133 | 100-607 | IT Service Delivery | \$72,539,887 | \$75,847,949 |
| | | <u>Program Series 5: Information Technology</u> | \$72,539,887 | \$75,847,949 |
| | | Program 5.04: Enterprise Computing | \$35,248,116 | \$37,932,959 |
| | | Program 5.05: Unified Network Services | \$19,143,213 | \$20,587,361 |
| | | Program 5.06: Enterprise Shared Services | \$10,124,039 | \$9,966,414 |
| | | Program 5.07: IT Services Program Management | \$8,024,519 | \$7,361,215 |
| Fund 188 | 100-649 | Equal Opportunity Division-Operating | \$847,409 | \$884,650 |
| | | <u>Program Series 4: Equal Opportunity Programs</u> | \$847,409 | \$884,650 |
| | | Program 12.1: AA/EEO Compliance | \$360,339 | \$374,558 |
| | | Program 4.05: Equal Opportunity Program Management | \$487,070 | \$510,092 |
| Fund 201 | 100-653 | General Services Resale Merchandise | \$1,553,000 | \$1,553,000 |
| | | <u>Program Series 1: General Services</u> | \$1,553,000 | \$1,553,000 |
| | | Program 1.03: Document Management Services | \$1,553,000 | \$1,553,000 |
| Fund 210 | 100-612 | State Printing | \$5,681,421 | \$5,436,421 |
| | | <u>Program Series 1: General Services</u> | \$5,681,421 | \$5,436,421 |
| | | Program 1.03: Document Management Services | \$5,681,421 | \$5,436,421 |
| Fund 229 | 100-630 | IT Governance | \$17,108,546 | \$17,108,546 |
| | | <u>Program Series 5: Information Technology</u> | \$17,108,846 | \$17,108,546 |
| | | Program 5.01: Enterprise IT Leadership | \$1,436,095 | \$1,682,137 |
| | | Program 5.02: Digital Government | \$1,188,287 | \$1,296,720 |
| | | Program 5.03: IT Governance, Research and Advisory Services | \$14,484,464 | \$14,129,689 |
| Fund 427 | 100-602 | Investment Recovery | \$5,683,564 | \$5,683,564 |
| | | <u>Program Series 1: General Services</u> | \$5,683,564 | \$5,683,564 |
| | | Program 1.06: Properties and Facilities Management | \$5,683,564 | \$5,683,564 |
| Fund 4N6 | 100-617 | Major IT Purchases | \$7,495,719 | \$7,495,719 |
| | | <u>Program Series 5: Information Technology</u> | \$7,495,719 | \$7,495,719 |
| | | Program 5.04: Enterprise Computing | \$3,687,931 | \$3,857,371 |
| | | Program 5.05: Unified Network Services | \$3,807,788 | \$3,638,348 |
| Fund 4P3 | 100-603 | DAS Information Services | \$4,793,190 | \$4,958,218 |
| | | <u>Program Series 7: DAS Program Management</u> | \$4,793,190 | \$4,958,218 |
| | | Program 7.01: DAS Program Management | \$4,793,190 | \$4,958,218 |

| Executive Recommendations for FY 2008 and FY 2009, By Line Item and Program | | | | |
|--|----------------|--|----------------------|----------------------|
| Fund | ALI | Title | FY 2008 | FY 2009 |
| Fund 5C2 | 100-605 | MARCS Administration | \$11,069,291 | \$11,069,291 |
| | | <u>Program Series 5: Information Technology</u> | \$11,069,291 | \$11,069,291 |
| | | Program 5.05: Unified Network Services | \$11,069,291 | \$11,069,291 |
| Fund 5C3 | 100-608 | Skilled Trades | \$934,982 | \$934,982 |
| | | <u>Program Series 1: General Services</u> | \$934,982 | \$934,982 |
| | | Program 1.06: Properties and Facilities Management | \$934,982 | \$934,982 |
| Fund 5D7 | 100-621 | Workforce Development | \$70,000 | \$0 |
| | | <u>Program Series 2: Human Resources</u> | \$70,000 | \$0 |
| | | Program 2.04: Non- Exempt Employee Education Program | \$70,000 | \$0 |
| Fund 5EB | 100-635 | OAKS Support Organization | \$19,132,671 | \$19,132,671 |
| | | <u>Program Series 5: Information Technology</u> | \$19,132,671 | \$19,132,671 |
| | | Program 5.07: IT Services Program Management | \$19,132,671 | \$19,132,671 |
| Fund 5L7 | 100-610 | Professional Development | \$3,900,000 | \$3,900,000 |
| | | <u>Program Series 2: Human Resources</u> | \$3,900,000 | \$3,900,000 |
| | | Program 2.03: Exempt Employees Education Plan | \$3,900,000 | \$3,900,000 |
| Fund 5V6 | 100-619 | Employee Educational Development | \$936,129 | \$936,129 |
| | | <u>Program Series 2: Human Resources</u> | \$936,129 | \$936,129 |
| | | Program 2.04: Non- Exempt Employee Education Program | \$936,129 | \$936,129 |
| Fund 5X3 | 100-634 | Centralized Gateway Enhancement | \$974,023 | \$974,023 |
| | | <u>Program Series 5: Information Technology</u> | \$974,023 | \$974,023 |
| | | Program 5.02: Digital Government | \$974,023 | \$974,023 |
| General Services Fund Subtotal | | | \$212,347,283 | \$217,218,821 |
| Agency Total Funding | | | \$390,648,408 | \$390,753,178 |

ANALYSIS OF EXECUTIVE PROPOSAL

Program Series

1: General Services

Purpose: The General Services program series consists of seven programs that provide architectural, engineering, construction management services, and project oversight for public improvement projects.

The following table shows the line items that are used to fund the General Services program series, as well as the Governor's recommended funding levels.

| Fund | ALI | Title | FY 2008 | FY 2009 |
|--|----------|-------------------------------------|---------------------|---------------------|
| General Revenue Fund | | | | |
| GRF | 130-321* | State Agency Support Services | \$5,802,759 | \$5,998,451 |
| GRF | 100-421 | OAKS Project Implementation | \$402,005 | \$402,005 |
| GRF | 100-404 | CRP Procurement Program | \$262,277 | \$262,277 |
| GRF | 100-734 | Major Maintenance-State Buildings | \$48,925 | \$47,500 |
| General Revenue Fund Subtotal | | | \$6,515,966 | \$6,710,233 |
| General Services Fund | | | | |
| 117 | 100-644 | General Services Division-Operating | \$8,295,772 | \$8,540,772 |
| 122 | 100-637 | Fleet Management | \$2,182,968 | \$2,032,968 |
| 130 | 100-606 | Risk Management Reserve | \$2,568,548** | \$2,568,548** |
| 131 | 100-639 | State Architect's Office | \$7,348,483 | \$7,544,164 |
| 132 | 100-631 | DAS Building Management | \$9,716,228 | \$10,166,228 |
| 201 | 100-653 | General Services Resale Merchandise | \$1,553,000 | \$1,553,000 |
| 210 | 100-612 | State Printing | \$5,681,421 | \$5,436,421 |
| 427 | 100-602 | Investment Recovery | \$5,683,564 | \$5,683,564 |
| 5C3 | 100-608 | Skilled Trades | \$934,982 | \$934,982 |
| General Services Fund Subtotal | | | \$43,964,966 | \$44,460,647 |
| Total Funding: General Services | | | \$50,480,932 | \$51,170,880 |

* Amount does not reflect total funding because line item is used to fund programs in other program series.

** 100-606, Risk Management Reserve includes funding that was previously appropriated to 100-627, Vehicle Liability Insurance.

The following programs are in the General Services program series:

- **Program 1.01: State Architect**
- **Program 1.02: Procurement Services**
- **Program 1.03: Printing and Document Management Services**
- **Program 1.04: Fleet Management Services**
- **Program 1.05: Risk Management Services**
- **Program 1.06: Property and Facility Management**
- **Program 1.07: General Services Program Management**

State Architect

Program Description: The Office of the State Architect (SAO) provides for the proper management of capital facility development for a large portion of state agencies' capital projects. In addition, the SAO develops and maintains the master contractual requirements for the professional

services design contracts, construction management contracts, and the construction contracts used in the development of most state agency's facilities, serves state agencies with guidance and support in the competitive selection of architects, engineers and construction managers, and subsequently negotiates contracts and amendments for their services. The SAO also establishes procedures and policies for effective project management of the state's capital project design and construction management, and maintains a list of pre-approved consultants who are available on short notice to submit proposals for services required by agency customers.

Funding Source: Charges paid by state agencies and universities for assistance with completion of their capital improvement projects and administrative assessments, and General Revenue Funds

Line Items: 100-639, State Architect's Office; 130-321, State Agency Support Services; 100-421, OAKS Project Implementation

Implication of Executive Recommendation: DAS requested \$8,121,002 in FY 2008 and \$8,221,128 in FY 2009. Due to a lack of funding in the FY 2004-2005 biennium, the State Architect's Office reduced its staff by 16 positions. In the previous biennium, DAS was able to refill some of these positions. DAS is making it a priority to refill an additional four positions. Although, the executive recommendation of \$8,082,377 in FY 2008 and \$8,187,280 in FY 2009 does not fully fund the request, and does not provide funding for all four positions to be filled, it will help alleviate some of the project management overload.

Temporary and Permanent Law Provisions

General Services Charges (Section 207.30.60). Requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for recovering the costs of administering the programs in the General Services Fund (Fund 117) and the State Printing Fund (Fund 210).

State Energy Services Program (Section 207.30.70). Requires the Director of Administrative Services to certify the remaining cash in the Federal Special Revenue Fund (Fund 307), and the Energy Grants Fund (Fund 5A8) to the Director of Budget and Management, who shall transfer these amounts into the State Architect's Office (Fund 131). The cash shall be used to operate the state's Energy Services program.

Procurement Services

Program Description: The Procurement Services program, a part of the General Services Division, serves as the central procurement office for the state of Ohio. It establishes contracts for supplies and services required by state agencies for the daily operation of their facilities. Local governments, political subdivisions, and institutions of higher education may also make purchases from these contracts through the Cooperative Purchasing program. The office canvasses all users to these contracts to ascertain the types of supplies and services that will be required and then combines requirements into contracts to take advantage of volume discounts offered by the business community.

Funding Source: General Revenue Fund and administrative assessments

Line Items: 100-404, CRP Procurement program; 100-644, General Services Division-Operating

Implication of Executive Recommendation: DAS requested \$5,755,338 in FY 2008 and \$5,948,466 in FY 2009, which included an amount for (1) additional staffing necessary for the State Term

Schedule (STS) unit to handle increasing requests for contracts, and (2) management additional staffing to handle Request for Proposals (RFP) due to the transition of non-IT contracts from the Office of Information Technology (OIT) to DAS. There were four total additional positions requested. The executive's recommendation of \$5,586,211 in FY 2008 and \$5,684,540 in FY 2009 does not provide the funding necessary to fill these positions. This funding level may result in a delay in the processing of requests, but DAS feels that no other reduction of services will occur given the recommended funding levels.

Temporary Law Provision

General Services Charges (Section 207.30.60). Requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for recovering the costs of administering the programs in the General Services Fund (Fund 117) and the State Printing Fund (Fund 210).

Printing and Document Management Services

Program Description: The Printing and Document Management Services program seeks to provide state agencies efficient solutions to document needs such as design, creation, duplication, distribution, and archival. The program provides state agencies a procurement program for large printing projects and six print production facilities in the Columbus area. Each procurement action is measured in terms of cost savings using the average of all bids on a project against the awarded bid price. The difference in the two amounts represents the savings from the DAS procurement process. DAS states that the agency's pricing is consistently 30%-50% lower than commercial services for quick copy services. For FYs 2008-2009, there is a proposed consolidation of printing services. See below for details.

Funding Source: General Revenue Fund, fees charged to customers for various printing projects

Line Items: 130-321, State Agency Support Services; 100-653, General Services Resale Merchandise; 100-612, State Printing

Implication of Executive Recommendation: DAS requested \$8,389,842 in FY 2008 and \$8,425,875 in FY 2009 to continue the Printing and Document Services program. The executive exceeds the requested appropriation by recommending \$11,429,508 in FY 2008 and \$11,417,340 in FY 2009. There are several reasons for this. First, DAS has decided to relocate the main operations of the Printing and Document Management Services to the renovated Lazarus Building in downtown Columbus. DAS feels this move will provide greater efficiency in the future, as most of the program's clients are located in the downtown Columbus area. Secondly, the Office of Information Technology has consolidated its printing needs into the state-printing program. According to DAS this will also lead to greater efficiencies and cost reductions, as DAS can provide this service at a lower cost than if it were performed by the Office of Information Technology. Finally, the Department of Job and Family Services' mail and fulfillment office will become part of DAS.

Temporary Law Provision

Merchandise for Resale (Section 207.20.20). Requires appropriation item 100-653, General Services Resale Merchandise, to be used to account for merchandise for resale. Deposits to this fund may comprise the cost of merchandise for resale and shipping fees.

General Services Charges (Section 207.30.60). Requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for

recovering the costs of administering the programs in the General Services Fund (Fund 117) and the State Printing Fund (Fund 210).

Transfer of Printing Services from the Office of Information Technology (Section 515.06). Merges the printing function of this office with the Department of Administrative Services' main printing operation, beginning in FY 2008. The functions, assets, and liabilities of this office are also transferred to the Department of Administrative Services.

Transfer of Mail and Fulfillment Services from the Department of Job and Family Services to the Department of Administrative Services (Section 515.09). Merges the mail and fulfillment functions of the Department of Job and Family Services to the Department of Administrative Services, beginning in FY 2008. The functions, assets, and liabilities of this office are also transferred to the Department of Administrative Services.

Fleet Management Services

Program Description: The Office of Fleet Management serves almost all state agencies by providing an online fleet program (FleetOhio) that provides vehicle management reports and vehicle inventory data, a review of all requests for the purchase or lease of motor vehicles, and the fleet fuel card system. The FY 2004-2005 budget bill increased the authority and scope of the Fleet Management program by charging DAS with the reduction of the number of passenger vehicles by 10%, or 693 vehicles by June 30, 2005. In February 2003, the size of the overall state fleet was 12,563. The office has since successfully reduced the overall fleet by 900 vehicles. This reduction also includes consolidations with agencies utilize small fleets.

Funding Source: Fees charged to customer agencies based upon the number of vehicles for which service is provided, administrative assessment

Line Items: 100-637, Fleet Management

Implication of Executive Recommendation: DAS requested \$4,032,968 in both FY 2008 and FY 2009 to continue the Fleet Management program. The FY 2006-2007 biennium budget placed several mandates on this program (Fleet Master Lease, Fleet Consolidation, Certified Fleet Manager, University Certification, Alternative Fuel Resource Reporting, and State Rental Vehicle Program). The executive's recommendation of \$2,182,968 in FY 2008 and \$2,032,968 in FY 2009 falls below requested levels. However, spending data gathered by DAS determined that the appropriation levels necessary to fund this program were below the agency requested level. Therefore, DAS feels that the recommended levels will adequately fund this program over the next biennium.

Temporary Law Provision

General Services Charges (Section 207.30.60). Requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for recovering the costs of administering the programs in the General Services Fund (Fund 117) and the State Printing Fund (Fund 210).

Risk Management Services

Program Description: The Office of Risk Management is responsible for the administration of the state's self-insured vehicle liability program, the blanket bonding program and the statewide property insurance program. The program seeks to reduce the long-term cost of risk and the uncertainty of

potential accidental losses, which may reduce the state's revenue or interrupt services. The program covers over \$5 billion of state-owned building values, encompassing more than 47 million square feet. Over 14,000 state motor vehicles are self-insured. All state employees are served under this program and covered under the public employee dishonesty/crime policy.

Funding Source: Fees charged to customer agencies based on coverage provided

Line Items: 100-606, Risk Management Reserve

Implication of Executive Recommendation: DAS requested \$3,568,548 in both FY 2008 and FY 2009 to continue the Risk Management Services program, whereas the executive recommends \$2,568,548 in both FY 2008 and FY 2009. Spending data gathered by DAS determined that the appropriation levels necessary to fund this program were below the agency requested level. Therefore, DAS feels that the recommended levels will adequately fund this program over the next biennium.

Temporary Law Provision

Elimination of the Vehicle Liability Fund Assets (Section 207.10.70). Requires the abolishment of the Vehicle Liability Fund (Fund 127), and the transfer of its functions, assets, and liabilities to the Risk Management Reserve Fund (Fund 130), effective July 1, 2007.

Transfer of Vehicle Liability Fund Assets (Section 207.10.80). Authorizes the Director of Budget and Management, on or after July 1, 2007, to take all actions needed to transfer the assets of the Vehicle Liability Fund (Fund 127), to the Risk Management Reserve Fund (Fund 130).

General Services Charges (Section 207.30.60). Continuing temporary law requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for recovering the costs of administering the programs in the General Services Fund (Fund 117) and the State Printing Fund (Fund 210).

Property and Facilities Management

Program Description: The Office of Property and Facilities Management consists of four integrated program sections: Real Estate, State and Federal Surplus, Facilities Management (which also includes services provided by the Skilled Trades Unit), and Safety and Security. The office provides agencies with centralized property management services that include site selection, real estate purchase and sales, and oversight of state owned and leased properties. The office also provides facility management and minor construction services, as well as security services for various state building assets. In addition, the office operates the State and Federal Surplus program, where property that is declared as surplus is made available to governmental entities, and the remaining property is sold at public auctions.

Funding Source: General Revenue Fund, fees charged to customers for various property and facility management services

Line Items: 100-421, OAKS Project Implementation; 100-734, Major Maintenance-State Buildings; 130-321, State Agency Support Services; 100-644, General Services Division-Operating; 100-631, DAS Building Management; 100-602, Investment Recovery; 100-608, Skilled Trades

Implication of Executive Recommendation: DAS requested \$19,736,970 in FY 2008 and \$19,824,540 in FY 2009 to continue the Property and Facilities Management program. The executive's recommendation of \$17,847,477 in FY 2008 and \$18,383,542 in FY 2009 falls below the requested

funding levels. While this falls below the agency requested level, DAS has stated that several factors have made it possible to reduce the funding necessary for this program. DAS has created several efficiencies in building management as well as capital improvements in the form of energy automation. This has lowered the overall administrative costs of property and facility management and has made it possible for this program to be funded at the executive recommended level.

Temporary Law Provision

Investment Recovery Fund (Section 207.20.40). Requires up to \$2,271,209 in FY 2008 and \$2,353,372 in FY 2009 to be used from appropriation item 100-602, Investment Recovery to pay the operating expenses of the State Surplus Property program, the Surplus Federal Property program, and the Asset Management Services program. Additionally, requires \$3,412,355 in FY 2008 and \$3,330,192 in FY 2009 to be used from the same appropriation item to transfer proceeds from the sale of surplus property from the Investment Recovery Fund (Fund 427) to non-GRF.

General Services Charges (Section 207.30.60). Continuing temporary law requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for recovering the costs of administering the programs in the General Services Fund (Fund 117) and the State Printing Fund (Fund 210).

General Services Program Management

Program Description: The General Services Program Management program provides all necessary and required division management, fiscal, HR, and MIS services to General Services Division (GSD) program units. The division administration is made up of four sub-units: Deputy Director's Office, Business Office, Employee Relations and Management Information Systems. The Deputy Director's Office provides leadership and oversight for the entire Division. The Business Office handles all fiscal functions, budget development and oversight, procurement, contracting accounts payable, billing and accounts receivable. Employee Relations provides human resources, payroll, labor relations, and personnel action services to the division. The MIS unit is a separate cost pool to pay division-wide MIS costs; no personnel are included.

Funding Source: General Revenue Fund, fees assessed to all GSD program units based upon the level of service provided

Line Items: 130-321, State Agency Support Services; 100-644, General Services Division-Operating

Implication of Executive Recommendation: DAS requested \$2,414,981 in FY 2008 and \$2,512,104 in FY 2009 to continue the General Services Program Management program. The executive's recommendation exceeds the requested funding level for this program with a recommendation of \$2,783,844 in FY 2008 and \$2,896,752 in FY 2009.

Temporary Law Provision

General Services Charges (Section 207.30.60). Continuing temporary law requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for recovering the costs of administering the programs in the General Services Fund (Fund 117) and the State Printing Fund (Fund 210).

Program Series

2: Human Resources

Purpose: The Human Resources program series consists of five programs that provide human resources needs to state government.

The following table shows the line items that are used to fund the Human Resources program series, as well as the Governor's recommended funding levels.

| Fund | ALI | Title | FY 2008 | FY 2009 |
|---------------------------------------|---------|------------------------------------|---------------------|---------------------|
| General Revenue Fund | | | | |
| GRF | 100-406 | County/University Human Resources | \$893,000 | \$893,000 |
| General Revenue Fund Subtotal | | | \$893,000 | \$893,000 |
| General Services Fund | | | | |
| 125 | 100-622 | Human Resources Division-Operating | \$19,890,614 | \$20,560,614 |
| 5D7 | 100-621 | Workforce Development | \$70,000 | \$0 |
| 5L7 | 100-610 | Professional Development | \$3,900,000 | \$3,900,000 |
| 5V6 | 100-619 | Employee Education Development | \$936,129 | \$936,129 |
| General Services Fund Subtotal | | | \$24,796,743 | \$25,396,743 |
| Total Funding: Human Resources | | | \$25,689,743 | \$26,289,743 |

The following programs are in the Procurement Services program series:

- **Program 2.01: State Personnel**
- **Program 2.02: Benefits Administration**
- **Program 2.03: Exempt Employee Educational Program**
- **Program 2.04: Non-Exempt Employee Educational Program**
- **Program 2.05: Human Resources Program Management**

State Personnel

Program Description: State Personnel provides services and information to help state agencies conduct their personnel functions such as HR roundtables, developing and maintaining classification plans, testing, maintaining test certification listings, providing tailored recruitment, processing state payroll, approving position descriptions, and maintaining personnel records. There are five primary units in this program: Payroll Administration, Human Resources Support Center, Classification and Compensation Plan, Training and Development, and the Information Resource Center.

Funding Source: General Revenue Fund and payroll and administrative assessments

Line Items: 100-406, County and University Human Resources Services; 100-622, Human Resources Division-Operating

Implication of Executive Recommendation: DAS requested \$13,766,476 in FY 2008 and \$14,323,805 in FY 2009 to continue the State Personnel program. The executive's recommendation provides \$13,887,811 in FY 2008 and \$14,498,736 in FY 2009. This recommendation slightly exceeds the requested levels, enabling DAS to fund the 3.5% increase in salaries for bargaining unit employees as well as integrate several online application, certification and testing systems.

Temporary Law Provision

None

Benefits Administration

Program Description: The goals of the Benefits Administration Services program are to maximize the state's employee benefits package, to effectively manage healthcare, disability, and workers' compensation costs, and to educate state employees regarding healthcare costs and benefit options. It also manages contracts with all health vendors and provides support to the open enrollment process.

Funding Source: Payroll assessments from state employees

Line Items: 100-622, Human Resources-Operating

Implication of Executive Recommendation: DAS requested \$5,992,095 in FY 2008 and \$6,038,693 in FY 2009 to continue the Benefits Administration program. The executive's recommendation of \$5,603,332 in each fiscal year does not fully fund this program, making it difficult to handle the 3.5% increase in salaries for bargaining unit employees. The funding level will not permit DAS to upgrade the Automated Call Distribution System and Case Management System. Additionally, DAS estimates that the costs for Workers' Compensation Third Party Administrators which represent state employers during injured employees' workers' compensation claims, will increase by roughly 6% over the next biennium. However, beginning in FY 2008, DAS will switch to a single pharmacy benefit management firm to handle the oversight of some benefits administration. The agency anticipates this will result in future savings in terms of DAS oversight, as well as benefits costs for other agencies. If so, this may allow DAS to fund the above projects at the recommended funding level

Temporary Law Provision

None

Exempt Employee Educational Programs

Program Description: The Exempt Employee Educational Program is a statewide program offered to provide opportunities for continuing education and professional development of exempt employees. The program provides tuition reimbursement, professional development education and training, and computer purchase loans for exempt employees.

Funding Source: Check-off rates of \$.06 per hour worked and approved leave for full-time and part-time permanent exempt employees

Line Items: 100-610, Professional Development

Implication of Executive Recommendation: DAS requested \$3,900,000 in both FY 2008 and FY 2009 to continue the Exempt Employee Educational program. The executive's recommendation fully funds this program.

Temporary Law Provision

Professional Development Fund (Section 207.20.80). Requires appropriation item 100-610, Professional Development, be used to make payments from the Professional Development Fund (Fund 5L7).

Non-Exempt Employee Educational Program

Program Description: This program is a group of five tuition reimbursement plans managed and processed by the Human Resources Division Business Office. The reimbursement plans are the result of collective bargaining agreements with the state of Ohio and (1) the Health Care and Social Union District 1199, (2) State Council of Professional Educators, (3) Ohio State Troopers Association Unit 1 and Unit 15, and (4) Fraternal Order of Police. Also, the Workforce Development program within this program was intended to enhance the job skills and provide educational opportunities for bargaining unit employees. However, this program is being eliminated due to current collective bargaining language in effect.

Funding Source: Check-offs for each of the five reimbursement programs

Line Items: 100-621, Workforce Development; 100-619, Employee Education Development

Implication of Executive Recommendation: DAS requested \$1,006,129 in FY 2008 and \$936,129 in FY 2009 to continue this program. The executive's recommendation fully funds this program.

Temporary Law Provision

Workforce Development Fund (Section 207.20.60). Creates the Workforce Development Fund (Fund 5D7) and requires that any payments from the fund be used to pay the remaining obligations of the Workforce Development program, which is being discontinued.

Employee Education Development (Section 207.20.90). Creates the Employee Educational Development Fund (Fund 5V6) and requires that any payments from the fund be used to pay the costs of the administration of educational programs per collective bargaining agreements with the Health Care and Social Union District 1199, State Council of Professional Educators, Ohio State Troopers Association Unit 1 and Unit 15, and Fraternal Order of Police.

Human Resources Program Management

Program Description: This program provides services, guidance, and oversight to programs in the Human Resources program series. These functions include personnel services, fiscal support services, and coordination of quality initiatives, performance measures, and workplace mediation services.

Funding Source: Administrative assessments

Line Items: 100-622, Human Resources Division-Operating

Implication of Executive Recommendation: DAS requested \$1,292,471 in FY 2008 and \$1,351,546 in FY 2009 to continue the Human Resources Program Management program. The executive's recommendation fully funds this program.

Temporary Law Provision

None

Program Series

3: Collective Bargaining

Purpose: The Collective Bargaining program series consists of three programs that support the collective bargaining process with union-represented state employees.

The following table shows the line items that are used to fund the Collective Bargaining program series, as well as the Governor's recommended funding levels.

| Fund | ALI | Title | FY 2008 | FY 2009 |
|---|---------|-----------------------|--------------------|--------------------|
| General Services Fund | | | | |
| 128 | 100-620 | Collective Bargaining | \$3,464,533 | \$3,662,534 |
| General Services Fund Subtotal | | | \$3,464,533 | \$3,662,534 |
| Total Funding: Collective Bargaining | | | \$3,464,533 | \$3,662,534 |

The following programs are in the Collective Bargaining program series:

- **Program 3.01: Contract Administration**
- **Program 3.02: Conflict Resolution Services**
- **Program 3.03: Contract Negotiations**

Contract Administration

Program Description: The Contract Administration program is responsible for interpreting collective bargaining language, providing guidance for statewide consistency in contract administration matters, and providing guidance when contract language may conflict with provisions of the Revised Code or other law. This service is provided for all agencies with unionized employees under the appointing authority of the Governor.

Funding Source: Payroll check-off charges

Line Items: 100-620, Collective Bargaining

Implication of Executive Recommendation: DAS requested \$1,741,734 in FY 2008 and \$1,939,798 in FY 2009 to continue the Contract Administration program. The executive's recommendation provides \$1,741,797 in FY 2008 and \$1,939,798 in FY 2009, fully funding this program.

Temporary Law Provision

Collective Bargaining Arbitration Expenses (Section 207.10.90). Permits the Department of Administrative Services, with the approval of the Director of Budget and Management, to seek reimbursement from state agencies for the actual costs and expenses the Department incurs in the collective bargaining arbitration process. Any such reimbursements shall be deposited into the Collective Bargaining Fund (Fund 128).

Conflict Resolution Services

Program Description: The Conflict Resolution Services program assists state agencies in resolving conflicts through the selection and scheduling of mediation and arbitration services.

Additionally, the program provides representation in issues before the State Employment Relations Board. This service is provided for all unionized employees under the appointing authority of the Governor.

Funding Source: Payroll check-off charges and intrastate transfer vouchers for dispute resolution proceedings

Line Items: 100-620, Collective Bargaining

Implication of Executive Recommendation: DAS requested \$1,180,589 in both FY 2008 and FY 2009 to continue the Conflict Resolution Services program. The executive provides full funding for this program.

Temporary Law Provision

Collective Bargaining Arbitration Expenses (Section 207.10.90). Permits the Department of Administrative Services, with the approval of the Director of Budget and Management, to seek reimbursement from state agencies for the actual costs and expenses the Department incurs in the collective bargaining arbitration process. Any such reimbursements shall be deposited into the Collective Bargaining Fund (Fund 128).

Contract Negotiations

Program Description: This program provides representation to state agencies in contract negotiations. It develops cost estimates of proposed changes to collective bargaining agreements, statistical analysis of labor market trends, labor costs for dispute resolution and contract negotiations, and statewide or agency payroll cost analysis when requested by the Governor, the legislature, or state agencies.

Funding Source: Payroll check-off charges

Line Items: 100-620, Collective Bargaining

Implication of Executive Recommendation: DAS requested \$542,147 in both FY 2008 and FY 2009 to continue the Contract Negotiations program. The executive's recommendation provides full funding for this program.

Temporary Law Provision

Collective Bargaining Arbitration Expenses (Section 207.10.90). Permits the Department of Administrative Services, with the approval of the Director of Budget and Management, to seek reimbursement from state agencies for the actual costs and expenses the department incurs in the collective bargaining arbitration process. Any such reimbursements shall be deposited into the Collective Bargaining Fund (Fund 128).

Program Series

4: Equal Opportunity Programs

Purpose: The Equal Opportunity Programs program series consists of five programs that assist state agencies with the promotion of equal access to state employment and contracting opportunities.

The following table shows the line items that are used to fund the Equal Opportunity Programs program series, as well as the Governor's recommended funding levels.

| Fund | ALI | Title | FY 2008 | FY 2009 |
|--|---------|--|--------------------|--------------------|
| General Revenue Fund | | | | |
| GRF | 102-321 | Construction Compliance | \$1,167,099 | \$1,167,099 |
| GRF | 100-439 | Equal Opportunity Certification Programs | \$750,236 | \$750,236 |
| GRF | 100-451 | Minority Affairs | \$52,927 | \$52,927 |
| General Revenue Fund Subtotal | | | \$1,970,262 | \$1,970,262 |
| General Services Fund | | | | |
| 188 | 100-649 | Equal Opportunity Division-Operating | \$847,409 | \$884,650 |
| General Services Fund Subtotal | | | \$847,409 | \$884,650 |
| Total Funding: Equal Opportunity Programs | | | \$2,817,671 | \$2,854,912 |

The following programs are in the Equal Opportunity Programs program series:

- **Program 4.01: AA/EEO Compliance**
- **Program 4.02: Dr. Martin Luther King Jr. Holiday Commission**
- **Program 4.03: Construction Compliance**
- **Program 4.04: Equal Opportunity Certification**
- **Program 4.05: Equal Opportunity Program Management**

AA/EEO Compliance

Program Description: This program directs and manages the state employee discrimination program. The discrimination complaint procedure provides a vehicle for any state employee to address and resolve perceived employment discrimination issues and ensure that complaints are processed in compliance with state and federal laws or regulations governing those activities. The program provides guidelines, procedures, and expertise to state agencies, boards, and commissions in the development and implementation of strategic planning for equal employment opportunity programming within their departments.

Funding Source: Payroll assessments to agency payroll on a per person basis

Line Items: 100-649, Equal Opportunity Division-Operating

Implication of Executive Recommendation: DAS requested \$410,339 in FY 2008 and \$424,558 in FY 2009 to continue the AA/EEO Compliance program, while the recommendation provides \$360,339 in FY 2008 and \$374,558 in FY 2009 for this program. Without full funding, it may take longer to process complaints of workplace discrimination, or to respond to agencies requesting guidance on these issues. DAS feels that through some internal administrative cost savings, there will be no reduction of services in this program at the recommended funding level.

Temporary Law Provisions

Equal Opportunity Program (Section 207.20.10). Requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for recovering the costs of administering the activities supported by the state EEO Fund (Fund 188).

Dr. Martin Luther King Jr. Holiday Commission

Program Description: The MLK Commission provides liaison services to the Ohio Dr. Martin Luther King Jr. Holiday Commission. The Ohio commission has three major programming initiatives: sponsorship of the Ohio Dr. Martin Luther King Jr. Commemorative Celebration; publication of a yearly calendar to educate and enlighten Ohioans about equality-related topics and the legacy of Dr. King; and sponsorship of a statewide oratorical contest for Ohio youth that promotes awareness of the importance of providing opportunities for equal employment.

Funding Source: GRF

Line Items: 100-451, Minority Affairs

Implication of Executive Recommendation: DAS requested \$55,712 in both FY 2008 and FY 2009 to continue the Dr. Martin Luther King Jr. Holiday Commission program. The executive provides nearly full funding at \$52,927 in each fiscal year.

Temporary and Permanent Law Provisions

None

Construction Compliance

Program Description: The Construction Compliance program is responsible to ensure that construction contractors on state or state-assisted construction projects comply with laws and regulations pertinent to equal opportunity employment. A major responsibility of the program is issuing certificates of compliance that permit contractors to conduct business on state or state-assisted projects. These certificates indicate that contractors have not violated any affirmative action program requirements during the last five years.

Funding Source: GRF

Line Items: 102-321, Construction Compliance

Implication of Executive Recommendation: DAS requested \$1,242,9820 in both FY 2008 and FY 2009 to continue the Construction Compliance program. The executive's recommendation provides \$1,167,099 in both FY 2008 and FY 2009 for this program. DAS believes that the cut can be absorbed within the program.

Temporary and Permanent Law Provisions

None

Equal Opportunity Certification

Program Description: The Equal Opportunity Certification program facilitates access to state government contracts and business services for underrepresented Ohio businesses. This program provides certification for Ohio businesses interested in participating in the Minority Business Enterprise and Encouraging Diversity, Growth, and Equity programs.

Funding Source: GRF

Line Items: 100-439, Equal Opportunity Certification Programs

Implication of Executive Recommendation: DAS requested \$750,236 in both FY 2008 and FY 2009 to continue the Equal Opportunity Certification program. The executive's recommendation fully funds this program.

Temporary and Permanent Law Provisions

None

Equal Opportunity Program Management

Program Description: This program provides centralized management to DAS programs in the Equal Opportunity Program program series.

Funding Source: Administrative assessments

Line Items: 100-649, Equal Opportunity Division-Operating

Implication of Executive Recommendation: DAS requested \$537,070 in FY 2008 and \$560,092 in FY 2009 to fund this program. The executive's recommendation provides \$487,070 in FY 2008 and \$510,092 in FY 2009 for this program.

Temporary Law Provision

Equal Opportunity Program (Section 207.20.10). Requires the Department of Administrative Services, with the approval of the Director of Budget and Management, to establish charges for recovering the costs of administering the activities supported by the state EEO Fund (Fund 188).

Program Series

5: Information Technology

Purpose: The Information Technology program series consists of seven programs that is the direction-setting body for the state of Ohio on information technology issues. The program series consists of an enterprise-wide structure for managing technology acquisition, policy, planning, and project management to support agencies, boards, and commissions in their acquisition and use of information technology. The bill calls for the Office of Information Technology (OIT) to be moved under the Office of Budget and Management beginning in FY 2008. The responsibilities of OIT do not change under the bill.

The following table shows the line items that are used to fund the Information Technology program series, as well as the Governor's recommended funding levels.

| Fund | ALI | Title | FY 2008 | FY 2009 |
|--|---------|---------------------------------|----------------------|----------------------|
| General Revenue Fund | | | | |
| GRF | 100-418 | Web Site and Business Gateway | \$3,270,473 | \$3,270,083 |
| GRF | 100-419 | IT Security Infrastructure | \$1,554,435 | \$1,554,435 |
| General Revenue Fund Subtotal | | | \$4,824,908 | \$4,824,518 |
| General Services Fund | | | | |
| 133 | 100-607 | IT Service Delivery | \$72,539,887 | \$75,847,949 |
| 229 | 100-630 | IT Governance | \$17,108,846 | \$17,108,546 |
| 4N6 | 100-617 | Major IT Purchases | \$7,495,719 | \$7,495,719 |
| 5C2 | 100-605 | MARCS Administration | \$11,069,291 | \$11,069,291 |
| 5EB | 100-635 | OAKS Support Organization | \$19,132,671 | \$19,132,671 |
| 5X3 | 100-634 | Centralized Gateway Enhancement | \$974,023 | \$974,023 |
| General Services Fund Subtotal | | | \$128,320,437 | \$131,628,199 |
| Total Funding: Information Technology | | | \$133,145,345 | \$136,452,717 |

The following programs are in the Information Technology program series:

- **Program 5.01: Enterprise IT Leadership**
- **Program 5.02: Digital Government**
- **Program 5.03: IT Governance, Research & Advisory Services**
- **Program 5.04: Enterprise Computing**
- **Program 5.05: Unified Network Services**
- **Program 5.06: Enterprise Shared Services**
- **Program 5.07: IT Services Program Management**

Enterprise IT Leadership

Program Description: The state chief information officer is responsible for the strategic direction and efficient use of Internet technology (IT) across the state and for oversight of state activities related to information technologies. This program supports planning, research, communication, and collaboration among government entities.

Funding Source: GRF, administrative billing to all program areas of OIT

Line Items: 100-418, Web Sites and Business Gateway; 100-630, IT Governance

Implication of Executive Recommendation: DAS requested \$1,847,477 in FY 2008 and \$1,991,866 in FY 2009 to continue the Enterprise IT Leadership program. The executive's recommendation provides \$1,527,430 in FY 2008 and \$1,780,886 in FY 2009. DAS believes that the program can be fully administered over the biennium given the recommended funding levels.

Temporary Law Provision

Information Technology Assessment (Section 207.30.30). Permits the State Chief Information Officer, with the approval of the Director of Budget and Management, to establish an information technology assessment for the purpose of recovering the cost of selected infrastructure and statewide programs. All charges for these assessments shall be deposited to the credit of the IT Governance Fund (Fund 229).

Digital Government

Program Description: This program is responsible for coordinating the state's efforts for delivery of online services to the public. Digital Government manages the state's primary web site, Ohio.gov, and provides web site hosting to state agencies. This program is also responsible for the oversight of the development and operation of the Ohio Business Gateway (OBG). This is an online service that allows businesses to file paperwork, register with government agencies, and make payments. Agencies involved are the Department of Job and Family Services, the Department of Commerce, and the Department of Taxation.

Funding Source: GRF, payroll check-off charges, charges to agencies

Line Items: 100-418, Web Sites and Business Gateway; 100-630, IT Governance; 100-634, Centralized Gateway Enhancement

Implication of Executive Recommendation: DAS requested \$5,698,550 in both FY 2008 and FY 2009. The executive recommendation for this program was \$5,341,448 in FY 2008 and \$5,442,077 in FY 2009.

Temporary Law Provisions

Centralized Gateway Enhancements Fund (Section 207.30.10). Creates in the State Treasury, the Centralized Gateway Enhancements Fund (Fund 5X3). Requires that appropriation item 100-634, Centralized Gateway Enhancements, be used by the Office of Information Technology to pay the costs of enhancing, expanding, and operating the infrastructure of the Ohio Business Gateway, State Portal, and Shared Hosting Environment. The State Chief Information Officer must submit periodic spending plans to the Director of Budget and Management to justify operating transfers to the fund from the General Revenue Fund. These transfers must not exceed the amount of annual appropriation in each fiscal year.

Information Technology Assessment (Section 207.30.30). Permits the State Chief Information Officer, with the approval of the Director of Budget and Management, to establish an information technology assessment for the purpose of recovering the cost of selected infrastructure and statewide programs. All charges for these assessments shall be deposited to the credit of the IT Governance Fund (Fund 229).

IT Governance, Research & Advisory Services

Program Description: This program provides enterprise-wide management and oversight in the areas of statewide technology policy, acquisition, planning, and project management to support all state agencies, boards, and commissions in their acquisition and use of IT.

Funding Source: Payroll check-offs, billing of acquisition fees, administrative assessments

Line Items: 100-630, IT Governance

Implication of Executive Recommendation: DAS requested \$15,101,246 in FY 2008 and \$14,958,439 in FY 2009. The executive's recommendation provides \$14,484,164 in FY 2008 and \$14,129,689 in FY 2009. DAS believes that it can absorb the difference between the requested levels and the executive recommendations for this program. Spending data gathered by DAS determined that the appropriation levels necessary to fund this program were below the agency requested level. Therefore, DAS feels that the recommended levels will adequately fund this program over the next biennium.

Temporary Law Provision

Information Technology Assessment (Section 207.30.30). Permits the State Chief Information Officer, with the approval of the Director of Budget and Management, to establish an information technology assessment for the purpose of recovering the cost of selected infrastructure and statewide programs. All charges for these assessments shall be deposited to the credit of the IT Governance Fund (Fund 229).

Enterprise Computing

Program Description: The Enterprise Computing program offers a wide complement of data center services across various mainframes and open platforms. The program provides computing platforms, associated technology, computer operations, data storage options, technical assistance, and database administration services. Additionally, the program offers support and tools enabling customers to develop systems that seamlessly cross platform boundaries.

Funding Source: General Services Fund

Line Items: 100-607, IT Service Delivery; 100-617, Major IT Purchases

Implication of Executive Recommendation: DAS requested \$50,820,888 in FY 2008 and \$51,219,555 in FY 2009 to continue the Enterprise Computing program. The executive's recommendation provides \$38,936,047 in FY 2008 and \$41,790,330 in FY 2009. The recommended funding levels were below DAS's request. However, spending data gathered by DAS determined that the appropriation levels necessary to fund this program were below the agency requested level. Therefore, DAS feels that the recommended levels will adequately fund this program over the next biennium.

Temporary Law Provisions

Major IT Purchases (Section 207.30.20). Requires the State Chief Information Officer to compute the amount of revenue attributable to the amortization of all equipment purchases and capitalized systems from appropriation item 100-607, IT Service Delivery; appropriation item 100-617, Major IT Purchases; and appropriation item CAP-837, Major IT Purchases, which is recovered by the Office of Information Technology as part of the rates charged by the IT Service Delivery Fund (Fund 133). The

Director of Budget and Management may transfer cash in the amount not to exceed the amount of amortization computed from the IT Service Delivery Fund (Fund 133) to the IT Purchase Fund (Fund 4N6).

Information Technology Assessment (Section 207.30.30). Permits the State Chief Information Officer, with the approval of the Director of Budget and Management, to establish an information technology assessment for the purpose of recovering the cost of selected infrastructure and statewide programs. All charges for these assessments shall be deposited to the credit of the IT Governance Fund (Fund 229).

Unified Network Services

Program Description: The Unified Network Services program has two major components: Network Administration and the Multi-Agency Radio Communications System (MARCS). Network Administration provides network connectivity, network infrastructure management for wide area and local area network connectivity, video connectivity, and network security. The program also provides local, long distance, and other associated telephone services. MARCS is a computer and communications network that provides voice and data communication statewide across a secure, interference-free radio system to support mobile voice, data, vehicle location services and computer-aided dispatching for public safety and service entities.

Funding Source: GRF, General Services Fund

Line Items: 100-419, IT Security Infrastructure; 100-607, IT Service Delivery; 100-617, Major IT Purchases; 100-605, MARCS Administration

Implication of Executive Recommendation: DAS requested \$36,991,468 in FY 2008 and \$38,465,252 in FY 2009 to continue the Unified Network Services program. The executive provides \$34,836,748 in FY 2008 and \$36,111,456 in FY 2009. At these amounts, MARCS tower maintenance could become a problem. The radio towers for the MARCS system were constructed beginning in 1999, and completed in 2004. The structures have required maintenance as well as replacement of hardware that has reached its life expectancy. Under the recommended funding levels, DAS will likely have to defer maintenance on some towers, and defer hardware replacement.

Temporary Law Provisions

Major IT Purchases (Section 207.30.20). Requires the State Chief Information Officer to compute the amount of revenue attributable to the amortization of all equipment purchases and capitalized systems from appropriation item 100-607, IT Service Delivery; appropriation item 100-617, Major IT Purchases; and appropriation item CAP-837, Major IT Purchases, which is recovered by the Office of Information Technology as part of the rates charged by the IT Service Delivery Fund (Fund 133). The Director of Budget and Management may transfer cash in the amount not to exceed the amount of amortization computed from the IT Service Delivery Fund (Fund 133) to the IT Purchase Fund (Fund 4N6).

Information Technology Assessment (Section 207.30.30). Permits the State Chief Information Officer, with the approval of the Director of Budget and Management, to establish an information technology assessment for the purpose of recovering the cost of selected infrastructure and statewide programs. All charges for these assessments shall be deposited to the credit of the IT Governance Fund (Fund 229).

Multi-Agency Radio Communications System (Section 207.20.50). Creates the Multi-Agency Radio Communications System Administration Fund (Fund 5C2). Requires the State Chief Information Officer to collect user fees from participants in the MARCS system. Requires the MARCS Steering Committee and Director of Budget and Management to determine the amount of the fees and the manner in which they shall be collected. The moneys from these fees shall be deposited in the State Treasury to the credit of the Multi-Agency Radio Communications System Administration Fund (Fund 5C2). All interest derived from the investment of the fund shall accrue to the fund.

Enterprise Shared Services

Program Description: The Enterprise Shared Services (ESS) supports multi-agency functions and services, including electronic commerce, electronic filing, and geographic information services. This program is the service provider for the Ohio Business Gateway, web hosting services, and the Ohio Portal for the Digital Government program. ESS also manages the state's central e-Payment Engine, hosts and manages the Enterprise Cognos Business Intelligence and Reporting platform and houses the state's GIS coordinating body, the Ohio Geographically Referenced Information Program (OGRIP). These programs support numerous state agencies' applications associated with homeland security, homeland defense, public safety, and economic development.

Funding Source: GRF, General Services Fund

Line Items: 100-419, IT Security Infrastructure; 100-607, IT Service Delivery

Implication of Executive Recommendation: DAS requested \$11,697,905 in FY 2008 and \$11,247,099 in FY 2009 to continue the Enterprise Shared Services program, but the executive provides only \$10,862,018 in FY 2008 and \$10,704,393 in FY 2009. The recommended funding levels were below DAS's request. However, spending data gathered by DAS determined that the appropriation levels necessary to fund this program were below the agency requested level. Therefore, DAS feels that the recommended levels will adequately fund this program over the next biennium.

Temporary Law Provisions

Major IT Purchases (Section 207.30.20). Requires the State Chief Information Officer to compute the amount of revenue attributable to the amortization of all equipment purchases and capitalized systems from appropriation item 100-607, IT Service Delivery; appropriation item 100-617, Major IT Purchases; and appropriation item CAP-837, Major IT Purchases, which is recovered by the Office of Information Technology as part of the rates charged by the IT Service Delivery Fund (Fund 133). The Director of Budget and Management may transfer cash in the amount not to exceed the amount of amortization computed from the IT Service Delivery Fund (Fund 133) to the IT Purchase Fund (Fund 4N6).

Information Technology Assessment (Section 207.30.30). Permits the State Chief Information Officer, with the approval of the Director of Budget and Management, to establish an information technology assessment for the purpose of recovering the cost of selected infrastructure and statewide programs. All charges for these assessments shall be deposited to the credit of the IT Governance Fund (Fund 229).

IT Services Program Management

Program Description: This program provides centralized management of DAS/OIT programs in the Information Technology program series.

Funding Source: General Services Fund recovered through cost allocation to all programs within the program series.

Line Items: 100-607, IT Service Delivery; 100-635, OAKS Support Organization

Implication of Executive Recommendation: DAS requested \$8,637,803 in FY 2008 and \$7,716,158 in FY 2009 to continue the IT Services Program Management program. The executive's recommendation provides \$27,157,190 in FY 2008 and \$26,493,886 in FY 2009. This request is substantially larger than DAS's requested funding levels. It is due to the requirement that this program be responsible for the support of all operating costs associated with implementation and maintenance of the OAKS system. This requirement was not a part of DAS's budget request, and therefore not reflected in the agency's request for this program. The OAKS support appropriation is fully funded. Barring the OAKS component, or \$19,132,671 in both FY 2008 and FY 2009, the executive recommendation is slightly below DAS's requested level. However, DAS feels as though that portion of the program can be successfully administered given the recommended levels.

Temporary Law Provisions

OAKS Support Organization (Section 207.20.70). Requires that appropriation item 100-635, OAKS Support Organization, be used by the Office of Information Technology to support the operating costs associated with the implementation and maintenance of the OAKS system. The OAKS Support Organization shall recover the costs to establish, operate, and maintain the OAKS system through intrastate transfer voucher billings to the Department of Administrative Services and Office of Budget and Management. Effective on July 1, 2007, the Department of Administrative Services, with the approval of the Director of Budget and Management, shall include the recovery of the costs of administering the human capital management module of the OAKS system within the human services payroll rate. These revenues shall be deposited to the credit of the Human Resources Services Fund (Fund 125). Amounts deposited under this section are appropriated to appropriation item 100-622, Human Resources Division-Operating. Not less than quarterly, the Department of Administrative Services must process the intrastate transfer billings and make the appropriate cash transfers.

Information Technology Assessment (Section 207.30.30). Permits the State Chief Information Officer, with the approval of the Director of Budget and Management, to establish an information technology assessment for the purpose of recovering the cost of selected infrastructure and statewide programs. All charges for these assessments shall be deposited to the credit of the IT Governance Fund (Fund 229).

Transfer of Office of Information Technology to Office of Budget and Management (Section 515.03). Phased transfer of the Office of Information Technology into the Office of Budget and Management, beginning in FY 2008. The Office of Information Technology will continue to perform all the duties, powers, and obligations currently provided for in law. All the assets and employees of the office are to be transferred as well.

Program Series

6: State Support Services

Purpose: The State Support Services program series consists of five programs that support the activities of state government by providing accommodations for state agencies' space needs and building management services.

The following table shows the line items that are used to fund the State Support Services program series, as well as the Governor's recommended funding levels.

| Fund | ALI | Title | FY 2008 | FY 2009 |
|--|---------|---------------------------------|----------------------|----------------------|
| General Revenue Fund | | | | |
| GRF | 100-403 | Public School Employee Benefits | \$1,425,000 | \$1,425,000 |
| GRF | 100-405 | Agency Audit Expenses | \$312,550 | \$312,550 |
| GRF | 100-410 | Veterans Records Conversion | \$46,170 | \$46,171 |
| GRF | 100-415 | OAKS Rental Payments | \$14,162,000 | \$14,162,000 |
| GRF | 100-433 | State of Ohio Computer Center | \$5,092,502 | \$5,007,502 |
| GRF | 100-447 | OBA Building Rent Payments | \$112,294,800 | \$106,476,400 |
| GRF | 100-448 | OBA Building Operating Payments | \$26,457,000 | \$27,303,000 |
| GRF | 100-449 | DAS Building Operating Payments | \$3,769,510 | \$3,834,871 |
| General Revenue Fund Subtotal | | | \$163,559,532 | \$158,567,494 |
| General Services Fund | | | | |
| 115 | 100-632 | Central Service Agency | \$860,878 | \$928,403 |
| General Services Fund Subtotal | | | \$860,878 | \$928,403 |
| Total Funding: State Support Services | | | \$164,420,410 | \$159,495,897 |

The following programs are in the State Support Services program series:

- **Program 6.01: Central Service Agency**
- **Program 6.02: State-Owned Buildings – Rent/Operation**
- **Program 6.03: Agency Audit Expenses**
- **Program 6.04: Veterans' Records System**
- **Program 6.05: Public School Employee Benefits**

Central Service Agency

Program Description: The Central Service Agency (CSA) provides accounting, budgeting, personnel and payroll services for 32 boards and commissions. CSA provides these services to smaller boards and commissions that would otherwise have to develop their own resources to provide these services. CSA also provides extensive technical assistance support to new agencies and newly appointed agency directors in their first year of operation.

Funding Source: Full cost billing to customer agencies

Line Items: 100-632, Central Service Agency

Implication of Executive Recommendation: DAS requested \$860,878 in FY 2008 and \$928,403 in FY 2009 to continue the Central Service Agency program. The executive's recommendation provides full funding for this program.

Temporary Law Provision

Central Service Agency Fund (Section 207.10.60). Prohibits the Department of Administrative Services from allocating costs in excess of the amounts allocated in FY 2007 for the costs of supporting the licensing functions of the professional licensing boards. Requires that the charges billed are to be deposited in the Central Service Agency Fund (Fund 115).

State-Owned Buildings – Rent/Operations

Program Description: The State-Owned Buildings – Rent and Operations program provides the centralized financial infrastructure to finance and maintain state buildings that house state employees. The program provides for the payment of building debt service, operating, and maintenance costs for the Rhodes Tower, Riffe Center, and State of Ohio Computer Center (SOCC) in Columbus, Lausche Building in Cleveland, DiSalle Center in Toledo, and Ocasek Building in Akron. Additionally, this program supports rent for GRF-funded state agencies, veterans groups that occupy space in DAS-owned buildings, vacant space and space undergoing renovation, and tenants relocated due to building renovations, as well as the cost of appraisals and other evaluations.

Funding Source: GRF

Line Items: 100-415, OAKS Rental Payment; 100-433, State of Ohio Computer Center; 100-447, OBA-Building Rent Payments; 100-448, OBA-Building Operating Payments; 100-449, DAS Building Operating Payments

Implication of Executive Recommendation: DAS requested \$151,243,052 in FY 2008 and \$151,226,854 in FY 2009 to continue the State-Owned Building – Rent/Operations program. The executive's recommendation of \$161,775,812 in FY 2008 and \$156,786,773 in FY 2009 exceeds DAS's requested funding. This funding level will allow DAS to fund requested maintenance repairs to the SOCC as well as pay any pending unpaid utility bills that resulted from adding additional users to the building. This funding level also accounts for increases in the rates of natural gas and electricity that may be experienced by all state-owned buildings. The executive recommendation also will be used to pay for leases and agreements that deal with the acquisition, development, installation, and implementation of the Ohio Administrative Knowledge System (OAKS).

Temporary Law Provision

OAKS Rental Payments (Section 207.10.30). Requires that appropriation item 100-415, OAKS Rental Payments, to be used for payments for the period from July 1, 2007 through June 30, 2009, pursuant to leases and agreements entered into with respect to financing the costs associated with the acquisition, development, installation, and implementation of the Ohio Administrative Knowledge System (OAKS).

Building Rent Payments (Section 207.10.40). Requires appropriation item 100-447, OBA-Building Rent Payments to meet all payments at the times they are required to be made during the period from July 1, 2007 through June 30, 2009, by the Department of Administrative Services to the Ohio Building Authority. Requires appropriation item 100-448, OBA-Building Operating Payments to be used to meet all payments at the times they are required to be made during the period from July 1, 2007 through June 30, 2009, by the Department of Administrative Services to the Ohio Building Authority, but limited to the aggregate amount of \$53,760,000. The payments to the Building Authority are for the purpose of paying the expenses of the agencies that occupy space in various state facilities.

Building Operating Payments (Section 207.10.40). Requires appropriation item 100-449, DAS-Building Operating Payments to pay all the rent expenses of veterans' organizations in FY 2008 and FY 2009. Permits the remaining amount in this appropriation item to be used to pay the operating expenses of state facilities maintained by the Department of Administrative Services that are not billed to building tenants.

Agency Audit Expenses

Program Description: The Agency Audit Expenses program provides funding for DAS to pay the Auditor of State for state agency audits conducted on a biennial basis. The Revised Code requires that the Auditor of State bill for all audits conducted and specifies who is to be billed for each audit. State agencies audited on an annual basis, including all major executive branch agencies, are required to pay for these annual audits from agency operating budgets. State agencies that are audited on a biennial basis, including state boards, commissions, statewide elected officials, Ohio House of Representatives, and Ohio Senate, do not pay for their audits. DAS is statutorily responsible for the payments, which this program funds.

Funding Source: GRF

Line Items: 100-405, Agency Audit Expenses

Implication of Executive Recommendation: DAS requested \$338,870 in both FY 2008 and FY 2009 to continue the Agency Audit Expenses program. The executive's recommendation of \$312,550 in both FY 2008 and FY 2009 is slightly below requested levels. DAS does not believe this funding level will affect the ability to administer this program and will not affect the ability to pay for these mandated audits.

Temporary Law Provision

Agency Audit Expenses (Section 207.10.20). Requires that appropriation item 100-405, Agency Audit Expenses, be used for auditing expenses for those state agencies audited on a biennial basis.

Veterans' Records System

Program Description: This program supports the Governor's Office of Veterans' Affairs efforts to digitize copies of original certificates of discharge and separation for Ohio veterans. Copies of these military records may be provided to the 88 Ohio county veterans service offices as well as federal agencies such as the Social Security Administration, Department of Veterans' Affairs, and National Records Center, as required documentation to re-enlist or to claim benefits including retirement, disability, pension, health care, and burial.

Funding Source: GRF

Line Items: 100-410, Veterans' Records Conversion

Implication of Executive Recommendation: DAS requested \$48,600 in both FY 2008 and FY 2009 to continue the Veterans' Records System program. The executive's recommendation provides nearly full funding at \$46,170 in FY 2008 and \$46,171 in FY 2009.

Temporary Law Provision

None

Public School Employee Benefits

Program Description: The Public School Employee Benefits program supports the activities of the School Employees Health Care Board and the Public Schools Health Care Advisory Committee, which is comprised of interested parties to advise the board. These entities were created in Am. Sub. H.B. 66 of the 126th General Assembly, to analyze the health care environment for nonteaching public school employees, make recommendations for pooling this group for centralized health plan administration to save money for school districts, and implement and administer such a program if approved by the legislature.

Funding Source: GRF

Line Items: 100-403, Public School Employee Benefits

Implication of Executive Recommendation: DAS requested \$1,500,000 in both FY 2008 and FY 2009 to continue the Public School Employee Benefits program. The executive's recommendation provides \$1,425,000 in both FY 2008 and FY 2009, an amount that will allow for the ongoing support of the School Employees Health Care Board and the Public Schools Health Care Advisory Committee.

Temporary Law Provisions

Public School Employee Benefits (Section 207.10.10). Requires that appropriation item 100-403, Public School Employee Benefits, be used by the Director of Administrative Services to hire an executive director and necessary staff to provide administrative support to the School Employee Health Care Board and the public school employee health insurance program. At any time during the biennium, when the Director of the Department of Administrative Services certifies that there is a sufficient reserve available from premium payments made to the School Employees Health Care Fund (Fund 815), the Director of Budget and Management shall transfer an amount equal to total expenditures and obligations made from appropriation item 100-403, Public School Employee Benefits, to the General Revenue Fund.

Program Series

7: DAS Program Management

Purpose: The Program Management program series provides centralized shared services, guidance, and oversight to DAS's operating divisions and offices.

The following table shows the line items that are used to fund the DAS Program Management program series, as well as the Governor's recommended funding levels.

| Fund | ALI | Title | FY 2008 | FY 2009 |
|---|---------|-------------------------------|---------------------|---------------------|
| General Revenue Fund | | | | |
| GRF | 100-321 | State Agency Support Services | \$537,456 | \$565,760 |
| General Revenue Fund Subtotal | | | \$537,456 | \$565,760 |
| General Services Fund | | | | |
| 112 | 100-616 | DAS Administration | \$5,299,427* | \$5,299,427* |
| 4P3 | 100-603 | DAS Information Services | \$4,793,190 | \$4,958,218 |
| General Services Fund Subtotal | | | \$10,630,073 | \$10,257,645 |
| Total Funding: DAS Program Management Program Series | | | \$11,167,529 | \$10,823,405 |

The DAS Program Management program series has a single program:

■ **Program 7.01: DAS Program Management**

DAS Program Management

Program Description: This program provides services, guidance, and oversight to all of DAS's operating divisions and offices. These services include legal counsel, finance, human resources, communications, legislative relations, and IT support.

Funding Source: Allocated costs billed quarterly to DAS programs, GRF

Line Items: 130-321, State Agency Support Services; 100-616, DAS Administration; 100-603, DAS Information Services

Implication of Executive Recommendation: DAS requested \$11,966,871 in FY 2008 and \$12,004,569 in FY 2009 for DAS Program Management. The executive's recommendation provides \$10,630,073 in FY 2008 and \$10,823,405 in FY 2009 for this program. DAS believes that the program can still be fully administered given the recommended funding levels.

Temporary and Permanent Law Provisions

DAS Information Services (Section 207.20.30). Establishes in the State Treasury the DAS Information Services Fund. Requires that appropriation item 100-603, DAS Information Services, be used to pay the costs of providing information systems and services in the Department of Administrative Services. The Department must also establish user charges for all information systems and services that are allowable in the statewide indirect cost allocation plan, with all deposits from these charges to be deposited into the DAS Information Services Fund (Fund 4P3).

REQUESTS NOT FUNDED

The following program and program series' were not fully funded by the executive's recommendation:

| Program 5.05: Unified Network Services | | | | | | |
|---|--------------------------|----------------------------|--------------------|--------------------------|----------------------------|--------------------|
| Fund Line Item | FY 2008 Requested | FY 2008 Recommended | Difference | FY 2009 Requested | FY 2009 Recommended | Difference |
| 100-419 | \$885,210 | \$816,456 | \$68,754 | \$885,210 | \$816,456 | \$68,754 |
| 100-607 | \$20,606,258 | \$19,143,213 | \$1,463,045 | \$21,580,042 | \$20,587,361 | \$992,681 |
| 100-617 | \$0 | \$3,807,788 | (\$3,807,788) | \$0 | \$3,638,348 | (\$3,638,348) |
| 100-605 | \$15,500,000 | \$11,069,291 | \$4,430,709 | \$16,000,000 | \$11,069,291 | \$4,930,709 |
| TOTALS | \$36,991,468 | \$34,836,748 | \$2,154,720 | \$38,465,252 | \$36,111,456 | \$2,353,796 |

DAS requested \$36,991,468 in FY 2008 and \$38,465,252 in FY 2009 to continue the Unified Network Services program. The executive's recommendation provides \$34,836,748 in FY 2008 and \$36,111,456 in FY 2009. DAS believes that this funding level will make it difficult to deal with maintenance issues within the MARCS system. The radio towers for the MARCS system were constructed beginning in 1999, and completed in 2004. The structures have required maintenance as well as replacement of hardware that has reached its life expectancy. Under the recommended funding levels, DAS will likely have to defer maintenance on some towers, and defer hardware replacement.

| Program 1.05: Risk Management | | | | | | |
|--------------------------------------|--------------------------|----------------------------|--------------------|--------------------------|----------------------------|--------------------|
| Fund Line Item | FY 2008 Requested | FY 2008 Recommended | Difference | FY 2009 Requested | FY 2009 Recommended | Difference |
| 100-627 | \$3,344,644 | \$0 | \$3,344,644 | \$3,344,644 | \$0 | \$3,344,644 |
| 100-606 | \$223,904 | \$2,568,548 | (\$2,344,644) | \$223,904 | \$2,568,548 | (\$2,344,644) |
| TOTALS | \$3,568,548 | \$2,568,548 | \$1,000,000 | \$3,568,548 | \$2,568,548 | \$1,000,000 |

DAS requested \$3,568,548 in both FY 2008 and FY 2009 to continue the Risk Management Services program. The executive's recommendation of \$2,568,548 in both FY 2008 and FY 2009 falls below this request. Spending data gathered by DAS determined that the appropriation levels necessary to fund this program were below those requested by the agency initially. Therefore, DAS feels that the recommended levels will adequately fund this program over the next biennium. It is also important to note that appropriation item 100-627, Vehicle Liability Insurance, was discontinued, and the balance of the fund (Fund 127) was transferred to Fund 130, Risk Management Reserve.

| Program 1.06: Property and Facilities Management | | | | | | |
|---|--------------------------|----------------------------|--------------------|--------------------------|----------------------------|--------------------|
| Fund Line Item | FY 2008 Requested | FY 2008 Recommended | Difference | FY 2009 Requested | FY 2009 Recommended | Difference |
| 100-421 | \$241,301 | \$229,237 | \$12,064 | \$254,486 | \$241,761 | \$12,725 |
| 100-734 | \$51,500 | \$48,925 | \$2,575 | \$50,000 | \$47,500 | \$2,500 |
| 130-321 | \$497,059 | \$472,206 | \$24,853 | \$515,467 | \$489,694 | \$25,773 |
| 100-644 | \$762,335 | \$762,335 | \$0 | \$819,913 | \$819,813 | \$0 |
| 100-631 | \$11,066,228 | \$9,716,228 | \$1,350,000 | \$11,066,228 | \$10,166,228 | \$1,000,000 |
| 100-602 | \$5,683,564 | \$5,683,564 | \$0 | \$5,683,564 | \$5,683,564 | \$0 |
| 100-608 | \$1,434,982 | \$934,982 | \$500,000 | \$1,434,982 | \$934,982 | \$500,000 |
| TOTALS | \$19,736,970 | \$17,847,477 | \$1,889,493 | \$19,824,540 | \$18,383,542 | \$1,440,998 |

DAS requested \$19,736,970 in FY 2008 and \$19,824,540 in FY 2009 to continue the Property and Facilities Management program. The executive's recommendation of \$17,847,477 in FY 2008 and \$18,383,542 in FY 2009 falls below the requested funding levels. While below the requested level, several factors have made it possible to reduce the funding necessary for this program, such as efficiencies in building management as well as capital improvements in the form of energy automation. This has lowered the overall administrative costs of property and facility management and has made it possible for this program to be funded at the recommended level.

| Program 2.02: Benefits Administration | | | | | | |
|--|--------------------------|----------------------------|-------------------|--------------------------|----------------------------|-------------------|
| Fund Line Item | FY 2008 Requested | FY 2008 Recommended | Difference | FY 2009 Requested | FY 2009 Recommended | Difference |
| 100-622 | \$5,992,095 | \$5,603,332 | \$388,763 | \$6,038,693 | \$5,603,332 | \$435,361 |
| TOTALS | \$5,992,095 | \$5,603,332 | \$388,763 | \$6,038,693 | \$5,603,332 | \$435,361 |

DAS requested \$5,992,095 in FY 2008 and \$6,038,693 in FY 2009 to continue the Benefits Administration program. The executive's recommendation of \$5,603,332 in each fiscal year does not fully fund this program. DAS has indicated that the recommended levels will make it difficult to fully fund the 3.5% increase in salaries for bargaining unit employees, and will not permit DAS to upgrade the Automated Call Distribution System and Case Management System through which employee claims are handled. Additionally, DAS estimates that the costs for Workers' Compensation Third Party Administrators, which agencies use to handle their injured workers' claims, will increase by roughly 6% over the next biennium. Nevertheless, there may be some offsetting savings when DAS switches to a single pharmacy benefit management firm to handle the oversight of some benefits administration on July 1, 2007, both for DAS and state agencies in general. If so, this may allow DAS to fund the above projects at the recommended funding level.

General Revenue Fund

GRF 100-402 Unemployment Compensation

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|----------|---------|------|------------------|----------------------------|----------------------------|
| \$85,396 | \$9,720 | \$0 | \$0 | \$0 | \$0 |
| | -88.6% | | | | |

Source: GRF

Legal Basis: Discontinued line item

Purpose: This item provided operating funds for DAS to review statewide unemployment claims, file documents and appeals supporting the employer's position within the strict timelines established by the Ohio Department of Job and Family Services (ODJFS), and coordinate with the Attorney General's Office in representing state agencies before Review Commission hearings. This line item also funded the cost of billing unemployment claims to state agencies and remitting amounts paid to ODJFS. These payments were collected and disbursed from the Unemployment Compensation Fund (Fund 113) that was administered by DAS. In FY 2004, these functions were transferred to the Human Resources Operating Fund (Fund 125) and in February 2004, ODJFS began billing state agencies directly for unemployment claims.

GRF 100-403 Public School Employee Benefits

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|------|----------|------------------|----------------------------|----------------------------|
| \$0 | \$0 | \$74,071 | \$1,500,000 | \$1,425,000 | \$1,425,000 |
| | | N/A | 1925.1% | -5.0% | 0.0% |

Source: GRF

Legal Basis: Sections 203.12 and 203.12.02 of Am. Sub H.B. 66 of the 126th G.A.

Purpose: Moneys in this appropriation item are used by the School Employee Health Care Board, which is created in Am. Sub. H.B. 66 of the 126th G.A., to provide public school employees with health benefits.

GRF 100-404 CRP Procurement Program

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|------|-----------|------------------|----------------------------|----------------------------|
| \$0 | \$0 | \$251,618 | \$268,040 | \$262,277 | \$262,277 |
| | | N/A | 6.5% | -2.2% | 0.0% |

Source: General Revenue Fund

Legal Basis: ORC 125, 126.606, 127, 307.86, 731, 4115; Sections 203.12 H.B. 66 of the 126th G.A.

Purpose: This line item is used by DAS to administer the State Use Program which was formerly administered by the Ohio Department of Mental Retardation and Developmental Disabilities State Use Committee. The Committee approved suitable products and services that are provided by non-profit workshops for people in Ohio with severe disabilities. The products and services are offered for sale to both state and local governments.

GRF 100-405 Agency Audit Expenses

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$347,524 | \$162,374 | \$186,857 | \$329,000 | \$312,550 | \$312,550 |
| | -53.3% | 15.1% | 76.1% | -5.0% | 0.0% |

Source: GRF

Legal Basis: ORC 117.13; Sections 203.12 Am. Sub. H.B. 66 of the 126th G.A.

Purpose: Pays auditing expenses for state boards, commissions, elected officials (House, Senate, Governor, Secretary of State), and those state agencies which are audited by the Auditor of State on a biennial basis.

GRF 100-406 County/University Human Resources

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$417,433 | \$458,762 | \$181,281 | \$940,000 | \$893,000 | \$893,000 |
| | 9.9% | -60.5% | 418.5% | -5.0% | 0.0% |

Source: GRF

Legal Basis: ORC 124.07

Purpose: This line item previously funded human resource functions for county government and state supported colleges and universities. These services include technical support and consultation, processing personnel actions, approving position descriptions, conducting job audits and assisting with job abolishment and layoff procedures as well as performing compliance review activities. Now DAS provides these services only to state agencies. This line item continues to support the administrative costs related to county and local public managers participation in the Ohio Certified Public Manager Program.

GRF 100-409 Departmental Information Services

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|----------|------|------|------------------|----------------------------|----------------------------|
| \$25,099 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | |

Source: GRF

Legal Basis: Discontinued line item

Purpose: This item was used to partially support the DAS' Departmental MIS group and Office of Communications. Departmental information services are now completely funded by the DAS Information Services Fund (Fund 4P3).

GRF 100-410 Veterans' Records Conversion

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|----------|----------|----------|------------------|----------------------------|----------------------------|
| \$33,016 | \$21,456 | \$58,680 | \$48,600 | \$46,170 | \$46,171 |
| | -35.0% | 173.5% | -17.2% | -5.0% | 0.0% |

Source: GRF

Legal Basis: Section 203.12 of Am. Sub. H.B. 66 of the 126th G.A. (originally established by Am. Sub. H.B. 283 of the 123rd G.A.)

Purpose: This item funds the electronic conversion of veterans' records and operating costs of the Veteran's Records System for the Office of Veterans' Affairs in the Office of the Governor.

GRF 100-414 Ohio Geographically Referenced Information Program

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|----------|------|------|------------------|----------------------------|----------------------------|
| \$53,041 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | |

Source: GRF

Legal Basis: Discontinued line item (originally authorized by Executive Order 99-10T in March 1999)

Purpose: This item funded operating expenses for the Ohio Geographically Referenced Information Program (OGRIP). The program was transferred to a rotary fund in FY 2004.

GRF 100-415 OAKS Rental Payments

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|------|------|------------------|----------------------------|----------------------------|
| \$0 | \$0 | \$0 | \$0 | \$14,162,000 | \$14,165,000 |
| | | | | N/A | 0.0% |

Source: GRF

Legal Basis: As proposed in Section 207.10.30 of H.B. 119 of the 127th General Assembly

Purpose: This line item makes payments pursuant to leases and agreements entered into with respect to financing the costs associated with the acquisition, development, installation and implementation of the OAKS system.

GRF 100-416 Strategic Technology Development Programs

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|------|------|------------------|----------------------------|----------------------------|
| \$936,864 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | |

Source: GRF

Legal Basis: Discontinued line item

Purpose: This item funded information technology research and development costs that are not recoverable from state agencies under federal guidelines for statewide indirect cost allocation. The Ohio Business Gateway program, which had been funded through line item 100-416 during prior years, was moved to line item 100-418, Digital Government for FYs 2004 and 2005.

GRF 100-417 MARCS

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$893,369 | \$564,108 | \$198,061 | \$0 | \$0 | \$0 |
| | -36.9% | -64.9% | | | |

Source: GRF

Legal Basis: Discontinued line item (originally established in ORC 4501.28)

Purpose: This item funded costs related to backbone costs of the Multi-Agency Radio Communication System (MARCS). Starting in FY 2006, MARCS was funded through the MARCS Administration Fund (Fund 5C2).

GRF 100-418 Web Site and Business Gateway

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$3,135,526 | \$2,217,925 | \$3,978,081 | \$3,275,280 | \$3,270,473 | \$3,270,083 |
| | -29.3% | 79.4% | -17.7% | -0.1% | 0.0% |

Source: GRF

Legal Basis: ORC 125.021 and 125.30

Purpose: This line item funds non-recoverable development and maintenance costs of the Ohio Portal (the state's home page on the Internet), the Ohio Business Gateway (a web-based application which enables businesses to file and pay various taxes and fees with several state agencies in one location), and Digital Government and Jobs Cabinet initiatives.

GRF 100-419 IT Security Infrastructure

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-----------|------------------|----------------------------|----------------------------|
| \$1,805,070 | \$1,650,116 | \$993,637 | \$1,636,247 | \$1,554,435 | \$1,554,435 |
| | -8.6% | -39.8% | 64.7% | -5.0% | 0.0% |

Source: GRF

Legal Basis: ORC 125.021

Purpose: The line item funds costs associated with the security of the state's internal network infrastructure, including wide area network, state employee access to the Internet, and the state's internal e-mail system. It also supports the security initiatives provided by GIServOhio to ensure access to spatial data that is shared by all (citizens, private sector, and all levels of government).

GRF 100-421 OAKS Project Implementation

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$442,956 | \$353,539 | \$476,796 | \$410,839 | \$402,006 | \$402,005 |
| | -20.2% | 34.9% | -13.8% | -2.1% | 0.0% |

Source: GRF

Legal Basis: Section 203.12 of Am. Sub. H.B. 66 of the 126th G.A. (originally established by Controlling Board in FY 2001)

Purpose: This line item was created to fund initial project costs associated with the Enterprise Resource Planning (ERP) System. The item funds the cost of project managers and employees assigned to the ERP project. This system, entitled OAKS (Ohio Administrative Knowledge System), will combine human resources, state accounting, procurement, capital projects and fixed asset management functions into a comprehensive, integrated system. Other agencies involved with the design of OAKS include the Office of Budget and Management, the Treasurer of State, and the Auditor of State.

GRF 100-433 State of Ohio Computer Center

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$5,011,160 | \$5,131,422 | \$5,190,443 | \$4,991,719 | \$5,092,502 | \$5,007,502 |
| | 2.4% | 1.2% | -3.8% | 2.0% | -1.7% |

Source: GRF

Legal Basis: ORC 152.24

Purpose: Moneys in this line item fund the operating and building management expenses of the State of Ohio Computer Center (SOCC). Non-GRF building tenants are charged a square footage rental rate. These rent payments are deposited into the GRF for reimbursement of the non-GRF related portion of the SOCC maintenance costs.

GRF 100-439 Equal Opportunity Certification Programs

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$616,100 | \$582,551 | \$619,033 | \$728,384 | \$750,236 | \$750,236 |
| | -5.4% | 6.3% | 17.7% | 3.0% | 0.0% |

Source: GRF

Legal Basis: ORC 123.151 and 125.081

Purpose: This line item provides funding for the administration of the state's Minority Business Enterprise (MBE) and the Encouraging Diversity, Growth and Equity (EDGE) programs.

GRF 100-447 OBA-Building Rent Payments

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|--------------|--------------|---------------|------------------|----------------------------|----------------------------|
| \$83,978,669 | \$97,148,564 | \$107,241,389 | \$116,091,300 | \$112,294,800 | \$106,476,400 |
| | 15.7% | 10.4% | 8.3% | -3.3% | -5.2% |

Source: GRF

Legal Basis: ORC 152.33; Sections 203.12, 203.12.06, and 203.12.60 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item was created to consolidate funds for rental payments to the Ohio Building Authority for state office towers in Columbus, Akron, Toledo, and Cleveland. This line item also includes debt service for Administrative Building Fund (Fund 026) capital projects. Non-GRF state agency tenants of the state office towers reimburse the GRF for the agency's pro-rata share of building debt service, as provided under ORC 125.28.

GRF 100-448 OBA-Building Operating Payments

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|--------------|--------------|--------------|---------------|-------------------------|-------------------------|
| \$23,179,819 | \$27,318,351 | \$21,440,485 | \$25,647,183 | \$26,457,000 | \$27,303,000 |
| | 17.9% | -21.5% | 19.6% | 3.2% | 3.2% |

Source: GRF

Legal Basis: ORC 152.24; Sections 203.12 and 203.12.06 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item was created to consolidate appropriations for various state buildings that were once budgeted through separate line items. This appropriation covers operating expenses for the following state-owned office buildings that are maintained by the Ohio Building Authority: James A. Rhodes State Office Tower, Columbus; Frank J. Lausche State Office Tower, Cleveland; Michael V. Disalle Government Center, Toledo; Oliver R. Ocasek Government Center, Akron; and the Vern Riffe Center for Government and the Arts, Columbus.

GRF 100-449 DAS-Building Operating Payments

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|---------------|-------------------------|-------------------------|
| \$3,995,368 | \$4,176,511 | \$3,055,002 | \$4,170,623 | \$3,769,510 | \$3,834,871 |
| | 4.5% | -26.9% | 36.5% | -9.6% | 1.7% |

Source: GRF

Legal Basis: ORC 125.28 and 123.024; Sections 203.12 and 203.12.09 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: Moneys in this line item are used to pay the rent expenses of veterans' groups, and the operating expenses of state facilities maintained by DAS which are not billed to tenants. These expenses include the cost of vacant space and space undergoing renovation, the rent expenses of tenants who are relocated due to building renovations, and the rent expenses of GRF agencies occupying space in DAS-owned buildings. This line item also pays costs of building appraisals or studies that are required for property under consideration for sale, purchase, or renovation by the state.

GRF 100-451 Minority Affairs

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|----------|----------|----------|---------------|-------------------------|-------------------------|
| \$37,600 | \$33,805 | \$50,086 | \$47,000 | \$52,927 | \$52,927 |
| | -10.1% | 48.2% | -6.2% | 12.6% | 0.0% |

Source: GRF

Legal Basis: Section 203.12 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item pays the expenses of the Dr. Martin Luther King, Jr. Holiday Commission, including costs associated with the holiday event and administrative services that are provided by the DAS Equal Opportunity Division.

GRF 100-734 Major Maintenance-State Bldgs

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|----------|----------|----------|---------------|-------------------------|-------------------------|
| \$38,092 | \$40,433 | \$88,713 | \$50,000 | \$48,925 | \$47,500 |
| | 6.1% | 119.4% | -43.6% | -2.2% | -2.9% |

Source: GRF

Legal Basis: ORC 123.01

Purpose: This line item is used for major and emergency repairs of buildings maintained by DAS: the Education Building on South Front Street, the North High Street Building Complex, DAS's General Services facility located at Surface Road, and the Governor's Residence. Past repairs have included repairs to heating/cooling systems, roofing, and fire damage clean up at the North High Complex.

GRF 102-321 Construction Compliance

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-------------|---------------|-------------------------|-------------------------|
| \$969,024 | \$957,142 | \$1,005,415 | \$1,206,779 | \$1,167,099 | \$1,167,099 |
| | -1.2% | 5.0% | 20.0% | -3.3% | 0.0% |

Source: GRF

Legal Basis: ORC 126.021, 153.59, and 153.60

Purpose: This line item funds the certificate of compliance program for construction contractors. A certificate of compliance verifies that a contractor is abiding by equal opportunity requirements in hiring. In these endeavors, the unit conducts project compliance reviews and compliance reviews to insure fairness in hiring practices on state and/or state assisted construction contracts.

GRF 130-321 State Agency Support Services

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|---------------|-------------------------|-------------------------|
| \$2,898,129 | \$2,589,188 | \$2,484,003 | \$2,668,985 | \$6,340,215 | \$6,564,301 |
| | -10.7% | -4.1% | 7.4% | 137.6% | 3.5% |

Source: GRF

Legal Basis: ORC 123.01, 123.011, 125.91 through 125.98, and 149.33 through 149.34

Purpose: This line item funds the State Government Energy Program, mail services, records management, information services, real estate land purchase and sale services, and space planning and interior design services. The increase in this line-item came from an increase in program funding for the Document Management and Printing program, which this line item helps support.

General Services Fund Group

112 100-616 DAS Administration

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$4,429,802 | \$4,566,120 | \$4,375,966 | \$5,299,427 | \$5,299,427 | \$5,299,427 |
| | 3.1% | -4.2% | 21.1% | 0.0% | 0.0% |

Source: GSF: Service charges assessed to DAS divisions for the Department's administrative support costs

Legal Basis: Section 203.12 of Am. Sub. H.B. 66 of the 126th G.A. (originally established by Controlling Board on November 2, 1973)

Purpose: This line item funds the operating expenses of the DAS Director's Office, Office of Employee Services, Office of Finance, and Office of the General Counsel.

115 100-632 Central Service Agency

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$941,906 | \$929,473 | \$740,132 | \$860,878 | \$860,878 | \$928,403 |
| | -1.3% | -20.4% | 16.3% | 0.0% | 7.8% |

Source: GSF: Interdepartmental charges to state boards and commissions that use Central Service Agency services

Legal Basis: ORC 125.22; Sections 203.12 and 203.12.12 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item funds personnel, payroll, and fiscal support services that DAS provides on a centralized basis to 32 boards and commissions, including 25 occupational licensing boards.

117 100-644 General Services Division - Operating

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$4,645,453 | \$5,114,723 | \$6,902,794 | \$8,145,773 | \$8,295,772 | \$8,540,772 |
| | 10.1% | 35.0% | 18.0% | 1.8% | 3.0% |

Source: GSF: Charges to state agencies for services rendered, annual fees to local governments for participation in the cooperative purchasing program, and division administrative assessments to General Services Division program units

Legal Basis: ORC 125.15; Sections 203.12 and 203.12.66 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item supports DAS's centralized procurement programs, including State Purchasing, the Co-operative Purchasing Program, Competitive Sealed Proposal, Vendor Registration services, and the administrative functions of the General Services Division.

122 100-637 Fleet Management

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$1,500,778 | \$1,469,633 | \$2,222,037 | \$4,032,968 | \$2,182,968 | \$2,032,968 |
| | -2.1% | 51.2% | 81.5% | -45.9% | -6.9% |

Source: GSF: Charges to state agencies for the use of vehicles and fleet services

Legal Basis: ORC 125.83 and 125.831

Purpose: This line item funds the State Fleet Management Program, including oversight of statewide fleet policies and procedures, vehicle rental and leasing programs, a fleet management information system, and a vehicle fuel credit card program.

125 100-622 Human Resources Division - Operating

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|--------------|--------------|--------------|------------------|----------------------------|----------------------------|
| \$15,388,783 | \$15,721,790 | \$15,795,254 | \$19,220,614 | \$19,890,614 | \$20,560,614 |
| | 2.2% | 0.5% | 21.7% | 3.5% | 3.4% |

Source: GSF: Payroll assessment to state agencies

Legal Basis: ORC 124.07 and 124.09

Purpose: This line item funds centralized personnel and payroll services, including policy development, payroll processing, recruitment, benefits administration, classification and compensation assistance, and state employee training and development programs provided by DAS Human Resources Division.

127 100-627 Vehicle Liability Insurance

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$2,005,039 | \$1,701,329 | \$1,770,237 | \$3,344,644 | \$0 | \$0 |
| | -15.1% | 4.1% | 88.9% | | |

Source: GSF: Insurance premiums charged to state agencies

Legal Basis: ORC 9.821

Purpose: This line item funds the self-insured vehicle liability insurance program for state-owned vehicles. The balance of this line item will be transferred to appropriation item 100-606, Risk Management Reserve in FY 2008.

128 100-620 Collective Bargaining

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$2,655,153 | \$2,901,219 | \$2,946,866 | \$3,410,952 | \$3,464,533 | \$3,662,534 |
| | 9.3% | 1.6% | 15.7% | 1.6% | 5.7% |

Source: GSF: Payroll assessments to all agencies except the judiciary and legislative branches, the State Employment Relations Board, Attorney General, Auditor of State, Treasurer of State, Lt. Governor and Governor. These agencies do not receive DAS collective bargaining services and are exempted from the charges.

Legal Basis: ORC 4117; Sections 203.12 and 203.12.15 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: Moneys appropriated to this line item fund the Office of Collective Bargaining, which is responsible for negotiation and administration of collective bargaining agreements between state agencies, departments, boards, and commissions and the unions representing employees of state agencies, departments, boards, and commissions operating under the appointing authority of the Governor.

130 100-606 Risk Management Reserve

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$196,411 | \$191,699 | \$205,031 | \$223,904 | \$2,568,548 | \$2,568,548 |
| | -2.4% | 7.0% | 9.2% | 1047.2% | 0.0% |

Source: GSF: Fee assessment to state agencies receiving property, casualty or other indemnity coverage through the Office of Risk Management

Legal Basis: ORC 9.823

Purpose: This line item funds the development of a comprehensive Risk Management program for state agencies. This includes property, casualty, and other indemnity coverages. The remaining balance of appropriation item 100-627, Vehicle Liability Insurance, will be transferred to this line-item beginning in FY 2008.

131 100-639 State Architect's Office

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$5,816,486 | \$4,767,251 | \$5,093,670 | \$7,047,427 | \$7,348,483 | \$7,544,164 |
| | -18.0% | 6.8% | 38.4% | 4.3% | 2.7% |

Source: GSF: Fees paid by state agencies for management and support of capital improvement projects. These are assessed on a sliding-scale percent basis

Legal Basis: ORC 123.10 and 153.01; Sections 203.12, 203.12.30, and 203.12.57 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item funds the State Architect's Office, which manages state agency projects and provides assistance in preparing bid notifications, contract negotiations, and other construction management services.

132 100-631 DAS Building Management

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$8,650,757 | \$8,819,666 | \$8,822,695 | \$11,066,228 | \$9,716,228 | \$10,166,228 |
| | 2.0% | 0.0% | 25.4% | -12.2% | 4.6% |

Source: GSF: Rent charges paid by tenant agencies

Legal Basis: ORC 123.024 and 125.28; Sections 203.12 and 203.12.09 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: Moneys in this line item provide for the operation and maintenance of various state buildings managed by DAS, including the Department of Education building on South Front Street, the North High Street Complex, and the General Services Administration Building in West Columbus.

133 100-607 IT Services Delivery

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|--------------|--------------|--------------|------------------|----------------------------|----------------------------|
| \$72,691,058 | \$81,949,006 | \$65,507,431 | \$80,345,563 | \$72,539,887 | \$75,847,949 |
| | 12.7% | -20.1% | 22.7% | -9.7% | 4.6% |

Source: GSF: User charges to state agencies for information technology services

Legal Basis: ORC 125.021 and 125.15; Sections 203.12, 203.12.18, 203.12.45, 203.12.48 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item funds a variety of computer and telecommunications services including network infrastructure, data storage, and maintaining operating environments.

188 100-649 Equal Opportunity Division-Operating

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$805,889 | \$800,402 | \$695,536 | \$1,010,255 | \$847,409 | \$884,650 |
| | -0.7% | -13.1% | 45.2% | -16.1% | 4.4% |

Source: GSF: Payroll assessments to state agencies and division administrative assessments to Equal Opportunity Division program units

Legal Basis: ORC 123.151; Sections 203.12 and 203.12.21 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item funds the Division Administration, and Affirmative Action and Equal Employment Opportunity Compliance Units of the Equal Opportunity Division.

201 100-653 General Services Resale Merchandise

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-----------|-------------|------------------|----------------------------|----------------------------|
| \$1,348,893 | \$942,184 | \$1,523,421 | \$1,553,000 | \$1,553,000 | \$1,553,000 |
| | -30.2% | 61.7% | 1.9% | 0.0% | 0.0% |

Source: GSF: Charges to state agencies for services and supplies provided by the General Services Division

Legal Basis: Sections 203.12 and 203.12.24 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: The line item is used primarily to account for state agency postage costs that are paid by DAS and then billed to user agencies. The item was created to separate pass through funds from operating funds in item 100-644, General Services Division-Operating.

210 100-612 State Printing

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$4,777,923 | \$5,166,287 | \$4,907,618 | \$5,931,421 | \$5,681,421 | \$5,436,421 |
| | 8.1% | -5.0% | 20.9% | -4.2% | -4.3% |

Source: GSF: Payments from user agencies

Legal Basis: ORC 5.10, 125.04, 125.31 through 125.76, and 149.13; Sections 203.12 and 203.12.66 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item funds the operations of State Printing, including copy centers and commercial printing services.

229 100-630 IT Governance

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|------|--------------|------------------|----------------------------|----------------------------|
| \$0 | \$0 | \$13,705,158 | \$20,117,555 | \$17,108,546 | \$17,108,546 |
| | | N/A | 46.8% | -15.0% | 0.0% |

Source: GSF: User charges to state agencies for information technology services

Legal Basis: Sections 203.12 and 203.12.18 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item funds certain statutory and federal rule responsibilities, obligations, and regulatory oversight with regard to the State's \$600 million annual investment in technology. This line item funds the Office of the State's Chief Information Officer (CIO), Digital Government program area, and the Investment Governance Division, providing Enterprise IT leadership, Information Technology Superintendence, Acquisition Management, and Research and Advisory Services to all state agencies. These functions were previously budgeted through the IT Delivery Services Fund (Fund 133).

427 100-602 Investment Recovery

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$5,418,384 | \$5,037,088 | \$5,092,615 | \$5,683,564 | \$5,683,564 | \$5,683,564 |
| | -7.0% | 1.1% | 11.6% | 0.0% | 0.0% |

Source: GSF: Proceeds from the sale of surplus state and federal property

Legal Basis: ORC 125.13; Sections 203.12 and 203.12.30 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item funds the state surplus, federal surplus, and asset management programs. A significant portion of the appropriation for this fund is used to return the proceeds of the sale of surplus property to agencies originally purchasing the items.

4N6 100-617 Major IT Purchases

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$232,317 | \$3,423,457 | \$1,914,378 | \$10,617,166 | \$7,495,719 | \$7,495,719 |
| | 1373.6% | -44.1% | 454.6% | -29.4% | 0.0% |

Source: GSF: Transfers from Fund 133 of revenues attributable to the amortization of computer equipment purchases

Legal Basis: Sections 203.12 and 203.12.45 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: Funds are used to purchase major IT equipment and systems for the state. The Department calculates the amount of IT equipment and system depreciation that it has recovered through its Fund 133 user rates. That amount is then eligible to be transferred to Fund 4N6 for IT equipment and system purchases. IT equipment and systems are typically depreciated over a three to five year period. This funding method allows Fund 4N6 to be used to make infrequent, large-scale technology purchases without creating spikes in computer services user rates in any single fiscal year.

4P3 100-603 DAS Information Services

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$3,935,717 | \$3,828,891 | \$3,803,695 | \$6,117,004 | \$4,793,190 | \$4,958,218 |
| | -2.7% | -0.7% | 60.8% | -21.6% | 3.4% |

Source: GSF: Charges to DAS programs, boards and commissions, and certain state agencies for management information systems services rendered

Legal Basis: Sections 203.12 and 203.12.27 of Am. Sub. H.B. 66 of the 126th G.A. (originally established by Am. Sub. H.B. 215 of the 122nd G.A.)

Purpose: Moneys in this line item fund centralized information services provided to all programs within DAS. Services include Information Technology Planning, Desktop (PC) Support Services, Application Development, and DAS local area network management. This line item also funds IT support to state boards and commissions, including support of the centralized licensing system used by the state's professional licensing boards.

5AB 100-624 Non-Federal Info Technology Grants

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|---------|----------|--------|------------------|----------------------------|----------------------------|
| \$1,313 | \$17,442 | \$241 | \$0 | \$0 | \$0 |
| | 1228.4% | -98.6% | | | |

Source: GSF: Non-federal grant from the Institute for the Application of Geospatial Technology

Legal Basis: Discontinued line item (originally established by Controlling Board on February 23, 2004)

Purpose: Moneys in this line item were used to further geographic information systems (GIS) education for state and local government entities in Ohio, specifically in the area of remote sensing, and to further the use of remotely sensed data and spatial technologies within local, regional and state government.

5C2 100-605 MARCS Administration

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$6,458,686 | \$9,000,187 | \$8,313,206 | \$11,069,291 | \$11,069,291 | \$11,069,291 |
| | 39.4% | -7.6% | 33.2% | 0.0% | 0.0% |

Source: GSF: Charges to user agencies

Legal Basis: Sections 203.12 and 203.12.33 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: Moneys in this line item will fully support the operating expenses of the Multi-Agency Radio Communication System. Formerly, the costs of the system were split between the rotary appropriations in line item 100-605 and GRF line item 100-417, MARCS.

5C3 100-608 Skilled Trades

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$1,197,231 | \$863,314 | \$723,129 | \$1,434,982 | \$934,982 | \$934,982 |
| | -27.9% | -16.2% | 98.4% | -34.8% | 0.0% |

Source: GSF: User fees charged to state agencies

Legal Basis: ORC 125.28

Purpose: This line item funds the operating expenses of the Skilled Trades unit within the Division of General Services. This unit provides building renovation, repair and construction services for state-owned buildings.

5D7 100-621 Workforce Development

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|--------------|--------------|--------------|------------------|----------------------------|----------------------------|
| \$16,543,124 | \$14,274,239 | \$13,510,855 | \$5,397,619 | \$70,000 | \$0 |
| | -13.7% | -5.3% | -60.0% | -98.7% | |

Source: GSF: Payroll assessment of \$0.15 per hour per employee covered by the OCSEA labor agreement

Legal Basis: Sections 203.12 and 203.12.36 of Am. Sub. H.B. 66 of the 126th G.A. (authorized by the current Collective Bargaining Agreement between the state and OCSEA)

Purpose: Moneys are intended to cover expenses for training and for continuing education solely for state OCSEA bargaining unit employees. This line item funds tuition assistance, reimbursement, professional development programs, career counseling, grants, labor-management training, pre-retirement seminars, and conferences.

5EB 100-635 OAKS Support Organization

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|------|------|------------------|----------------------------|----------------------------|
| \$0 | \$0 | \$0 | \$0 | \$19,132,671 | \$19,132,671 |
| | | | | N/A | 0.0% |

Source: GSF: Billing of user agencies; \$1,000,000 transfer from the Human Resources Fund (Fund 125)

Legal Basis: Proposed in Section 207.20.70 of H.B. 119 of the 127th General Assembly

Purpose: This line item supports the operating costs associated with the implementation and maintenance of the OAKS system.

5L7 100-610 Professional Development

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|-------------|-------------|------------------|----------------------------|----------------------------|
| \$2,685,719 | \$3,403,208 | \$3,553,288 | \$2,700,000 | \$3,900,000 | \$3,900,000 |
| | 26.7% | 4.4% | -24.0% | 44.4% | 0.0% |

Source: GSF: Payroll assessment applied to payrolls of employees who are exempt from collective bargaining

Legal Basis: ORC 124.182 (originally established by Am. Sub. H.B. 640 of the 123rd G.A.); Sections 203.12 and 203.12.39 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This fund covers the costs associated with training and professional development programs offered to state employees exempt from collective bargaining agreements.

5V6 100-619 Employee Educational Development

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------|-----------|-----------|------------------|----------------------------|----------------------------|
| \$616,716 | \$596,360 | \$733,971 | \$936,129 | \$936,129 | \$936,129 |
| | -3.3% | 23.1% | 27.5% | 0.0% | 0.0% |

Source: GSF: Payroll assessments applied to certain state agency payrolls to cover the costs of training programs for state employees covered by non-OCSEA labor agreements

Legal Basis: Sections 203.12 and 203.12.42 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item provides reimbursement of job/career-related tuition and seminar costs for affected employees per collective bargaining agreements. This fund was formerly a component of line item 100-622, Human Resources Operating (Fund 125). This fund was created to more easily account for these training costs separately from the Human Resources Division Operating costs.

5X3 100-634 Centralized Gateway Enhancement

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|------|------|------------------|----------------------------|----------------------------|
| \$0 | \$0 | \$0 | \$0 | \$974,023 | \$974,023 |
| | | | | | 0.0% |

Source: GSF: Transfers from the GRF based on approved spending plans

Legal Basis: Proposed in Section 207.30.10 of H.B. 119 of the 127th General Assembly

Purpose: This line item pays the costs of enhancing, expanding, and operating the infrastructure of the Ohio Business Gateway, State Portal, and Shared Hosting Environment.

Federal Special Revenue Fund Group

3AJ 100-623 Information Technology Grants

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|----------|---------|-----------|------------------|----------------------------|----------------------------|
| \$23,666 | \$1,299 | \$448,183 | \$82,048 | \$0 | \$0 |
| | -94.5% | 34402.1% | -81.7% | | |

Source: FED: Federal sub-grant 2002-DG-G01-5055 from Department of Justice, Bureau of Justice Assistance, and Federal grant OH-14663 through the Appalachian Regional Commission

Legal Basis: ORC 125.021 and 125.15; (originally established in Section 8.14 of Am. Sub. H.B. 95 of the 125th G.A.)

Purpose: Funds are used to develop and provide specialized and targeted IT security training and to support a project to bring technical assistance to Appalachian communities for broadband services.

3AL 100-625 MARCS Grants

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|----------|-----------|------------------|----------------------------|----------------------------|
| \$0 | \$87,252 | \$154,327 | \$308,000 | \$0 | \$0 |
| | | 76.9% | 99.6% | | |

Source: FED: Grants received by the U.S. Department of Energy through the Department of Development, Office of Energy Efficiency

Legal Basis: Discontinued line item (originally established by Controlling Board on March 22, 2005)

Purpose: Moneys were used to foster fuel cell awareness and infrastructure development at MARCS tower sites.

3AM 100-626 Homeland Security Grants

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|----------|----------|------------------|----------------------------|----------------------------|
| \$0 | \$83,280 | \$95,992 | \$0 | \$0 | \$0 |
| | N/A | 15.3% | | | |

Source: FED: Grants received by U.S. Department of Homeland Security through the Ohio EMA

Legal Basis: Discontinued line item (originally established by Controlling Board on April 5, 2004)

Purpose: Moneys were used to improve ability to prevent, respond to and recover from threats of terrorism as they involve DAS owned buildings.

3H6 100-609 Federal Grants OGRIP

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|------|------|------|------------------|----------------------------|----------------------------|
| \$0 | \$0 | \$0 | \$1,000,000 | \$0 | \$0 |
| | | | N/A | | |

Source: FED: Federal grants; in FY 2001, CFDA 15-808 from the U.S. Geological Survey.

Legal Basis: As needed line item (originally established by Controlling Board)

Purpose: This line item is used to fund Ohio Geographically Referenced Information Program activities. Funding is received from periodic federal grants.

Agency Fund Group

113 100-628 Unemployment Compensation Pass Through

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-------------|------|------|------------------|----------------------------|----------------------------|
| \$2,648,824 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | |

Source: AGY: Unemployment claim payments from the legislative and executive branches of the state as well as from each separate instrumentality of the state

Legal Basis: Discontinued line item (originally established by Controlling Board on February 21, 1978); Sections 203.12 and 203.12.51 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: DAS served as the central collection point of unemployment compensation payments for state agencies. The moneys collected from agencies were remitted to the Department of Job and Family Services, which disbursed the unemployment payments to former state employees eligible for benefits. Beginning in February 2004, this process was decentralized to state agencies. All state agencies now pay ODJFS directly for any unemployment compensation claims.

124 100-629 Payroll Deductions

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|-----------------|-----------------|-----------------|------------------|----------------------------|----------------------------|
| \$1,966,254,440 | \$2,006,912,680 | \$2,061,318,876 | \$0 | \$0 | \$0 |
| | 2.1% | 2.7% | | | |

Source: AGY: Payroll deductions from employee paychecks for health, dental, vision, and other benefits

Legal Basis: ORC 124.82; Sections 203.12 and 203.12.54 of Am. Sub. H.B. 66 of the 126th G.A (originally established by Controlling Board on May 12, 1980)

Purpose: This held all state payroll deductions until they were disbursed to health and other insurance vendors; state retirement systems; and federal, state and local tax authorities. Deductions were also made to purchase savings bonds, contribute to charities, etc. For FY 2008-2009, the Executive proposes to budget for these deductions under the Employee Benefits Funds area, not in DAS. The deductions would be contained within 995-673, Payroll Deductions (Fund 124) within Employee Benefits Funds.

Holding Account Redistribution Fund Group

R08 100-646 General Services Refunds

| 2004 | 2005 | 2006 | 2007 Estimate | 2008 Executive Proposal | 2009 Executive Proposal |
|---------|---------|--------|------------------|----------------------------|----------------------------|
| \$6,370 | \$5,580 | \$100 | \$20,000 | \$0 | \$0 |
| | -12.4% | -98.2% | 19900.0% | | |

Source: 090: Holding Account Redistribution Fund Group: Revenues are received from contractors who pay deposits for receipts of state construction plans and documents

Legal Basis: Sections 203.12 and 203.12.57 of Am. Sub. H.B. 66 of the 126th G.A.

Purpose: This line item was used to hold contractor deposits until they are refunded once the plans are returned. Deposits that are not returned to contractors are periodically transferred to the State Architect's Fund (Fund 131).

LSC Budget Spreadsheet by Line Item, FY 2008 - FY 2009

| Fund | ALI | ALI Title | 2006 | Estimated 2007 | Executive 2008 | % Change 2007 to 2008 | Executive 2009 | % Change 2008 to 2009 |
|---|---------|--|-----------------------|-----------------------|-----------------------|--------------------------|-----------------------|--------------------------|
| DAS Administrative Services, Department of | | | | | | | | |
| GRF | 100-403 | Public School Employee Benefits | \$ 74,071 | \$1,500,000 | \$ 1,425,000 | -5.0% | \$ 1,425,000 | 0.0% |
| GRF | 100-404 | CRP Procurement Program | \$ 251,618 | \$268,040 | \$ 262,277 | -2.2% | \$ 262,277 | 0.0% |
| GRF | 100-405 | Agency Audit Expenses | \$ 186,857 | \$329,000 | \$ 312,550 | -5.0% | \$ 312,550 | 0.0% |
| GRF | 100-406 | County/University Human Resources | \$ 181,281 | \$940,000 | \$ 893,000 | -5.0% | \$ 893,000 | 0.0% |
| GRF | 100-410 | Veterans' Records Conversion | \$ 58,680 | \$48,600 | \$ 46,170 | -5.0% | \$ 46,171 | 0.0% |
| GRF | 100-415 | OAKS Rental Payments | ---- | | \$ 14,162,000 | N/A | \$ 14,165,000 | 0.0% |
| GRF | 100-417 | MARCS | \$ 198,061 | \$0 | \$ 0 | N/A | \$ 0 | N/A |
| GRF | 100-418 | Web Site and Business Gateway | \$ 3,978,081 | \$3,275,280 | \$ 3,270,473 | -0.1% | \$ 3,270,083 | 0.0% |
| GRF | 100-419 | IT Security Infrastructure | \$ 993,637 | \$1,636,247 | \$ 1,554,435 | -5.0% | \$ 1,554,435 | 0.0% |
| GRF | 100-421 | OAKS Project Implementation | \$ 476,796 | \$410,839 | \$ 402,006 | -2.1% | \$ 402,005 | 0.0% |
| GRF | 100-433 | State of Ohio Computer Center | \$ 5,190,443 | \$4,991,719 | \$ 5,092,502 | 2.0% | \$ 5,007,502 | -1.7% |
| GRF | 100-439 | Equal Opportunity Certification Programs | \$ 619,033 | \$728,384 | \$ 750,236 | 3.0% | \$ 750,236 | 0.0% |
| GRF | 100-447 | OBA-Building Rent Payments | \$ 107,241,389 | \$116,091,300 | \$ 112,294,800 | -3.3% | \$ 106,476,400 | -5.2% |
| GRF | 100-448 | OBA-Building Operating Payments | \$ 21,440,485 | \$25,647,183 | \$ 26,457,000 | 3.2% | \$ 27,303,000 | 3.2% |
| GRF | 100-449 | DAS-Building Operating Payments | \$ 3,055,002 | \$4,170,623 | \$ 3,769,510 | -9.6% | \$ 3,834,871 | 1.7% |
| GRF | 100-451 | Minority Affairs | \$ 50,086 | \$47,000 | \$ 52,927 | 12.6% | \$ 52,927 | 0.0% |
| GRF | 100-734 | Major Maintenance-State Bldgs | \$ 88,713 | \$50,000 | \$ 48,925 | -2.2% | \$ 47,500 | -2.9% |
| GRF | 102-321 | Construction Compliance | \$ 1,005,415 | \$1,206,779 | \$ 1,167,099 | -3.3% | \$ 1,167,099 | 0.0% |
| GRF | 130-321 | State Agency Support Services | \$ 2,484,003 | \$2,668,985 | \$ 6,340,215 | 137.6% | \$ 6,564,301 | 3.5% |
| General Revenue Fund Total | | | \$ 147,573,651 | \$ 164,009,979 | \$ 178,301,125 | 8.7% | \$ 173,534,357 | -2.7% |
| 112 | 100-616 | DAS Administration | \$ 4,375,966 | \$5,299,427 | \$ 5,299,427 | 0.0% | \$ 5,299,427 | 0.0% |
| 115 | 100-632 | Central Service Agency | \$ 740,132 | \$860,878 | \$ 860,878 | 0.0% | \$ 928,403 | 7.8% |
| 117 | 100-644 | General Services Division - Operating | \$ 6,902,794 | \$8,145,773 | \$ 8,295,772 | 1.8% | \$ 8,540,772 | 3.0% |
| 122 | 100-637 | Fleet Management | \$ 2,222,037 | \$4,032,968 | \$ 2,182,968 | -45.9% | \$ 2,032,968 | -6.9% |
| 125 | 100-622 | Human Resources Division - Operating | \$ 15,795,254 | \$19,220,614 | \$ 19,890,614 | 3.5% | \$ 20,560,614 | 3.4% |
| 127 | 100-627 | Vehicle Liability Insurance | \$ 1,770,237 | \$3,344,644 | \$ 0 | -100.0% | \$ 0 | N/A |
| 128 | 100-620 | Collective Bargaining | \$ 2,946,866 | \$3,410,952 | \$ 3,464,533 | 1.6% | \$ 3,662,534 | 5.7% |

LSC Budget Spreadsheet by Line Item, FY 2008 - FY 2009

| Fund | ALI | ALI Title | 2006 | Estimated 2007 | Executive 2008 | % Change 2007 to 2008 | Executive 2009 | % Change 2008 to 2009 |
|---|---------|--------------------------------------|-------------------------|-----------------------|-----------------------|--------------------------|-----------------------|--------------------------|
| DAS Administrative Services, Department of | | | | | | | | |
| 130 | 100-606 | Risk Management Reserve | \$ 205,031 | \$223,904 | \$ 2,568,548 | 1,047.2% | \$ 2,568,548 | 0.0% |
| 131 | 100-639 | State Architect's Office | \$ 5,093,670 | \$7,047,427 | \$ 7,348,483 | 4.3% | \$ 7,544,164 | 2.7% |
| 132 | 100-631 | DAS Building Management | \$ 8,822,695 | \$11,066,228 | \$ 9,716,228 | -12.2% | \$ 10,166,228 | 4.6% |
| 133 | 100-607 | IT Services Delivery | \$ 65,507,431 | \$80,345,563 | \$ 72,539,887 | -9.7% | \$ 75,847,949 | 4.6% |
| 188 | 100-649 | Equal Opportunity Division-Operating | \$ 695,536 | \$1,010,255 | \$ 847,409 | -16.1% | \$ 884,650 | 4.4% |
| 201 | 100-653 | General Services Resale Merchandise | \$ 1,523,421 | \$1,553,000 | \$ 1,553,000 | 0.0% | \$ 1,553,000 | 0.0% |
| 210 | 100-612 | State Printing | \$ 4,907,618 | \$5,931,421 | \$ 5,681,421 | -4.2% | \$ 5,436,421 | -4.3% |
| 229 | 100-630 | IT Governance | \$ 13,705,158 | \$20,117,555 | \$ 17,108,546 | -15.0% | \$ 17,108,546 | 0.0% |
| 427 | 100-602 | Investment Recovery | \$ 5,092,615 | \$5,683,564 | \$ 5,683,564 | 0.0% | \$ 5,683,564 | 0.0% |
| 4N6 | 100-617 | Major IT Purchases | \$ 1,914,378 | \$10,617,166 | \$ 7,495,719 | -29.4% | \$ 7,495,719 | 0.0% |
| 4P3 | 100-603 | DAS Information Services | \$ 3,803,695 | \$6,117,004 | \$ 4,793,190 | -21.6% | \$ 4,958,218 | 3.4% |
| 5AB | 100-624 | Non-Federal Info Technology Grants | \$ 241 | \$0 | \$ 0 | N/A | \$ 0 | N/A |
| 5C2 | 100-605 | MARCS Administration | \$ 8,313,206 | \$11,069,291 | \$ 11,069,291 | 0.0% | \$ 11,069,291 | 0.0% |
| 5C3 | 100-608 | Skilled Trades | \$ 723,129 | \$1,434,982 | \$ 934,982 | -34.8% | \$ 934,982 | 0.0% |
| 5D7 | 100-621 | Workforce Development | \$ 13,510,855 | \$5,397,619 | \$ 70,000 | -98.7% | \$ 0 | -100.0% |
| 5EB | 100-635 | OAKS Support Organization | ---- | | \$ 19,132,671 | N/A | \$ 19,132,671 | 0.0% |
| 5L7 | 100-610 | Professional Development | \$ 3,553,288 | \$2,700,000 | \$ 3,900,000 | 44.4% | \$ 3,900,000 | 0.0% |
| 5V6 | 100-619 | Employee Educational Development | \$ 733,971 | \$936,129 | \$ 936,129 | 0.0% | \$ 936,129 | 0.0% |
| 5X3 | 100-634 | Centralized Gateway Enhancement | ---- | \$0 | \$ 974,023 | N/A | \$ 974,023 | 0.0% |
| General Services Fund Group Total | | | \$ 172,859,223 | \$ 215,566,364 | \$ 212,347,283 | -1.5% | \$ 217,218,821 | 2.3% |
| 3AJ | 100-623 | Information Technology Grants | \$ 448,183 | \$82,048 | \$ 0 | -100.0% | \$ 0 | N/A |
| 3AL | 100-625 | MARCS Grants | \$ 154,327 | \$308,000 | \$ 0 | -100.0% | \$ 0 | N/A |
| 3AM | 100-626 | Homeland Security Grants | \$ 95,992 | \$0 | \$ 0 | N/A | \$ 0 | N/A |
| 3H6 | 100-609 | Federal Grants OGRIP | ---- | \$1,000,000 | \$ 0 | -100.0% | \$ 0 | N/A |
| Federal Special Revenue Fund Group Total | | | \$ 698,502 | \$ 1,390,048 | \$ 0 | -100.0% | \$ 0 | N/A |
| 124 | 100-629 | Payroll Deductions | \$ 2,061,318,876 | \$0 | \$ 0 | N/A | \$ 0 | N/A |
| Agency Fund Group Total | | | \$ 2,061,318,876 | \$ 0 | \$ 0 | N/A | \$ 0 | N/A |

LSC Budget Spreadsheet by Line Item, FY 2008 - FY 2009

| <i>Fund</i> | <i>ALI</i> | <i>ALI Title</i> | <i>2006</i> | <i>Estimated 2007</i> | <i>Executive 2008</i> | <i>% Change 2007 to 2008</i> | <i>Executive 2009</i> | <i>% Change 2008 to 2009</i> |
|--|------------|--------------------------|-------------------------|---------------------------|---------------------------|----------------------------------|---------------------------|----------------------------------|
| DAS Administrative Services, Department of | | | | | | | | |
| R08 | 100-646 | General Services Refunds | \$ 100 | \$20,000 | \$ 0 | -100.0% | \$ 0 | N/A |
| Holding Account Redistribution Fund Group Total | | | \$ 100 | \$ 20,000 | \$ 0 | -100.0% | \$ 0 | N/A |
| Total All Budget Fund Groups | | | \$ 2,382,450,351 | \$ 380,986,391 | \$ 390,648,408 | 2.5% | \$ 390,753,178 | 0.0% |