

LSC Redbook

Analysis of the Executive Budget Proposal

**Department of Administrative
Services**

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TABLE OF CONTENTS

OVERVIEW	1
Agency Overview.....	1
Appropriation Overview	1
Budget by Type of Expense	2
Initiatives for the FY 2012-FY 2013 Biennium	3
Construction Delivery Methods	3
Public Employees Health Care Program	3
New Board Licensing System	3
Statewide Public Notice Web Site.....	4
State of Ohio Computer Center	4
ANALYSIS OF EXECUTIVE PROPOSAL	5
Introduction	5
Category 1: Information Technology	8
Web Sites and Business Gateway (100418).....	8
IT Security Infrastructure (100419).....	9
IT Service Delivery (100607)	9
IT Governance (100630).....	11
MARCS Administration (100605)	11
Major IT Purchases (100617).....	12
DAS Information Services (100603).....	13
OAKS Support Organization (100635) and OAKS Updates and Developments (100656).....	13
Centralized Gateway Enhancement (100634)	14
ARRA Broadband Mapping Grant (100654)	15
Category 2: General Services	16
State Agency Support Services (130321).....	16
General Services Division – Operating (100644)	16
Fleet Management (100637).....	18
Risk Management Reserve (100606).....	19
State Architect's Office (100639).....	19
DAS Building Management (100631).....	20
State Printing (100612).....	20
Leveraged Enterprise Services (100640)	21
Investment Recovery (100602)	21
Skilled Trades (100608).....	22
Category 3: Administration, Human Resources, and Collective Bargaining	23

Agency Administration.....	23
DAS Administration (100616)	23
Human Resources and Collective Bargaining Services	24
Human Resources Division – Operating (100622)	24
Benefits Communication (100657)	25
Collective Bargaining (100620).....	26
Professional Development (100610)	26
Employee Educational Development (100619).....	27
Category 4: State Support Services	28
Public Employees Health Care Program (100403)	28
Central Service Agency (100632)	28
Professions Licensing System (100658).....	29
Category 5: Equal Opportunity	30
Equal Opportunity Certification Programs (100439)	30
Minority Affairs (100451).....	31
Construction Compliance (102321) and Construction Reform Demo Compliance (100655).....	31
Equal Opportunity Division – Operating (100649)	32
Category 6: State Building Debt and Operating Payments.....	33
OAKS Rental Payments (100415).....	33
STARS Lease Rental Payments (100416).....	33
OBA – Building Rent Payments (100447)	33
OBA – Building Operating Payments (100448)	34
DAS – Building Operating Payments (100449).....	34
Employee Benefits Funds (PAY)	35
Accrued Leave (995666)	35
Disability Fund (995667)	36
Payroll Deductions (995673).....	36
State Employee Health Benefit (995668)	36
Dependent Care Spending Account (995669)	37
Life Insurance Investment (995670).....	37
Parental Leave Benefit (995671)	37
Health Care Spending Account (995674).....	37
Cost Savings Days (995672).....	37

ATTACHMENTS:

- Catalog of Budget Line Items
- Budget Spreadsheet By Line Item

Department of Administrative Services

- Executive funding of \$377.1 million in FY 2012 and \$406.8 million in FY 2013
- Expansion of acceptable construction delivery methods
- Creation of a statewide public notifications web site for state and local governments

OVERVIEW

Agency Overview

The Department of Administrative Services (DAS) is responsible for providing state agencies with services pertaining to information technology systems, personnel, the procurement of goods and services, real estate, collective bargaining, and equal opportunity. Approximately two-thirds of the agency's operating budget comes from fees that state agencies pay for these services. The remaining third comes from the General Revenue Fund (GRF).

DAS consists of four primary divisions, as well as the Office of Collective Bargaining and the Office of Information Technology (OIT). The General Services Division provides services pertaining to procurement, real estate and architecture, printing, mail, fleet management, and records management. The Human Resources Division handles matters related to personnel administration, including benefits and payroll, for state agencies. The Equal Opportunity Division ensures that underrepresented populations are fairly considered in the economic and employment opportunities of the state. The Administrative Support Division provides general administrative, communication, and management services to DAS as a whole. The Office of Collective Bargaining provides for the central administration and negotiation of labor contracts for all state agencies that employ members of a bargaining unit. Finally, the Office of Information Technology oversees the state's information technology infrastructure. Overall, DAS staffing has decreased from a total of 917 employees in March of 2008 to the current employee count of 875, a 4.6% decrease over this period.

Appropriation Overview

The executive recommends funding of \$377.1 million in FY 2012, a 10.9% decrease compared to estimated FY 2011 spending of \$423.2 million. The recommended funding for FY 2013 is \$406.8 million, a 7.9% increase over the recommended FY 2012 amount. Table 1 shows these appropriations by fund group.

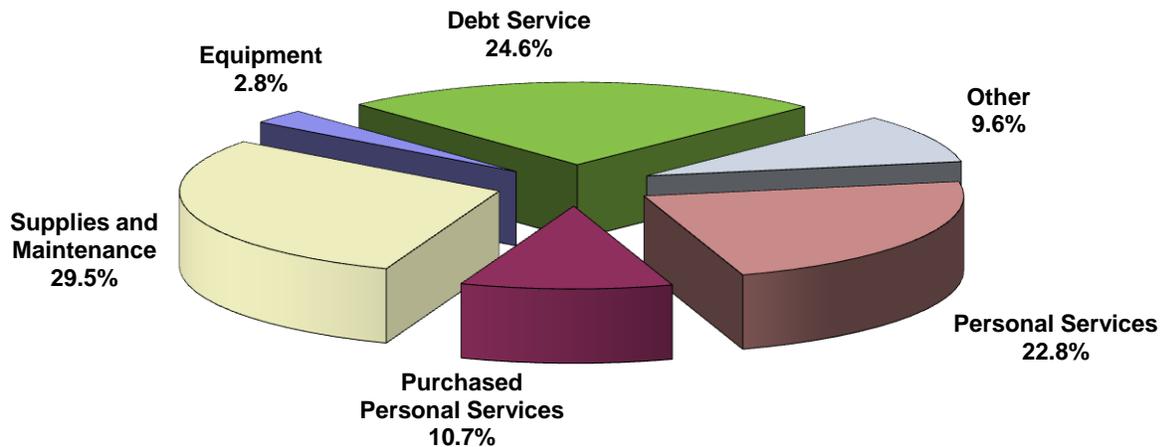
Table 1. Executive Budget Recommendations by Fund Group, FY 2011-FY 2013					
Fund Group	FY 2011	FY 2012	% change, FY 2011-FY 2012	FY 2013	% change, FY 2012-FY 2013
General Revenue	\$165,453,196	\$118,666,269	(28.3%)	\$148,794,238	25.4%
General Services	\$252,485,006	\$256,200,621	1.47%	\$256,900,001	0.23%
Federal Special Revenue	\$5,231,597	\$270,756	(94.8%)	\$106,347	(60.7%)
State Special Revenue	\$0	\$2,000,000	n/a	\$1,000,000	(50.0%)
Total	\$423,169,799	\$377,137,646	(10.9%)	\$406,800,586	7.9%

*FY 2011 figures represent estimated expenditures.

Budget by Type of Expense

Chart 1 below shows the Governor's recommended budget for DAS by category of expense. At 29.5% of the total budget recommendation, the amounts budgeted for supplies and maintenance make up the largest share of these expenses. Much of this is for costs related to maintaining and operating the state's technology and real estate assets. Debt service payments made to the Ohio Building Authority for state buildings, as well as debt payments for two of the state's major IT systems, the Ohio Administrative Knowledge System (OAKS) and the State Taxation Accounting and Revenue System (STARS), account for 24.6% of the recommended budget. Personal services amount to 22.8% of the recommended budget. The remaining 23.1% is for purchased personal services, equipment costs, and other miscellaneous expenditures.

Chart 1: Biennial Executive Budget Recommendations by Expense Category, FY 2012-FY 2013 (\$783.9 million)



Initiatives for the FY 2012-FY 2013 Biennium

Construction Delivery Methods

The executive budget bill expands the construction delivery methods that public authorities, excluding the Ohio Turnpike Commission, may use for public improvements to include construction manager-at-risk, design-build, and general contractor contract models. Public entities are currently restricted to the multiple-prime method in which each major portion of a project is bid separately. Three state universities are currently participating in a pilot program authorized by H.B. 318 of the 128th General Assembly that allows for construction under these alternative construction delivery methods. The chosen participants were Central State University, The Ohio State University, and The University of Toledo. The total amount these universities expect to spend on the projects under the pilot program is \$668 million.

Public Employees Health Care Program

The executive provides GRF funding of \$400,000 in FY 2012 and in FY 2013 for the Public Employees Health Care Program. These funds will be used to develop a health insurance pooling program for local governments, state institutions of higher education, and school districts. This program will replace the School Employees Health Care Board (SEHCB), which set policies for school district health care plans regarding best practices, cost containment, and general health. The current Board has a staff of three that may continue under the expanded scope of the new program, but this has not yet been decided. While the proposed funding is sufficient to maintain these staffing levels, the recommended amounts will not cover the cost to conduct a comprehensive actuarial study on the feasibility of forming a new health care pooling program.

New Board Licensing System

The executive budget provides \$3 million over the biennium to replace eLicensing, the system used by the professional licensing boards and commissions to store license information, with a more versatile, stable, and secure licensing system. The need to replace eLicensing became apparent in June 2010, when eLicensing was unable to process the substantial volume of activity generated by license renewals of the Ohio Board of Nursing. The Board stores roughly 430,000 records in the system, or roughly 28% of its total capacity, and had voluntarily suspended use of the system on a temporary basis, but is expecting to begin using the system again for its upcoming renewal period in April. Overall, eLicensing currently contains 1.6 million records. Annual maintenance costs are approximately \$290,000. To replace the system, DAS plans to buy and modify an off-the-shelf program, as opposed to developing a system in-house, to suit the needs of the licensing boards and commissions. Certain boards have expressed interest in improved security features, such as fingerprint storage and

automated fraudulent activity notifications. Installation is expected to be completed by the end of FY 2013.

Statewide Public Notice Web Site

The executive budget includes provisions requiring the creation of a comprehensive web site for state and local public notifications. Any public notices required by law or rule are to be published on the web site for a period that is no less than the period that they would have been published in print. Under this proposal, an abbreviated version of the notice must still be published in print. The abbreviated version must contain a brief summary of the notice, the web site address where the complete notice can be viewed, and a telephone number for more information. According to state records, state agencies paid \$3.1 million in FY 2009 and \$4.1 million in FY 2010 for these public notices. Local government expenditures on public notices are unknown. This web site is expected to cost approximately \$300,000 and would be paid from GRF appropriation item, 100418, Web Site and Business Gateway. DAS is planning on using existing in-house staff and resources to develop the web site.

State of Ohio Computer Center

During the upcoming biennium, DAS plans on revising how occupants of the State of Ohio Computer Center (SOCC) are charged for use of the center to resolve problems with funding shortfalls that have occurred in recent years. Previously, occupants were charged a single rental rate based upon square footage occupied. These charges did not take into account utility costs, particularly electricity costs for cooling computer servers. Under the new system, in addition to the rent charge, occupants will be charged a separate utility assessment. H.B. 1 of the 128th General Assembly, the budget act for the FY 2010-FY 2011 biennium, provided a temporary solution by allowing DAS to use surplus amounts in the Building Maintenance Fund (Fund 1320) to pay for any utility costs not covered by SOCC appropriations. The change proposed under the executive budget should serve as a long-term solution.

ANALYSIS OF EXECUTIVE PROPOSAL

Introduction

This section provides an analysis of the Governor's recommended funding for each appropriation item in DAS's budget. In this analysis, DAS's line items are grouped into six major categories. For each category, a table is provided listing the recommended appropriation in each fiscal year of the biennium. Following the table, a narrative describes how the appropriation is used and any changes affecting the appropriation that are proposed by the Governor. The six categories used in this analysis are as follows:

1. Information Technology;
2. General Services;
3. Administration, Human Resources, and Collective Bargaining;
4. State Support Services;
5. Equal Opportunity; and
6. State Building Debt and Operating Payments.

To aid the reader in finding each item in the analysis, the following table shows the category in which each appropriation has been placed, listing the line items in order within their respective fund groups and funds. This is the same order the line items appear in the budget bill.

Also included is a separate section that provides an analysis of the eight state funds responsible for paying various state employee benefits. These are referred to as the Employee Benefits Funds (PAY).

Categorization of DAS Appropriation Line Items for Analysis of Executive Proposal			
Fund	ALI and Name		Category
General Revenue Fund Group			
GRF	100403	Public Employees Health Care Program	4: State Support Services
GRF	100415	OAKS Rental Payments	6: State Building Debt and Operating Payments
GRF	100416	STARS Lease Rental Payments	6: State Building Debt and Operating Payments
GRF	100418	Web Sites and Business Gateway	1: Information Technology
GRF	100419	IT Security Infrastructure	1: Information Technology
GRF	100439	Equal Opportunity Certification Payments	5: Equal Opportunity
GRF	100447	OBA – Building Rent Payments	6: State Building Debt and Operating Payments
GRF	100448	OBA – Building Operating Payments	6: State Building Debt and Operating Payments
GRF	100449	DAS – Building Operating Payments	6: State Building Debt and Operating Payments
GRF	100451	Minority Affairs	5: Equal Opportunity
GRF	102321	Construction Compliance	5: Equal Opportunity
GRF	130321	State Agency Support Services	2: General Services
General Services Fund Group			
1120	100616	DAS Administration	3: Administration, Human Resources and Collective Bargaining
1150	100632	Central Services Agency	4: State Support Services
1170	100644	General Services Division – Operation	2: General Services
1220	100637	Fleet Management	2: General Services
1250	100622	Human Resources Division – Operating	3: Administration, Human Resources and Collective Bargaining
1250	100657	Benefits Communication	3: Administration, Human Resources and Collective Bargaining
1280	100620	Collective Bargaining	3: Administration, Human Resources and Collective Bargaining
1300	100606	Risk Management Reserve	2: General Services
1310	100639	State Architect's Office	2: General Services
1320	100631	DAS Building Management	2: General Services
1330	100607	IT Service Delivery	1: Information Technology
1880	100649	Equal Opportunity Division – Operating	5: Equal Opportunity
2100	100612	State Printing	2: General Services
2290	100630	IT Governance	1: Information Technology
2290	100640	Leveraged Enterprise Purchases	2: General Services
4270	100602	Investment Recovery	2: General Services
4N60	100617	Major IT Purchases	1: Information Technology
4P30	100603	DAS Information Services	1: Information Technology
5C20	100605	MARCS Administration	1: Information Technology
5C30	100608	Skilled Trades	2: General Services
5E80	100635	OAKS Support Organization	1: Information Technology
5E80	100656	OAKS Updates and Improvements	1: Information Technology
5HU0	100655	Construction Reform Demo Compliance	5: Equal Opportunity
5L70	100610	Professional Development	3: Administration, Human Resources and Collective Bargaining

Categorization of DAS Appropriation Line Items for Analysis of Executive Proposal		
Fund	ALI and Name	Category
5V60 100619	Employee Educational Development	3: Administration, Human Resources and Collective Bargaining
5X30 100634	Centralized Gateway Enhancement	1: Information Technology
Federal Special Revenue Fund Group		
3AJ0 100654	ARRA Broadband Mapping Grant	1: Information Technology
State Special Revenue Fund Group		
5JQ0 100658	Professions Licensing System	4: State Support Services

Employee Benefits Funds Administered by DAS		
Fund	ALI and Name	Category
Accrued Leave Liability Fund Group		
8060 95666	Accrued Leave Fund	7: Employee Benefits Funds
8070 995667	Disability Fund	7: Employee Benefits Funds
Agency Fund Group		
1240 995673	Payroll Deductions	7: Employee Benefits Funds
8080 995668	State Employee Health Benefit Fund	7: Employee Benefits Funds
8090 995669	Dependent Care Spending Account	7: Employee Benefits Funds
8100 995670	Life Insurance Investment Fund	7: Employee Benefits Funds
8110 995671	Parental Leave Benefit Fund	7: Employee Benefits Funds
8130 995672	Health Care Spending Account	7: Employee Benefits Funds

Category 1: Information Technology

Line items in the Information Technology category fund DAS's oversight of the state's information technology infrastructure and policies. This includes a support structure for managing technology acquisition, policy, planning, and project management that is utilized by the state's agencies, boards, and commissions. Altogether, the 11 line items in this category account for over 34% of the executive budget for DAS in FY 2012 and FY 2013. The vast majority of this funding is supported by user charges, although there is a small GRF component and some federal grant funding.

Governor's Recommended Amounts for Information Technology				
Fund	ALI and Name		FY 2012	FY 2013
General Revenue Fund				
GRF	100418	Web Sites and Business Gateway	\$2,895,063	\$2,795,176
GRF	100419	IT Security Infrastructure	\$742,535	\$742,648
General Revenue Fund Subtotal			\$3,637,598	\$3,537,824
General Services Fund Group				
1330	100607	IT Services Delivery	\$58,088,940	\$58,103,005
2290	100630	IT Governance	\$15,130,023	\$15,134,993
4N60	100617	Major IT Purchases	\$1,950,000	\$4,950,000
4P30	100603	DAS Information Services	\$5,047,565	\$4,979,392
5C20	100605	MARCS Administration	\$14,075,705	\$14,077,467
5EB0	100635	OAKS Support Organization	\$19,000,539	\$19,003,108
5EB0	100656	OAKS Updates and Developments	\$12,265,952	\$8,743,462
5X30	100634	Centralized Gateway Enhancement	\$2,052,308	\$2,052,308
General Services Fund Group Subtotal			\$127,611,032	\$127,043,735
Federal Special Revenue Fund Group				
3AJ0	100654	ARRA Broadband Mapping Grant	\$270,756	\$106,347
Federal Special Revenue Fund Group Subtotal			\$270,756	\$106,347
Total Funding: Information Technology			\$131,519,386	\$130,687,906

Web Sites and Business Gateway (100418)

The executive budget proposes funding this GRF line item at \$2.9 million in FY 2012, a 1.6% decrease from FY 2011 levels. Funding for FY 2013 is \$2.8 million, 3.5% less than the FY 2012 amount. This line item provides organizational management and support for the state's official web portal, Ohio.gov. The line item also provides funding for the Ohio Business Gateway, which allows public and private entities to complete various transactions, such as tax and other payments, electronically. The Business Gateway is discussed in greater detail below under line item 100634,

Centralized Gateway Enhancement. Funding in this line item helps to ensure consistency in the content and offerings of agency web sites, as well as the development of agency-specific offerings. This line item will also be used to support the statewide public notification web site proposed in the executive budget. The public notice web site is expected to cost \$300,000.

IT Security Infrastructure (100419)

The executive recommends funding this line item at \$742,535 in FY 2012 and \$742,648 in FY 2013, a 33% decrease over estimated FY 2011 spending of \$1.1 million in this area. The line item funds personnel and miscellaneous costs associated with the security of the state's internal network infrastructure, state employee access to the Internet, and the state's internal e-mail system. This line item funding is split between Unified Network Services (UNS) and Enterprise Shared Services (ESS), with approximately 30% going to UNS and 70% going to ESS. This line item currently funds 6 employees. The UNS and ESS programs are discussed in greater detail immediately below under line item 100607, IT Service Delivery.

IT Service Delivery (100607)

The executive recommends funding of \$58.1 million in each fiscal year, a 2.5% decrease over estimated FY 2011 spending in this line item. It is the largest appropriation item in this category, making up approximately 48% of total information technology appropriations, and is supported by billings charged to state agencies for services provided. This appropriation currently supports a total of 164 employees across the various departments of the Office of Information Technology.

This line item provides substantial funding for many of the state's IT-related functions, including the state's telephone and data networks, as well as maintenance of various other mainframe and open platform operating systems. The table below shows how funding for each of these major functions is allocated under the executive budget. Following the table is a brief description of each of these functions.

Appropriation 100607, IT Service Delivery		
Function	FY 2012	FY 2013
Enterprise Computing	\$26,355,896	\$26,922,395
Unified Network Services	\$16,567,474	\$1,6180,008
Enterprise Shared Services	\$5,939,512	\$5,868,628
IT Services Program Management	\$9,226,058	\$9,131,974
Total	\$58,088,940	\$58,103,005

Enterprise Computing

This program offers mainframe, Windows, UNIX, data storage, and database services to state agencies. Enterprise Computing encompasses thousands of state customers that provide millions of Ohio citizens with state services, benefits, and assistance. Enterprise Computing supports the OAKS infrastructure, public assistance, child support, unemployment, job matching, Medicaid, and other state services. For example, the Mainframe Systems Services unit provides computing power and data storage for state agencies such as the Rehabilitation Services Commission and Department of Developmental Disabilities.

Enterprise Computing's hardware and software applications process between six and eight million online transactions per day and store nearly 600 million megabytes of customer data. Services are tailored to the unique functions and characteristics of each agency. Users are charged fees to cover personnel, hardware, and other general operating costs in this area.

Unified Network Services

UNS includes two major components: Network Administration (NA) and the Multi-Agency Radio Communications System (MARCS). NA provides the essential services and infrastructure that connects state agencies to each other and to citizens accessing state services via the Internet, including state e-mail, telephone, and network security services. This program provides high-quality voice, video, and data services at a lower cost than similar products provided by independent providers. The executive recommendation will enable NA to maintain 35,000 telephone and other voice services, as well as 1,500 video-conferencing sites. Readers can find a more detailed explanation of MARCS under line item 100605, MARCS Administration.

Enterprise Shared Services

ESS provides IT services relating to electronic commerce, electronic filing, ePayment, business intelligence, application integration, data exchange, and geographic information systems. This program focuses on the efficient use of technologies in support of multi-agency initiatives.

Included under ESS is the Location Based Response System (LBRS) and the closely related Ohio Statewide Imagery Program (OSIP). Both state and local government entities use these systems to obtain accurate road information for use in emergency response, road and bridge inventory, disease reporting, and crash location determination. As such, funding for these geographic imaging systems is derived from a combination of capital, state, local, and federal entities. Currently, imagery information gathering for the northern half of the state is complete.

IT Services Program Management

The IT Services Program Management (SPM) activity entails the leadership, financial support, and oversight functions for the various programs under the Office of Information Technology (OIT). OIT provides 70 various services to state customers, all of which are fee based. SPM manages all of OIT's contracts, accounts payable and receivable, asset management, and cost accounting related to billings.

IT Governance (100630)

The executive recommends funding this line item at \$15.1 million in FY 2012 and in FY 2013, an 8.5% increase when compared to estimated FY 2011 spending of \$13.9 million. This appropriation will provide funding for approximately 51 individuals spread across various programs. This line item funds certain statutory and federal rule responsibilities and regulatory oversight with regard to the state's IT investments. This line item also provides privacy measures and protects sensitive data used by various state agencies. To this end, Enterprise IT Architecture and Policy revised state IT security-related policies to ensure that they meet or exceed the latest industry standards. DAS estimates that funding through this program has helped reduce state agency IT expenditures by approximately \$56 million over three years by implementing spending controls and best practices. Initiatives funded by this line item include:

- The IT Enterprise Contract Development Office, which is responsible for negotiating contracts for IT hardware and software on the behalf of all state agencies and participating political subdivisions;
- The Project Success Center, which provides project managers with insight into best practices for large projects;
- Enterprise and Research and Advisory Services, which surveys the latest technologies, industry trends, and business challenges to help the state make sound IT investments;
- Enterprise IT Architecture and Policy administers OIT's statutory authority to promulgate the state's IT-related rules, policies, and standards; and
- The State IT Investment Management Office, which carries out statutory IT obligations by reviewing and approving agency investments to ensure that these investments are in line with agency priorities and best practices.

MARCS Administration (100605)

The executive recommends funding this appropriation item at \$14.1 million in FY 2012 and in FY 2013, less than 1% lower than estimated FY 2011 spending for this line item. The line item funds the statewide mobile voice and data communications system, known as the Multi-Agency Radio Communication System, used by public

safety and emergency responders at local, state, and federal levels of government. The executive recommendation will provide funding for approximately 26 people. A recent report by the MARCS task force noted that the current system will reach official product end of life by June 2013. DAS indicates that recommended appropriations are sufficient to maintain MARCS services to customers and to conduct regular maintenance, but that additional capital funds would be required to conduct any sort of major revamping of the system once the end-of-life cycle is reached.

MARCS provides a statewide communications system between emergency first responders at all levels of government. It is used on a daily basis by state agencies such as the Ohio State Highway Patrol and has been used for specific emergency events such as flooding and tornadoes. MARCS currently provides service to over 1,292 public safety and public service customers in all 88 counties across Ohio, as well as several entities in border states. This customer base consists of over 47,280 mobile radios, 1,885 in-car computers, and 75 computer-aided dispatch stations. Users are charged various subscription fees for particular services: \$15 per month for mobile radio, \$350 per month for mobile data, and \$1,800 per month for computer-aided dispatch. Total MARCS revenues for FY 2010 were approximately \$13.2 million.

Major IT Purchases (100617)

The executive recommends funding this line item at \$1.95 million in FY 2012, a 72.3% decrease compared to estimated FY 2011 spending of \$7.1 million. Recommended funding for FY 2013 is \$4.95 million. This line item is used to make major purchases of IT equipment and systems for the state.

As part of the user fees charged for IT services, DAS factors in IT equipment and system depreciation. Amounts charged for this purpose are set aside specifically to upgrade and replace outdated equipment. IT equipment and systems are typically depreciated over a three to five-year period. This funding method allows DAS to make infrequent, large-scale technology purchases without forcing large hikes in computer services user rates in any single fiscal year.

The executive recommendation will be used to make IT hardware purchases to maintain those systems and services that relate to Enterprise Computing, as discussed above under appropriation 100607, IT Services Delivery. Specifically, a total of approximately \$3.6 million across the biennium will be used to pay for virtualization upgrades. Virtualization is a process in which the processing and storage capabilities of a computer are partitioned and then reprogrammed to perform as distinct virtual entities. This can yield savings, as it is often cheaper to buy one computer with a substantial amount of processing power, and have it perform as several smaller, virtual units, than it would be to buy equivalent separate hardware units themselves. This

process can also yield a substantial amount of flexibility, as different partitioned sections can be programmed to run different operating systems.

A further \$2.1 million across the biennium will be used to conduct e-mail consolidation across state agencies. Currently, the majority of e-mail systems are individually managed by each state agency. Consolidation will reduce redundant hardware, software licensing, and support staff.

DAS Information Services (100603)

The executive recommends funding this line item at \$5.1 million in FY 2012, a 5.5% increase when compared to estimated FY 2011 spending. Recommended funding for FY 2013 is \$4.9 million, a 1.35% decrease over FY 2012 appropriations. This line item funds DAS's IT Services Department, whose services include application system development, application support, program installation support, operating system support, and so forth for DAS staff, as well as the state's licensing boards and commissions. The goal is for IT Services to respond and complete requests for services within two hours.

The majority of the appropriation will be used to pay costs associated with payroll, as software development services are labor intensive. This line item provides funding for approximately 35 individuals. DAS had been planning on filling one or two vacant permanent positions, as well as one or two intern positions, during the upcoming biennium, but it is unlikely that funding at these levels will allow for that.

OAKS Support Organization (100635) and OAKS Updates and Developments (100656)

The executive recommends funding line item 100635, OAKS Support Organization, at \$19.0 million in FY 2012 and in FY 2013, a decrease of less than 1% when compared to estimated FY 2011 spending of \$19.1 million. This appropriation item provides for the application, data management, and other IT functions related to supporting the management of the state's finances, human resources, and other assets through the Ohio Accounting and Knowledge System (OAKS). DAS began rolling out OAKS in December of calendar year (CY) 2006; the last of the originally intended modules was released in July of CY 2008.

The executive recommends funding for line item 100656, OAKS Updates and Developments at \$12.3 million in FY 2012 and \$8.7 million in FY 2013. This is a new appropriation item and will be used to purchase updates and new functionality for OAKS, including improvements to software managing accounts receivables, asset management, financial systems, budget and planning, and human capital management.

Up until FY 2011, OAKS operating costs were recovered from each agency by using a percentage of two existing payroll check-offs—a portion of the DAS Human Resources fee went to funding the Human Resources functions of OAKS and a portion

of the accounting and budgeting payroll rate funded the OAKS Financials module. Now, there is a separate OAKS enterprise payroll charge paid by state agencies, the proceeds of which are deposited directly into the OAKS Support Organization Fund (Fund 5EB0). Charges are calculated as a percentage of each employee's gross payroll with each agency paying a different percentage depending upon OAKS utilization. This new method provides a cost allocation that is more consistent with actual agency burdens on OAKS.

In addition to revising the methods by which accounting and budgeting and OAKS costs are recovered, the Office of Budget and Management (OBM) and DAS have also developed a new method of financing the cost of OAKS capital improvements. As opposed to issuing additional debt for improvements, OBM will include existing OAKS GRF debt service costs in its annual Statewide Cost Allocation Plan (SWCAP) billings to non-GRF state agencies and funds. According to federal rules, while OAKS was in development, debt service costs could not be included in the SWCAP. Because OAKS is now fully operational, annual GRF debt service costs for the certificates of participation issued to finance its development can now be included in the annual SWCAP calculation. This will essentially recoup OAKS GRF debt-service costs from non-GRF agencies and funds. These amounts will then be deposited into Fund 5EB0 and used to pay for OAKS updates and improvements through the new line item 100656, OAKS Updates and Developments.

Centralized Gateway Enhancement (100634)

The executive budget flat funds this line item at \$2.1 million in both fiscal years, the same amount as estimated FY 2011 spending in this area. This line item pays the costs of enhancing and expanding the Ohio Business Gateway, state portal, and Shared Hosting Environment.

Ohio Business Gateway

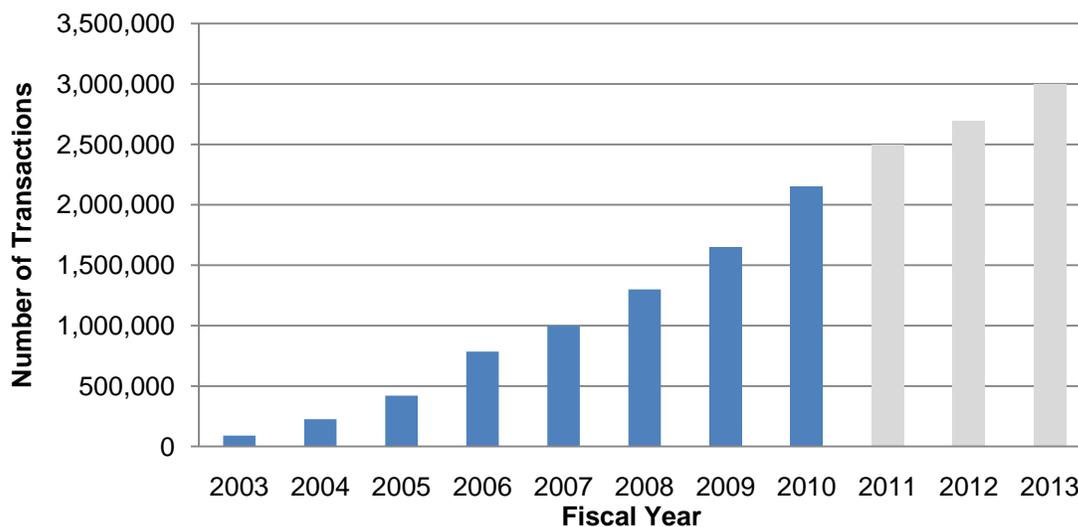
The Ohio Business Gateway (OBG) is a cooperative effort, incorporating six state agencies and over 500 municipalities, that allows private entities to file and pay various taxes and fees through one centralized, online access point. Businesses can complete up to 28 different transactions on the site and can submit payments electronically. Revenues collected through OBG on behalf of other agencies, such as the Ohio Department of Job and Family Services and the Department of Taxation, are deposited directly into the funds of those agencies—no fees are charged for the operation or use of the site.

OBG first came online in CY 2002. During that first year, it collected approximately \$8.0 million in taxes owed the state. Since that time, demand for this service has grown steadily. DAS estimates that during FY 2013 over 3 million transactions will be completed and approximately \$6.5 billion in revenue will be

collected through the web site. The chart below shows this increase in demand for OBG services since FY 2003 when the web site was rolled-out.

The executive recommendation will enable OBG to meet this increase in demand and make some modest improvements to the system. These improvements include refining the regulatory reform system and upload process, integrating an ePayment processor, and making enhancements to the reports that the system is able to produce.

Ohio Business Gateway Transactions by Year, FY 2003-FY 2013



ARRA Broadband Mapping Grant (100654)

The executive budget provides this line item with funding of \$270,756 in FY 2012, a 79% decrease compared to estimated FY 2011 spending of \$1.3 million. Recommended FY 2013 funding is reduced a further 60.7% to \$106,347. This line item supports spending on a federal grant to collect and validate data on broadband access throughout Ohio on behalf of the U.S. Department of Commerce for the development of a national broadband map. These amounts will also support data collection for the state's Location Based Response System. Data collection will be conducted by 24 regional technology teams and the 140 broadband providers throughout the state.

Category 2: General Services

Line items in this category provide general services to state agencies such as procurement, building maintenance, and fleet management. Funding in this category accounts for approximately 25% of DAS's overall funding proposed in the executive budget.

Governor's Recommended Amounts for General Services				
Fund	ALI and Name		FY 2012	FY 2013
General Revenue Fund				
GRF	130321	State Agency Support Services	\$2,779,457	\$2,780,032
General Revenue Fund Subtotal			\$2,779,457	\$2,780,032
General Services Fund Group				
1170	100644	General Services Division – Operation	\$14,452,167	\$14,171,070
1220	100637	Fleet Management	\$3,978,827	\$4,204,066
1300	100606	Risk Management Reserve	\$10,349,494	\$12,149,884
1310	100639	State Architect's Office	\$9,812,132	\$9,813,342
1320	100631	DAS Building Management	\$16,779,091	\$16,781,574
2100	100612	State Printing	\$28,277,561	\$28,279,452
2290	100640	Leveraged Enterprise Purchases	\$6,129,500	\$6,129,500
4270	100602	Investment Recovery	\$5,576,230	\$5,576,664
General Services Fund Group Subtotal			\$95,355,002	\$97,105,552
Total Funding: General Services			\$98,134,459	\$99,885,584

State Agency Support Services (130321)

Executive recommended funding for this GRF line item is \$2.8 million in FY 2012 and FY 2013, a 15.8% decrease compared to estimated FY 2011 spending of \$3.3 million. This line item provides GRF funding to several General Services Division programs including state mail services, records management, real estate land services, and the Governor's Residence. In general, this line item is used to provide these services to state agencies without charging a fee, as doing so would either be too complicated or not cost effective.

General Services Division – Operating (100644)

The executive recommends funding line item 100644, General Services Division – Operating, at \$14.5 million in FY 2012, a 12.7% increase over the FY 2011 amount of \$12.8 million. Recommended funding for FY 2013 is \$14.2 million. This line item is the major source of support for most of the major programs and administrative functions within the General Services Division. The line item is funded by charges to state and local agencies for procurement services and general DAS property

management that are deposited into the General Service Division Operating Fund (Fund 1170). The table below shows how the appropriation is broken down according to function.

General Services Division – Operating (ALI 100644)		
Function	FY 2012	FY 2013
Procurement Services	\$10,188,361	\$9,974,598
General Services Program Management	\$1,695,818	\$1,645,528
Business Operations	\$1,568,217	\$1,558,489
Real Estate and Planning	\$999,771	\$992,455
Total	\$14,452,167	\$14,171,070

Office of Procurement Services – Overview

The Office of Procurement Services (OPS) provides supplies, services, and technology needs for many state and local agencies through large-scale contracts. OPS's responsibilities include establishing contracts and enforcing all procurement guidelines placed in statute. OPS provides procurement services to over 180 state agencies and 1,900 local governments, political subdivisions, and institutions of higher education. During FY 2010, total purchases made by state agencies through OPS were in excess of \$2 billion. State institutions of higher education and local governments purchased an additional \$170 million. DAS estimates that savings from procurement contracts overseen by OPS are roughly 6% to 10%.

Formerly housed in the Department Developmental Disabilities, the Office of Procurement from Community Rehabilitation Programs (CRP) certifies sheltered work centers for individuals with disabilities and approves contracts between those centers and government-order agencies. Agencies are required by statute to make purchases of supplies and services from certified work shelters that employ individuals with severe disabilities. There are roughly 120 of these shelters. The total amount of CRP purchases made during FY 2010 was approximately \$35 million.

Like many of DAS's divisions, OPS is supported by fees charged to users and deposited into Fund 1170. For term contracts, state agencies are charged a user fee of 0.5% of the voucher amount; for state term schedule purchases, a revenue share fee of 0.75% of all purchases made via the contract is charged to the supplier.

New Procurement Strategies and Increased Staff

During the FY 2010-FY 2011 biennium, OPS increased staff by approximately 28 FTEs to accommodate a substantial increase in demand for procurement services caused by statutory changes and budget constraints. The additional staff was also instrumental in implementing new center-led procurement strategies, which led to greater consolidation of state purchasing and savings through economies of scale. DAS

estimates that these procurement strategies yielded savings of approximately \$50 million for state agencies over the biennium.

BioOhio Procurement Program

S.B. 131 of the 128th General Assembly implemented a bio-based procurement preference program, similar to the Buy Ohio Program currently in place. DAS and state agencies are required to purchase bio-based products unless the bio-based product does not meet performance requirements, is not available in a reasonable period of time, or is more than 5% greater in price. DAS implemented BioOhio rules in November of 2010. Currently, there is only one biopreference contract in place. It is a state term contract, meaning that state agencies can purchase products from this company at prices negotiated by DAS for the duration of the contract, which, in this case, is three years. As such, the contract is not for any specific amount. DAS had not made any estimates on program participation for the upcoming biennium, but expects increased participation as bioproducts become more prevalent and as manufacturing improvements makes them cheaper.

Fleet Management (100637)

The executive recommends funding this line item at \$3.98 million in FY 2012, an 8.1% increase over the FY 2011 estimate of \$3.7 million. Recommended funding for FY 2013 is \$4.20 million, a 5.7% increase over the FY 2012 amount. This appropriation funds DAS's Office of Fleet Management (OFM), which is responsible for the acquisition, maintenance, management, analysis, and disposal of the state's 12,000 vehicle fleet. To accomplish this, OFM administers a fleet management information system and a fleet card. The fleet card allows users to make fuel and maintenance purchases and then automatically uploads this data into the management information system, automating much of the process involved in assessing the fleet's cost-per-mile data.

Annually, OFM oversees approximately \$40 million in expenditures for replacement vehicles. New guidelines on fuel efficiency for fleet purchases implemented over the past three years have reduced annual costs by \$2.6 million (13%). Additionally, OFM purchasing guidelines have helped to ensure that alternative fuel targets have been exceeded for the last four years. During FY 2010, roughly 2 million gallons of biodiesel and 82,000 gallons of E85 were consumed by state agencies.

Funding at this level will enable OFM to implement the Fleet Delegated Authority Program, under which OFM will take over the management of the fleets of smaller state agencies that have not been granted the authority to manage their own fleets. DAS estimates that it will acquire oversight of approximately 250 additional vehicles under the program. This consolidation is expected to yield cost savings by reducing redundant management and oversight.

Risk Management Reserve (100606)

The executive recommends funding this line item at \$10.3 million in FY 2012, an 85.9% increase over estimated FY 2011 spending of \$5.6 million. Recommended funding for FY 2013 is \$12.1 million, a further 17.4% increase over the FY 2012 amount. This line item funds the Office of Risk Management (ORM), which is responsible for administering self-insured and privately insured property and liability programs. This includes administering a statewide property insurance policy that covers over \$5 billion worth of property as well as a self-insurance program that covers over 16,000 state motor vehicles.

The substantial increase in appropriation will enable ORM to operate a self-insured general liability insurance program. Previously, general liability claims were either litigated or settled out of court, the costs of which are not allowed to be charged against federal funds. This meant that, in certain situations, risk and liability costs could not be adequately allocated across all resources for state agencies. In contrast, insurance premiums *can* be charged against federal funds. Under the new liability program, state agencies will be able to appropriately allocate liability risk across all resources and will also not see any spikes in costs related to liability claims. Finally, DAS expects the program to reduce costs related to the litigation of claims, as it expects the majority of claims to be settled, saving 20-35% on legal fees.

State Architect's Office (100639)

The executive recommends funding this line item at \$9.8 million in FY 2012 and FY 2013, a 5.1% decrease compared to the FY 2011 estimate of \$10.3 million. This line item funds the State Architect's Office (SAO), which provides capital project management, contract management, and competitive selection services to state agencies. SAO also includes an Interior Design Services unit, which provides space-planning services, and an Energy Services unit which helps state agencies reduce their energy consumption and costs.

SAO provides construction management services for the capital projects of state agencies. This includes assessing a customer's facility requirements, long-range facility master planning, total cost estimation at various stages throughout the project, and project budgeting. SAO provides guidance and support to state agencies in the competitive selection of architects, engineers, and construction managers. Similarly, SAO develops and maintains contracts for design services, construction, and construction management to ensure that capital projects are completed according to specifications and required timelines. Over the FY 2009-FY 2010 period, SAO serviced 250 projects: 240 from state agencies and ten from institutions of higher education. The combined budgets for these projects, which span multiple biennia, came to over \$1 billion. Additionally, SAO provided oversight and management for over 200 contracts for projects not directly handled by SAO.

Alternative Construction Delivery Methods

An additional responsibility the Office will have in the FY 2012-FY 2013 biennium is to oversee the alternative methods of construction delivery under the Governor's budget proposal. This includes three new contract models: (1) manager-at-risk, (2) design-build, and (3) general contractor. It also eliminates the multiple-prime contract requirement.

Energy Services

SAO also operates an Office of Energy Services (OES), which facilitates the cost effective use of energy resources in state facilities. OES conducts reviews of existing energy systems in state buildings and makes recommendations in the design and construction of new systems that result in energy savings. During FY 2010, OES managed 16 active capital projects that included energy upgrades and lighting improvements for several state agencies. The annual savings for these projects is estimated at \$2.0 million. In addition, OES actively monitored 15 performance contracts and tracked performance on 120 projects for state agencies.

DAS Building Management (100631)

The executive recommends funding this line item at \$16.8 million in FY 2012 and FY 2013, a decrease of less than 1% when compared to estimated FY 2011 spending of \$16.9 million. This line item is used to operate and maintain various state buildings managed by DAS's Facilities Management Section (FMS). The Section oversees over 1.5 million square feet of state-owned building facilities. It provides safety, security, custodial, preventative maintenance, HVAC operations, and repair services in the five state-owned buildings maintained by DAS.

FMS reviews cost allocations to ensure that the state's average building operational costs are below \$9.26 per square foot for state-owned buildings and below \$12.00 per square foot for commercially leased properties. FMS is also responsible for marketing and filling space managed by both DAS and the Ohio Building Authority (OBA), ensuring that building vacancy rates are no greater than 5%. This line item funds approximately 91 employees.

State Printing (100612)

The executive recommends funding this line item at \$28.3 million in FY 2012 and FY 2013, roughly equivalent to the estimated FY 2011 level. The line item supports the Printing and Document Management Services (DPMS) Program, which provides documentation design, creation, duplication, distribution, and archival services to state agencies. It also provides procurement services to state agencies for large printing projects, a fulfillment operation for folding documents and stuffing envelopes, and general mail services. DPMS's staff under the executive proposal will be approximately 63 people.

Consolidation of State Agency Printing Services

During the FY 2010-FY 2011 biennium, DPMS was able to consolidate printing and copying services that had been done in-house at state agencies. To date, all executive agency printing operations have been consolidated under DPMS. Under the consolidated program, DPMS manages six print production facilities and one large mainframe printing center. This operation printed 147.8 million impressions in FY 2010 and approximately 5 million OAKS warrants. In total, DPMS produces \$25 million to \$30 million worth of commercial printing services annually to state agencies. DAS estimates that DPMS services rates are between 30%-50% lower than commercial rates and that they are roughly 40% lower than rates at the previous individual agency printing centers.

Leveraged Enterprise Services (100640)

The executive recommends funding line item 100640, Leveraged Enterprise Services, at \$6.1 million in FY 2012 and FY 2013, a 38.7% decrease compared to the FY 2011 amount of \$10 million. This appropriation enables DAS to make bulk purchases of technology hardware and software for state agencies under the Leveraged Enterprise Purchasing Program implemented during the FY 2010-FY 2011 biennium. A total of \$2.3 million was purchased through the program in FY 2010. Purchases made through the program thus far have been primarily software. The estimated savings realized under this initiative range from between 20%-30%, depending upon the product.

By engaging in collective procurement, state agencies have been able to realize substantial savings and other benefits when making IT hardware and software purchases. Under the program, OPS works closely with OIT to make purchases: OIT is responsible for outlining IT procurement specifications and ensuring that the provisions of the contract are satisfied, whereas OPS is responsible for negotiating the contracts with vendors. This appropriation is funded by pass-through payments for purchases. There is no cost to state agencies for use of the program. The amounts collected from state agencies to purchase the products are deposited into the Leverage Enterprise Purchase Program Fund (Fund 2290).

Investment Recovery (100602)

The executive recommends funding this line item at \$5.6 million in FY 2012 and FY 2013, less than 1% lower than estimated FY 2011 spending in this line item. Overall, the funding supports the State and Federal Surplus Section (FSS) and the Asset Management Services (AMS). These sections provide state surplus, federal surplus, and general asset management services to state agencies.

The majority of this appropriation is used to return the proceeds of the sale of surplus property to the agencies that originally purchased the items. The remainder is

used to fund payroll for approximately seven employees. In FY 2010, FSS generated \$2.5 million in revenue for the state's investment recovery fund. Approximately 70% of this amount (\$1.75 million) was returned to state agencies. DAS has seen a drop in activity in this program, as budget restraints are requiring state agencies to make use of assets for longer periods.

Skilled Trades (100608)

The executive recommends funding this line item at roughly \$404,000 in FY 2012 and FY 2013, a drop of one-third when compared with estimated FY 2011 spending of \$605,885. This appropriation funds the Skilled Trades Unit (STU), which performs construction services to state entities requiring minor modification or renovation services within state-owned buildings. The unit also provides quick-responses in DAS-managed facilities for those agencies that require emergency repairs. STU services include office wall reconfiguration; electrical, plumbing, and HVAC services; window and door installation; painting; and other miscellaneous work. The reduction in the Governor's recommended funding reflects decreasing demand for these services among state agencies.

Category 3: Administration, Human Resources, and Collective Bargaining

This line item category includes appropriations for the various statewide human resources functions DAS handles on behalf of state agencies. It also includes funding for the Office of Collective Bargaining. Finally, this grouping includes line item funding for overall DAS administration, although this is not strictly speaking a statewide human resources function. Appropriations in this category make up 7.9% of DAS's total appropriations in FY 2012 and 7.3% of its appropriations in FY 2013.

Governor's Recommended Amounts for Administration, Human Resources, and Collective Bargaining				
Fund	ALI and Name		FY 2012	FY 2013
General Services Fund Group				
1120	100616	DAS Administration	\$5,974,625	\$5,886,524
1250	100622	Human Resources Division – Operating	\$16,922,295	\$16,717,009
1250	100657	Benefits Communication	\$925,586	\$921,531
1280	100620	Collective Bargaining	\$3,462,529	\$3,464,148
5L70	100610	Professional Development	\$2,496,679	\$2,496,760
5V60	100619	Employee Educational Development	\$1,047,022	\$935,049
Total Funding: Administration, Human Resources and Collective Bargaining			\$29,903,150	\$29,499,490

Agency Administration

DAS Administration (100616)

The executive recommends funding this line item at \$5.97 million in FY 2012, a 1.6% increase over the FY 2011 amount of \$5.9 million. Recommended funding for FY 2013 is \$5.89 million, a 1.5% decrease when compared to the FY 2012 amount. This funding supports the provision of legal, financial, human resources, communications, and legislative guidance and oversight to all of DAS's operating divisions and offices. These services are provided through the Office of Employee Services, the Office of Finance, the Office of the Chief Legal Counsel, the Office of Communications and External Relations, and the Director's Office. There are approximately 50 employees associated with these functions. These services are funded through intra-agency charges billed to the various divisions within DAS. These amounts are deposited into the Director's Office Fund (Fund 1120).

Human Resources and Collective Bargaining Services

Human Resources Division – Operating (100622)

The executive budget funds this line item at \$16.9 million in FY 2012, a 17.8% decrease over the FY 2011 estimate of \$20.6 million. Recommended funding for FY 2013 is \$16.7 million, a further 1.2% decrease over the FY 2012 amount. This line item supports payroll, recruitment, benefits administration, policy development, and other general human resources services to state agencies. This line item currently supports approximately 125 individuals. This line item is supported by the Human Resources Services Payroll Check-Off charged to state agencies. The FY 2011 charge is \$11.55 per paycheck issued. These proceeds are deposited into the Human Resources Services Fund (Fund 1250).

The table below shows proposed appropriations for each function funded by this line item. Human Resources Program Management entails the overhead involved with overseeing the State Personnel and Benefits Administration functions.

Appropriation 100622, Human Resources - Operating, by Function		
Function	FY 2012	FY 2013
State Personnel	\$11,652,039	\$11,449,399
Benefits Administration	\$4,229,503	\$4,236,672
Human Resources Program Management	\$1,040,753	\$1,030,938
Total	\$16,922,295	\$16,717,009

State Personnel

General human resources services are provided to state agencies through the five units described below that are part of the overall State Personnel management function. The funding supports approximately 130 FTEs. The executive budget recommends a total of \$11.6 million in FY 2012 and \$11.4 million in FY 2013 for the services listed below.

Office of Human Capital Management (HCM) & Agency HR Support

This unit processes payroll for state agencies, collects taxes and contributions to employee benefit programs, including healthcare and retirement programs. The unit also provides customer support to agencies, dependents, and vendors for all OAKS - HCM needs. Overall, the unit processes an average of 60,000 paychecks every two weeks and distributes approximately \$3.5 billion in wages and employee benefits annually.

Office of Policy Development

This unit provides information and assistance to state agencies and employees related to employment law and other employment issues, acts as legal counsel for the

Human Resources Division, and works with the Office of Collective Bargaining on bargaining matters and other issues that affect all state employees.

Office of Application and Security

This unit performs all configuration changes for human resources, benefits, payroll, and learning management systems.

Office of Workforce Administration

This office helps agencies comply with applicable state and federal statutes, civil service and proficiency testing, as well as a variety of tasks related to workforce planning, recruitment, and hiring. It also manages the state's classification plan.

Office of Learning and Professional Development

This unit offers a variety of educational opportunities for all levels of employees, such as basic skills building for administrative staff, training on project management, supervisory skills, human resources training, and customized training available upon request.

Benefits Administration

Line item 100622, Human Resources – Operating, also supports DAS's Benefits Administration Services Office (BAS). The executive budget allocates \$4.2 million in each fiscal year of the FY 2012-FY 2013 biennium to operate this office. BAS solicits, procures, and manages medical, dental, prescription drug, vision, life, and long-term care benefits for state employees. Additionally, BAS conducts data analysis and research to make sure that benefit programs are cost effective. Annually, \$150,000 of this appropriation is dedicated to analyzing the administration and management of the state's self-insured health care program. Such analyses enable BAS to minimize the impact of inflating health care costs. This office also oversees medical and pharmaceutical benefits for 122,000 people (50,000 state employees and 72,000 dependents), as well as dental, vision, and life benefits for roughly 15,000 exempt employees. Bargaining unit employees receive dental, vision, and life benefits through the Employee Benefits Trust.

During the FY 2010-FY 2011 biennium, BAS implemented a dependent audit, which resulted in estimated savings of roughly \$10 million annually. Additionally, the state also implemented medical plan design changes, such as adding deductible and co-insurance to all Exclusive Provider Organization plans, which will result in an estimated \$23 million in savings annually.

Benefits Communication (100657)

The executive recommends funding this line item at \$925,586 in FY 2012 and \$921,531 in FY 2013. This is a new line item that will be used to pay expenses related to communicating available benefits to state employees. Such expenses and certain

methods of communication are often stipulated in collective bargaining contracts. These amounts were previously paid out of line item 100622, Human Resources Division – Operating. Thus, the new line item does not actually provide new funding for a new activity, but rather splits out the existing costs incurred for benefits communication services.

Collective Bargaining (100620)

The executive recommends funding this line item at \$3.46 million in each fiscal year, a 5.5% decrease from the FY 2011 amount of \$3.7 million. This line item supports operations of the Office of Collective Bargaining (OCB). The Office's chief responsibility is to represent the position of the administration in negotiations with the state's employee unions and to oversee labor relations with these labor organizations in general. This line item provides funding for 29 employees.

There are 14 bargaining units and a total of approximately 40,000 employees covered by bargaining agreements. OCB provides legal representation and counsel in the resolution of approximately 2,500 employee grievances per year and of approximately 100 unfair labor practice charges brought against the state annually. All of these activities are funded by payroll charges assessed to state agencies. The charges are computed on the head count of employees in all agencies except those in the judicial and legislative branches, the State Employment Relations Board, the Attorney General, the Auditor of State, the Treasurer of State, the Lieutenant Governor, and the Governor. The rate is \$2.00 per employee.

The major factors that determine OCB's cost are the length and adversarial nature of bargaining agreement negotiations. All current collective bargaining contracts are set to expire by FY 2013. Current changes to the collective bargaining law being contemplated in S.B. 5 of the 129th General Assembly would likely have an impact on OCB, as negotiations under the proposed legislation would likely be more contentious.

Professional Development (100610)

The executive recommends funding this line item at \$2.5 million in FY 2012 and FY 2013, a 36% decrease over the FY 2011 amount of \$3.9 million. The line item funds the Exempt Professional Development (EPD) Program through which exempt employees are provided tuition reimbursement and reimbursement for the costs associated with other professional development and training. Currently, full-time employees are eligible to receive up to \$3,000 per fiscal year for tuition reimbursement and \$1,500 for professional development workshops. This program is funded by a payroll check-off of \$0.07 per hour worked for employees of participating agencies. The proceeds are deposited into the Exempt Professional Development Fund (Fund 5L70).

Employee Educational Development (100619)

The executive recommends funding this line item at \$1.0 million in FY 2012, an approximate 12% increase over projected FY 2011 spending of \$936,129 in this area. Recommended funding for FY 2013 is \$935,049, a 10.7% decrease when compared to the FY 2012 amount. This line item supports the Employee Educational Development (EED) Program for nonexempt employees affiliated with five state unions: the Health Care and Social Service Union District 1199, State Council of Professional Educators, Ohio State Troopers Association Unit 1 and Unit 15, and Fraternal Order of Police. EED is a job-related tuition reimbursement program funded through payroll charges applied to certain state agencies with employees in the bargaining units mentioned above.

Category 4: State Support Services

Appropriations in this category relate to funding for various centralized administrative services that DAS provides to state agencies. New in this category is a GRF appropriation for the Public Employees Health Care Program. There is also new State Special Revenue funding to replace the aging eLicensing system used by the state's professional licensing boards and commissions.

Governor's Recommended Amounts for State Support Services				
Fund	ALI and Name		FY 2012	FY 2013
General Revenue Fund				
GRF	100403	Public Employees Health Care Program	\$400,000	\$400,000
General Revenue Fund Subtotal			\$400,000	\$400,000
General Services Fund Group				
1150	100632	Central Service Agency	\$911,995	\$912,305
General Services Fund Group Subtotal			\$911,995	\$912,305
State Special Revenue Fund Group				
5JQ0	100658	Professions Licensing System	\$2,000,000	\$1,000,000
Federal Special Revenue Fund Group Subtotal			\$2,000,000	\$1,000,000
Total Funding: State Support Services			\$3,311,995	\$2,312,305

Public Employees Health Care Program (100403)

The executive recommends funding this GRF line item at \$400,000 in FY 2012 and in FY 2013. This is a new appropriation and will be used to develop a health insurance pooling program for local governments, higher education, and school districts. As mentioned in the **Overview** section of this Redbook, this program succeeds the School Employees Health Care Board (SEHCB), which set policies for school district health care plans regarding best practices, cost containment, and general health, by expanding the scope of these activities to all state and local government units. It is possible that the three people now working for the School Employees Health Care Board will be retained under the new program, but this has not yet been decided. DAS indicates that funding is sufficient to maintain these staffing levels, but would not be sufficient to conduct a comprehensive actuarial study on the feasibility of forming a new health care pooling program.

Central Service Agency (100632)

The executive recommends funding this line item at roughly \$911,995 in FY 2012, a 1.8% decrease compared to the FY 2011 amount of \$928,403. Recommended funding for FY 2013 is \$912,305, an increase of less than 1% increase over the FY 2012 amount. The Central Service Agency (CSA) provides accounting, budgeting, personnel, and

payroll services for smaller state agencies, primarily boards and commissions. This consolidation of services allows these smaller agencies to conduct their business in a more cost-effective manner. CSA's operating revenues, consisting of billings collected from the state agencies, boards, and commissions using CSA services amounted to \$934,810 in FY 2010. Those amounts were deposited into the Central Service Agency Fund (Fund 1150). CSA saw a substantial increase in demand for its services in FY 2010, as budget constraints required many of the smaller state agencies and licensing boards and commissions to reduce staff.

Professions Licensing System (100658)

This new line item is intended to provide funding to replace the eLicensing system used by the state's boards and commissions to store various professional licensing records. The executive budget provides for funding of \$2.0 million in FY 2012 and \$1.0 million in FY 2013 for developing and deploying this replacement system.

The overall need to replace eLicensing became apparent in June of 2010, when the system was unable to process the substantial volume of license renewals for those regulated by the Ohio Board of Nursing. The eLicensing system currently contains 1.6 million records and costs roughly \$290,000 annually to maintain. DAS plans to buy and modify an off-the-shelf replacement program, as opposed to developing a system in-house. In particular, many boards and commissions have suggested that the system include functionality such as fingerprint storage and automated fraudulent activity notifications.

The executive budget includes language allowing the transfer of up to \$2.67 million in cash from the Occupational Licensing and Regulatory Fund (Fund 4K90) fund, which is the primary operating fund for the majority of the licensing boards and commissions, and up to \$330,000 in cash from the State Medical Board Operating Fund (Fund 5C60) to pay for the purchase and implementation of the system. Once operational, the boards will pay for their share of the licensing system's cost according to a rate schedule prepared by CSA.

Category 5: Equal Opportunity

This category of appropriations includes funding for the four line items that support programs housed in the Equal Opportunity Division (EOD). Recommended funding for this category represents 0.4% of the executive budget for DAS in FY 2012 and FY 2013.

Governor's Recommended Amounts for Equal Opportunity				
Fund	ALI and Name		FY 2012	FY 2013
General Revenue Fund				
GRF	100439	Equal Opportunity Certification Programs	\$666,371	\$666,366
GRF	100451	Minority Affairs	\$24,016	\$24,016
GRF	102321	Construction Compliance	\$952,382	\$952,629
General Revenue Fund Subtotal			\$1,642,769	\$1,643,011
General Services Fund Group				
5HU0	100655	Construction Reform Demo Compliance	\$150,000	\$150,000
1880	100649	Equal Opportunity Division-Operating	\$939,559	\$863,013
General Services Fund Group Subtotal			\$1,089,559	\$1,013,013
Total Funding: Equal Opportunity			\$2,732,328	\$1,163,013

Equal Opportunity Certification Programs (100439)

The executive budget provides this GRF line item with funding of just over \$666,000 in each fiscal year, a 5.54% decrease when compared to estimated FY 2011 spending of \$705,450 in this area. This appropriation facilitates access to state government contracts and business services for underrepresented Ohio businesses. One of its functions is to provide certification to businesses participating in DAS's Minority Business Enterprise (MBE) Program, which assists minority businesses in obtaining state government contracts, and the Encouraging Diversity, Growth and Equity (EDGE) Program, which is a business program for small, socially, and economically disadvantaged programs. Of the purchases that DAS is required to make via competitive selection, the goal is to have 15% of those purchases set-aside for bidding only from certified MBE businesses. For the EDGE Program, the goal is to make 5% of purchases from qualifying vendors.

One of the priorities over the last several years has been to increase the number of MBE and EDGE vendors to ensure low prices and adequate selection when meeting MBE/EDGE goals. During FY 2010, this program certified 1,269 new MBE vendors and 2093 EDGE vendors. Over this period, state agencies (including institutions of higher education) awarded a total of \$111.7 million (7.19% of total eligible expenditures) in

contracts to MBE vendors and \$292.1 million (7.99% of total eligible expenditures) to EDGE vendors.

Minority Affairs (100451)

The executive recommends funding this GRF line item at \$24,016 in both fiscal years. The line item supports liaison services, funding, budget preparation, and clerical support to the Ohio Dr. Martin Luther King, Jr. Holiday Commission. The Commission previously had three major programming initiatives: (1) sponsoring the Ohio Dr. Martin Luther King, Jr. Commemorative Celebration, (2) publishing a yearly calendar to educate and enlighten Ohioans about equality-related topics and the legacy of Dr. King, and (3) sponsoring a statewide oratorical contest for Ohio youth that promotes awareness of the importance of providing opportunities for equal employment and economic development. Funding at these levels will allow for the commemorative celebrations but will likely not provide for the calendar to be published.

Construction Compliance (102321) and Construction Reform Demo Compliance (100655)

The executive recommends funding GRF line item 102321, Construction Compliance, at just over \$952,000 in both fiscal years, a 13.0% decrease when compared to estimated FY 2011 spending of \$1.1 million. The executive recommends funding line item 100655, Construction Reform Demo Compliance, at \$150,000 in both fiscal years, an increase of just over 1.0% over anticipated FY 2011 spending.

Funding in these line items supports the Construction Compliance Unit (CCU), which ensures that contractors on state or state-assisted construction projects comply with equal employment opportunity laws and regulations. This is accomplished through site visits and desk audits. One of the program's major responsibilities is issuing certificates of compliance that indicate that the contractor has not violated any affirmative action program requirements during the last five years. There is no charge to issue these certificates. In FY 2010, CCU processed 3,060 such certificates. Additionally, CCU processed 2,520 affirmative action plans for state vendors, attended 60 pre-bid meetings with contractors, and made 150 state construction site reviews. This line item supports a staff of approximately nine individuals.

CCU is also responsible for ensuring that equal opportunity requirements and goals for the alternative construction delivery methods pilot program currently underway at The Ohio State University, Central State University, and The University of Toledo. Each of these participants pays an assessment to CCU, which is disbursed through line item 100655, to cover the costs of overseeing this pilot construction program.

Equal Opportunity Division – Operating (100649)

The executive recommends funding this line item at \$939,559 in FY 2012, a 45.4% decrease when compared to the FY 2011 estimate of \$1.7 million. Recommended funding for FY 2013 is \$863,013, a further 8.2% decrease from the FY 2012 amount. This provides funding for the Affirmative Action/Equal Employment Opportunity Unit (AA/EEO) and general program management for all of the equal opportunity programs. AA/EEO administers and coordinates the state employee discrimination complaint procedure. During FY 2010, AA/EEO processed and resolved 193 allegations of discrimination. Additionally, during FY 2010, this unit provided training for more than 1,400 EEO officers and agency staff and made two construction site visits. DAS indicates that funding at these levels would likely require EOD to reduce services and may require a reduction in staff. This line item currently supports a staff of approximately 14 individuals and is funded by a payroll check-off of \$0.34 per paycheck produced by all state agencies.

Category 6: State Building Debt and Operating Payments

Appropriations in this category are for lease rental payments paid to the Ohio Building Authority (OBA) and debt service payments for construction projects financed through bonds proceeds in the Administrative Building Fund (Fund 7026). Also included are payments for two major statewide computer systems, OAKS and STARS. It also includes funding for building operating costs. Total funding for this category represents 32.7% of DAS's funding in FY 2012 and 34.5% in FY 2013.

Governor's Recommended Amounts for State Building Debt and Operating Payments				
Fund	ALI and Name		FY 2012	FY 2013
General Revenue Fund				
GRF	100415	OAKS Rental Payments	\$23,024,500	\$23,006,300
GRF	100416	STARS Lease Rental Payments	\$4,970,700	\$4,971,300
GRF	100447	OBA – Building Rent Payments	\$53,260,000	\$83,504,200
GRF	100448	OBA – Building Operating Payments	\$21,400,000	\$21,400,000
GRF	100449	DAS – Building Operating Payments	\$7,551,245	\$7,551,571
Total Funding: State Building Debt and Operating Payments			\$110,206,445	\$140,433,371

OAKS Rental Payments (100415)

The executive recommends funding this line item at \$23.0 million in FY 2012 and in FY 2013, a 6.1% increase over estimated FY 2011 payments of \$21.7 million. This line item is used to make debt service payments for the acquisition, development, installation, and implementation of OAKS. Debt service is secured against the assets (hardware, software, etc.) of OAKS itself. These amounts are calculated by the Office of Budget and Management.

STARS Lease Rental Payments (100416)

The executive recommends funding of approximately \$4.97 million in FY 2012 and FY 2013, a 0.24% decrease when compared to FY 2011 levels. This line item funds debt service payments related to the acquisition, development, installation, and implementation of STARS. The Department of Taxation uses this system to store and process data and transactions related to tax collection. The security guaranteeing these payments is the hardware, software, and other IT infrastructure of STARS itself. The amount of the debt service payments is calculated by the Office of Budget and Management.

OBA – Building Rent Payments (100447)

The executive recommends funding this line item at \$53.3 million in FY 2012, a 45.5% decrease from estimated FY 2011 spending of \$97.7 million. Recommended funding for FY 2013 is \$83.5 million, a 56.8% increase over FY 2013 appropriations. The line item is used to make rental payments to OBA for those state agencies that are

GRF-funded. This line item also contains debt service for Administrative Building Fund (Fund 026) capital projects. Non-GRF state agency tenants of the state office towers reimburse the GRF for the agency's pro-rata share of building debt service. The large difference in appropriations between each fiscal year is attributable to a restructuring of debt payments by the Office of Budget and Management.

OBA – Building Operating Payments (100448)

The executive recommends funding this line item at \$21.4 million in FY 2012 and FY 2013, a 11.6% decrease when compared with estimated FY 2011 spending of \$24.2 million. DAS is responsible for making quarterly building operating and maintenance payments to OBA for the state office buildings owned and maintained by OBA. This line item covers operating expenses for the following state-owned office buildings that are maintained by OBA: the James A. Rhodes State Office Tower in Columbus, the Frank J. Lausche State Office Tower in Cleveland, the Michael V. DiSalle Government Center in Toledo, the Oliver R. Ocasek Government Center in Akron, and the Vern Riffe Center for Government and the Arts in Columbus.

DAS – Building Operating Payments (100449)

The executive recommends funding this line item at \$7.6 million in each fiscal year, a 130.8% increase over estimated FY 2011 spending of \$3.3 million. The appropriation is used to pay the rent expenses of veterans' groups and the operating expenses of state facilities maintained by DAS which are not billed to tenants. These expenses include the cost of vacant space and space undergoing renovation, the rent expenses of tenants who are relocated due to building renovations, and the rent expenses of GRF agencies occupying space in DAS-owned buildings. This line item also pays the costs of building appraisals or studies that are required for property under consideration for sale, purchase, or renovation by the state. The substantial increase in funding for this line item is due to rental payments to the State of Ohio Computer Center for GRF-funded agencies that are now paid from this line item.

Employee Benefits Funds (PAY)

The following table displays the recommended appropriations for the eight state funds responsible for paying various state employee benefits. The Employee Benefits Funds (PAY), although administered by DAS, are set apart in their own section because they consist of pass-through funds and transfers not actually appropriated for DAS's use.

Governor's Recommended Amounts for Employee Benefits Funds				
Fund	ALI and Name		FY 2012	FY 2013
Accrued Leave Disability				
8060	995666	Accrued Leave	\$72,053,178	\$71,828,986
8070	995667	Disability Fund	\$27,616,583	\$26,593,747
Accrued Leave Disability Fund Subtotal			\$99,669,761	\$98,422,733
Agency Fund				
1240	995673	Payroll Deductions	\$855,456,678	\$840,248,559
8080	995668	State Employee Health Benefit	\$590,265,468	\$649,292,014
8090	995669	Dependent Care Spending Account	\$2,881,273	\$2,967,711
8100	995670	Life Insurance Investment	\$2,080,634	\$2,143,053
8110	995671	Parental Leave Benefit	\$3,484,737	\$3,355,673
8130	995672	Health Care Spending Account	\$8,588,262	\$9,447,088
8140	995674	Cost Savings Days	\$50,000,000	\$0
Agency Fund Group Subtotal			\$1,512,757,052	\$1,507,454,098
Total Funding: Employee Benefits Fund			\$1,612,426,813	\$1,605,876,831

Accrued Leave (995666)

The executive budget provides this line item with funding of \$72.1 million in FY 2012 and \$71.8 million in FY 2013. The FY 2012 amount is 7.2% higher than estimated FY 2011 spending of \$67.2 million. This line item provides for the payment of accrued employee vacation, sick, and personal leave at termination from state service. Annual disbursements from the fund have remained relatively stable over the last five years, ranging from a high of \$74.9 million in FY 2009 to a low of \$55.8 million in FY 2010. Payments from this line item during the FY 2010-FY 2011 biennium were lower than previous years due to the suspension of annual sick leave cash conversion for the majority of state employees under payroll reduction strategies undertaken during the FY 2010-FY 2011 budget period. If enacted, provisions in S.B. 5 of the 129th General Assembly would limit the amount of accrued leave that employees are able to redeem, thus, potentially reducing payments from this fund in future years.

Disability Fund (995667)

This line item provides disability and income protection to eligible state employees. Benefits are initially paid at 67% of an individual's base rate of pay for a maximum period of 12 months. Previously, disability benefits were paid at 70% of the employee's base rate of pay for the first three months and then 50% for the remaining nine. Claim activity has been decreasing steadily over the past three years, from a total of 3,341 approved claims in FY 2008 to 3,069 in FY 2010. This decrease in claims was due, in part, to declines in state employment. Total claims paid out in FY 2010 were \$24 million. The executive recommends funding this line item at \$27.6 million in FY 2012, a 1.72% decrease over the estimated FY 2011 amount of \$28.1 million, and \$26.6 million in FY 2013, a 3.7% decrease over FY 2012 levels.

Payroll Deductions (995673)

The executive recommends funding this line item at \$855.5 million in FY 2012, a 9.3% decrease over estimated FY 2011 spending of \$943.3 million, and \$840.2 million in FY 2013, a 1.8% decrease over the proposed FY 2012 amount. This appropriation is used to collect and redistribute certain local government taxes, retirement contributions, wage garnishments (such as child support), and other miscellaneous obligations. Revenues to the fund consist of payroll deductions taken from employee pay for these purposes.

State Employee Health Benefit (995668)

The executive recommends funding this line item at \$590.3 million in FY 2012, a 1.4% decrease over FY 2011 levels, and \$649.3 million in FY 2013, a 10% increase over the recommended FY 2012 amount. This line item funds the medical claims costs of the state's self-insured health, dental, vision, and prescription programs for state employees. During the current biennium, claims were administered by five different service providers. In the upcoming biennium, claim administration will be limited to two providers: Medical Mutual of Ohio and United Health Care. DAS expects that this consolidation will save roughly \$23 million annually. In total, this program provides health benefits for approximately 122,000 people (50,000 state employees and 72,000 dependents), as well as dental, vision, and life benefits for roughly 15,000 exempt employees.

During the FY 2010-FY 2011 biennium, DAS implemented a dependent audit, which resulted in approximately 5,600 dependents being removed from coverage and estimated savings of roughly \$10 million annually. Additionally, the state also implemented medical plan design changes, such as adding deductible and co-insurance to all Exclusive Provider Organization plans, which will result in an estimated \$14 million in savings annually.

Dependent Care Spending Account (995669)

The executive recommends funding this line item at \$2.9 million in FY 2012, a 3.0% decrease when compared to the estimated FY 2011 amount of approximately \$3.0 million, and \$3.0 million in FY 2013, a 3% increase over the FY 2012 amount. This line item is used to provide funding for the Dependent Care Spending Account (DCSA) Program, which is a voluntary payroll deduction program that allows state employees to set aside up to \$5,000 of pre-tax income annually to reimburse themselves for dependent care expenses. Revenues to the fund consists of pre-tax payroll deductions. Approximately 700 state employees participate in this program annually.

Life Insurance Investment (995670)

The executive recommends funding this line item at \$2.08 million in FY 2012, a 6.7% decrease when compared to estimated FY 2011 spending of \$2.2 million. Proposed funding increases by 3% to \$2.14 million in FY 2013. This line item is used to pay the costs of the group life insurance and accidental death and dismemberment insurance provided to exempt employees after one year of continuous service. Employees are covered for the amount of their gross salary rounded up to the next \$1,000. Approximately 16,000 employees are enrolled in the plan.

Parental Leave Benefit (995671)

The executive recommends funding this line item at \$3.48 million in FY 2012, a 12.9% decrease over estimated FY 2011 spending of \$4.0 million, and \$3.55 million in FY 2013, a 3.7% decrease over the FY 2012 amount. This fund is used to pay salary benefits to state employees that take paternity or maternity leave. All eligible employees receive 70% of their regular rate of pay after serving a waiting period of 14 calendar days. Additionally, insurance premiums and retirement contributions may also be paid on the employee's behalf when on parental leave. Approximately 1,500 state employees use this benefit annually.

Health Care Spending Account (995674)

The executive recommends funding this line item at \$8.6 million in FY 2012, a 28.4% decrease when compared to estimated FY 2011 spending of \$12.0 million, and \$9.4 million in FY 2013, a 10% increase over the FY 2012 amount. This appropriation is used to reimburse state employees that participate in the Health Care Spending Account Program for medical expenses. Pre-tax deductions are taken from employees salaries to fund these reimbursements. Approximately 4,250 participated in this program during CY 2010.

Cost Savings Days (995672)

The executive recommends funding this line item at \$50 million in FY 2012, a 75% decrease over estimated spending of \$200.0 million in FY 2011. The executive

budget provides no funding for this line item in FY 2013. FY 2012 appropriations will be used to make outstanding payments to state employees and any necessary transfers to the GRF that extend into FY 2012 as a result of differing start dates for certain agencies participating in the Cost Savings Day (CSD) Program.

During the FY 2010-FY 2011 biennium, this line item was used to implement the state's current CSD Program. Funding for the program comes from a deduction equal to 3.078 hours of gross pay per employee paycheck. This equates to 10 work days per year. These amounts are then deposited into the Cost Savings Day Fund (Fund 8140) and used to pay employee salaries when they take their 10 mandatory cost savings days.

During FY 2010, the CSD Program resulted in payroll savings of approximately \$98.7 million. Of this amount, \$37.4 million (37.9%) was realized in the GRF and \$61.3 million (62.1%) was realized in non-GRF funds. Of the amounts saved in non-GRF funds, \$15.8 million was transferred to the GRF. The remaining \$45.5 million, however, could not be transferred to the GRF because of restrictions related to the use of funds associated with federal grants, gas taxes, the Ohio Lottery, and the Bureau of Workers' Compensation.

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Department of Administrative Services

General Revenue Fund

GRF 100403 Public Employees Health Care Program

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$271,149	\$313,066	\$3,927	\$0	\$400,000	\$400,000
	15.5%	-98.7%	-100%	N/A	0.0%

Source: General Revenue Fund

Legal Basis: New line item in H.B. 153, As Introduced

Purpose: This line item will be used to develop a health insurance pooling program for local governments, state institutions of higher education, and school districts. The Public Employees Health Care Program will replace the School Employees Health Care Board (SEHCB), which set policies for school district health care plans regarding best practices, cost containment, and general health.

GRF 100404 CRP Procurement Program

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$128,481	\$15,688	\$0	\$0	\$0	\$0
	-87.8%	-100%	N/A	N/A	N/A

Source: General Revenue Fund

Legal Basis: Discontinued Line Item

Purpose: This line item was used to administer the Procurement from Community Rehabilitation Programs, formerly under the Ohio Department of Developmental Disabilities' State Use Committee. These responsibilities and the related funding are now covered under other appropriations for the General Service Division.

GRF 100405 Agency Audit Expenses

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$353,028	\$395,002	\$0	\$0	\$0	\$0
	11.9%	-100%	N/A	N/A	N/A

Source: General Revenue Fund

Legal Basis: Discontinued Line Item

Purpose: This line item was used to pay the auditing expenses of state boards, commissions, elected officials (House, Senate, Governor, Secretary of State, etc.), and those state agencies which are audited by the Auditor of State on a biennial basis. Rather than charging DAS or individual state agencies for these services, it is expected that the Auditor of State will absorb these costs during the FY 2010 - FY 2011 biennium.

Department of Administrative Services

GRF 100406 County/University Human Resources

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$597,572	\$250,993	\$271	\$0	\$0	\$0
	-58.0%	-99.9%	-100%	N/A	N/A

Source: General Revenue Fund

Legal Basis: Discontinued Line Item

Purpose: This line item previously funded human resource services provided to county governments and state supported colleges and universities. These services were related to classification plans, job audits, compliance reviews, civil service testing, layoffs, and training.

GRF 100410 Veterans' Records Conversion

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$31,134	\$25,036	\$6,164	\$0	\$0	\$0
	-19.6%	-75.4%	-100%	N/A	N/A

Source: General Revenue Fund

Legal Basis: Discontinued Line Item (originally established by Am. Sub. H.B. 283 of the 123rd G.A.)

Purpose: This item previously funded the electronic conversion of veterans' records and operating costs of the Veteran's Records System for the Office of Veterans' Affairs in the Office of the Governor (GOVA). This project is now funded by the Ohio Department of Veterans' Services.

GRF 100415 OAKS Rental Payments

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$14,075,715	\$14,134,446	\$18,042,033	\$21,693,200	\$23,024,500	\$23,006,300
	0.4%	27.6%	20.2%	6.1%	-0.1%

Source: General Revenue Fund

Legal Basis: Sections 207.10 and 207.10.20 of Am. Sub H.B. 1 of the 128th G.A.

Purpose: This line item is used to make payments pursuant to leases and agreements entered into to finance the costs associated with the acquisition, development, installation and implementation of the Ohio Administrative Knowledge System (OAKS), the state's financial, human resources, and capital management system.

Department of Administrative Services

GRF 100416 STARS Lease Rental Payments

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$4,959,684	\$4,982,500	\$4,970,700	\$4,971,300
	N/A	N/A	0.5%	-0.2%	0.0%

Source: General Revenue Fund

Legal Basis: Sections 207.10 and 207.10.30 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item makes payments pursuant to leases and agreements used to finance the costs associated with the acquisition, development, installation and implementation of the Department of Taxation's State Taxation Accounting and Revenue System (STARS), an integrated tax collection and audit system that will replace all of the state's existing software and administration systems.

GRF 100418 Web Site and Business Gateway

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$3,201,034	\$1,077,819	\$3,184,626	\$2,942,052	\$2,895,063	\$2,795,176
	-66.3%	195.5%	-7.6%	-1.6%	-3.5%

Source: General Revenue Fund

Legal Basis: ORC 125.021 and 125.30; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the non-recoverable development and maintenance costs of the Ohio Portal (the state's home page on the Internet), the Ohio Business Gateway (a web-based application which enables businesses to file and pay various taxes and fees with several state agencies in one location), and Digital Government initiatives.

GRF 100419 IT Security Infrastructure

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$1,330,122	\$1,335,976	\$876,622	\$1,108,113	\$742,535	\$742,648
	0.4%	-34.4%	26.4%	-33.0%	0.0%

Source: General Revenue Fund

Legal Basis: ORC 125.021; Section 207.10 of Am. Sub H.B. 1 of the 128th G.A.

Purpose: The line item funds costs associated with the security of the state's internal network infrastructure, including wide area network, state employee access to the Internet, and the state's internal e-mail system. It also supports the security initiatives provided by GIServOhio to ensure access to spatial data that is shared by citizens, private sector, and all levels of government.

Department of Administrative Services

GRF 100421 OAKS Project Implementation

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$261,652	\$319,274	\$15,511	\$0	\$0	\$0
	22.0%	-95.1%	-100%	N/A	N/A

Source: General Revenue Fund

Legal Basis: Discontinued Line Item (originally established by Controlling Board in FY 2001)

Purpose: This line item was created to fund initial project costs associated with the Ohio Administrative Knowledge System (OAKS), including the cost of project managers and employees assigned to the state's financial, human resources, and capital management system. All of the originally-intended OAKS components were completed in July 2008.

GRF 100423 EEO Project Tracking Software

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$0	\$100,000	\$0	\$0
	N/A	N/A	N/A	-100%	N/A

Source: General Revenue Fund

Legal Basis: Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item will be used in FY 2011 to pay a portion of the costs associated with upgrading the Equal Employment Opportunity Division's project tracking software. It will also be used to pay general operating and maintenance costs associated with the system.

GRF 100433 State of Ohio Computer Center

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$5,819,871	\$6,614,180	\$5,531,636	\$4,289,127	\$0	\$0
	13.6%	-16.4%	-22.5%	-100%	N/A

Source: General Revenue Fund

Legal Basis: ORC 152.24; Sections 207.10 and 207.10.60 of Am. Sub H.B. 1 of the 128th G.A.

Purpose: Moneys in this line item fund the operating and building management expenses of the State of Ohio Computer Center (SOCC). Non-GRF building tenants are charged a square footage rental rate. These rent payments are deposited into the GRF for reimbursement of the non-GRF related portion of the SOCC maintenance costs. Uncodified law also enables the Department to use moneys in the Building Management Fund (Fund 1320) to support utility costs at the State of Ohio Computer Center that exceed the available GRF appropriation provided by this line item.

Department of Administrative Services

GRF 100439 Equal Opportunity Certification Programs

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$741,882	\$709,691	\$654,905	\$705,450	\$666,371	\$666,366
	-4.3%	-7.7%	7.7%	-5.5%	0.0%

Source: General Revenue Fund

Legal Basis: ORC 123.151 and 125.081; Sections 207.10, 701.50, 701.51, and 701.52 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item provides funding for the Department's Equal Opportunity Division to oversee the state's Minority Business Enterprise (MBE) and the Encouraging Diversity, Growth and Equity (EDGE) programs. The MBE program is the state's minority business set-aside program for overseeing statewide expenditures on goods and services purchased from MBE certified businesses. The EDGE program is a state agency procurement goal program designed to help economically and socially disadvantaged businesses bid on contracts for supplies, professional services, information technology services, and construction and professional design services. Uncodified law requires the Equal Opportunity Division to develop a scorecard system to track state agency compliance with EDGE requirements, annually review these results, and make recommendations for improved compliance.

GRF 100447 OBA-Building Rent Payments

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$104,819,524	\$101,586,813	\$40,860,542	\$97,712,600	\$53,260,000	\$83,504,200
	-3.1%	-59.8%	139.1%	-45.5%	56.8%

Source: General Revenue Fund

Legal Basis: ORC 152.33; Sections 207.10 and 207.10.50 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item was originally created to consolidate funds for rental payments to the Ohio Building Authority for state office towers in Columbus, Akron, Toledo, and Cleveland. This line item now also includes debt service for Administrative Building Fund (Fund 7026) capital projects. Non-GRF state agency tenants of the state office towers reimburse the GRF for the agency's pro-rata share of building debt service.

Department of Administrative Services

GRF 100448 OBA-Building Operating Payments

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$21,597,734	\$20,138,189	\$19,445,155	\$24,203,000	\$21,400,000	\$21,400,000
	-6.8%	-3.4%	24.5%	-11.6%	0.0%

Source: General Revenue Fund

Legal Basis: ORC 152.24; Sections 207.10 and 207.10.50 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item was originally created to consolidate appropriations for various state buildings that were once budgeted through separate line items. This appropriation covers operating expenses for the following state-owned office buildings that are maintained by the Ohio Building Authority: James A. Rhodes State Office Tower, Columbus; Frank J. Lausche State Office Tower, Cleveland; Michael V. Disalle Government Center, Toledo; Oliver R. Ocasek Government Center, Akron; and the Vern Riffe Center for Government and the Arts, Columbus.

GRF 100449 DAS-Building Operating Payments

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$3,550,822	\$3,596,358	\$2,911,509	\$3,271,384	\$7,551,245	\$7,551,571
	1.3%	-19.0%	12.4%	130.8%	0.0%

Source: General Revenue Fund

Legal Basis: ORC 125.28 and 123.024; Sections 207.10 and 207.10.60 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: Moneys in this line item are used to pay the rent expenses of veterans' groups and the operating expenses of state facilities maintained by DAS which are not billed to tenants. These expenses include the cost of vacant space and space undergoing renovation, the rent expenses of tenants who are relocated due to building renovations, and the rent expenses of GRF agencies occupying space in DAS-owned buildings. This line item also pays costs of building appraisals or studies that are required for property under consideration for sale, purchase, or renovation by the state.

Department of Administrative Services

GRF 100451 Minority Affairs

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$37,599	\$44,324	\$34,696	\$50,016	\$24,016	\$24,016
	17.9%	-21.7%	44.2%	-52.0%	0.0%

Source: General Revenue Fund

Legal Basis: Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item pays the expenses of the Dr. Martin Luther King, Jr. Holiday Commission, including costs associated with the holiday event and administrative services that are provided by the Equal Opportunity Division.

GRF 100734 Major Maintenance-State Buildings

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$41,999	\$0	\$0	\$0	\$0
	N/A	-100%	N/A	N/A	N/A

Source: General Revenue Fund

Legal Basis: Discontinued line item

Purpose: This line item was used to pay for major and emergency repairs of buildings maintained by DAS: the Education Building on South Front Street, the North High Street Building Complex, DAS's General Services facility located at Surface Road, and the Governor's Residence.

GRF 102321 Construction Compliance

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$1,024,717	\$1,096,783	\$1,054,547	\$1,094,616	\$952,382	\$952,629
	7.0%	-3.9%	3.8%	-13.0%	0.0%

Source: General Revenue Fund

Legal Basis: ORC 126.021, 153.59, and 153.60; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the Equal Opportunity Division's Construction Compliance Unit, which is responsible for administering a program that ensures state of Ohio contractors abide by equal opportunity laws. A certificate of compliance verifies that a state contractor is abiding by equal opportunity requirements in hiring through project compliance reviews on state and state-assisted construction contracts.

Department of Administrative Services

GRF 130321 State Agency Support Services

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$4,489,956	\$4,793,307	\$3,532,413	\$3,301,138	\$2,779,457	\$2,780,032
	6.8%	-26.3%	-6.5%	-15.8%	0.0%

Source: General Revenue Fund

Legal Basis: ORC 123.01, 123.011, 125.91-125.98, and 149.33-149.34; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds mail services, records management, information services, real estate land purchase and sale services, maintenance for the Governor's mansion, and space planning and interior design services.

General Services Fund Group

1120 100616 DAS Administration

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$4,439,240	\$4,690,170	\$4,659,409	\$5,880,344	\$5,974,625	\$5,886,524
	5.7%	-0.7%	26.2%	1.6%	-1.5%

Source: General Services Fund Group: Service charges assessed to DAS divisions for the Department's administrative support costs

Legal Basis: Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A. (originally established by Controlling Board on November 2, 1973)

Purpose: This line item funds the operating expenses of the DAS Director's Office, Office of Employee Services, Office of Finance, and Office of the General Counsel.

Department of Administrative Services

1150 100632 Central Service Agency

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$756,642	\$925,875	\$804,745	\$928,403	\$911,995	\$912,305
	22.4%	-13.1%	15.4%	-1.8%	0.0%

Source: General Services Fund Group: Interdepartmental charges to state boards and commissions that use Central Service Agency services

Legal Basis: ORC 125.22; Sections 207.10 and 207.10.70 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds personnel, payroll, and fiscal support services that DAS's Central Service Agency provides on a centralized basis to 31 boards and commissions, including 25 occupational licensing boards. The line item is also used to purchase the equipment, products, and services that are needed to maintain automated applications for the professional licensing boards and to support board licensing functions in fiscal years 2010 and 2011. Uncodified law requires that Central Service Agency charges for the maintenance and support of the licensing system not exceed \$363,678 in each fiscal year of the biennium.

1170 100644 General Services Division - Operating

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$9,627,015	\$11,669,850	\$11,963,147	\$12,820,000	\$14,452,167	\$14,171,070
	21.2%	2.5%	7.2%	12.7%	-1.9%

Source: General Services Fund Group: Charges to state agencies for services rendered, annual fees to local governments for participation in the cooperative purchasing program, and division administrative assessments to General Services Division program units

Legal Basis: ORC 125.15; Sections 207.10 and 207.20.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item supports centralized procurement programs, including State Purchasing, the Co-operative Purchasing Program, Competitive Sealed Proposal, Vendor Registration services, and the administrative functions of the General Services Division. Uncodified law allows that, if additional amounts are necessary to pay for consulting and administrative costs related to securing lower pricing, the Director of Administrative Services may request that the Director of Budget and Management approve the additional needed expenditures.

Department of Administrative Services

1220 100637 Fleet Management

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$1,349,877	\$1,618,140	\$1,896,036	\$3,680,000	\$3,978,827	\$4,204,066
	19.9%	17.2%	94.1%	8.1%	5.7%

Source: General Services Fund Group: Charges to state agencies for the use of vehicles and fleet services

Legal Basis: ORC 125.83 and 125.831; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the State Fleet Management Program, including oversight of statewide fleet policies and procedures, vehicle rental and leasing programs, a fleet management information system, and a vehicle fuel credit card program.

1250 100622 Human Resources Division - Operating

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$24,533,132	\$24,236,527	\$21,024,780	\$20,576,167	\$16,922,295	\$16,717,009
	-1.2%	-13.3%	-2.1%	-17.8%	-1.2%

Source: General Services Fund Group: Human Resources payroll check-off (\$11.55 per employee paycheck for FY 2011 for personnel and payroll services)

Legal Basis: ORC 124.07 and 124.09; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds centralized personnel and payroll services, including policy development, payroll processing, recruitment, benefits administration, classification and compensation assistance, and state employee training and development programs provided by the Human Resources Division.

1250 100657 Benefits Communication

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$0	\$0	\$925,586	\$921,531
	N/A	N/A	N/A	N/A	-0.4%

Source: General Services Fund Group: A portion of the Human Resources payroll check off

Legal Basis: New line item in H.B. 153, As Introduced

Purpose: This appropriation item will be used to pay expenses related to communicating available benefits to state employees. Such expenses and certain methods of communication are often stipulated in collective bargaining contracts.

Department of Administrative Services

1270 100627 Vehicle Liability Insurance

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$21,168	\$0	\$0	\$0	\$0	\$0
	-100%	N/A	N/A	N/A	N/A

Source: General Services Fund Group: Insurance premiums charged to state agencies

Legal Basis: Discontinued line item

Purpose: This line item funded the self-insured vehicle liability insurance program for state-owned vehicles. The balance of this fund was transferred to the Risk Management Reserve Fund (Fund 1300) in FY 2008.

1280 100620 Collective Bargaining

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$2,837,750	\$2,838,237	\$2,766,844	\$3,662,534	\$3,462,529	\$3,464,148
	0.0%	-2.5%	32.4%	-5.5%	0.0%

Source: General Services Fund Group: Payroll assessments (\$2.00 per employee per pay period) to all agencies except the judiciary and legislative branches, the State Employment Relations Board, Attorney General, Auditor of State, Treasurer of State, Lt. Governor and Governor.

Legal Basis: ORC 4117; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item supports the Office of Collective Bargaining, which is responsible for negotiation and administration of collective bargaining agreements between state agencies, departments, boards, and commissions and the employee unions. Uncodified law allows the Office to seek reimbursement from state agencies for the actual costs and expenses incurred in the collective bargaining arbitration process via intrastate transfer vouchers (ISTVs).

Department of Administrative Services

1300 100606 Risk Management Reserve

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$3,378,254	\$2,365,230	\$4,028,959	\$5,568,548	\$10,349,494	\$12,149,884
	-30.0%	70.3%	38.2%	85.9%	17.4%

Source: General Services Fund Group: Fee assessment to state agencies receiving property, casualty or other indemnity coverage through the Office of Risk Management

Legal Basis: ORC 9.823; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the development of a comprehensive risk management program for state agencies, including property, casualty, and other indemnity coverage. The remaining balance of the Vehicle Liability Insurance Fund (Fund 1270) was transferred to the Risk Management Reserve Fund (Fund 1300) in FY 2008.

1310 100639 State Architect's Office

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$5,350,043	\$5,029,322	\$6,768,539	\$10,344,146	\$9,812,132	\$9,813,342
	-6.0%	34.6%	52.8%	-5.1%	0.0%

Source: General Services Fund Group: Fees paid by state agencies for management and support of capital improvement projects. These are assessed on a sliding-scale percent basis

Legal Basis: ORC 123.10 and 153.01; Sections 207.10 and 207.30.80 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the State Architect's Office, which manages state agency projects and provides assistance in preparing bid notifications, contract negotiations, and other construction management services. H.B. 1 permits transfers of up to \$2,800,000 in each fiscal year of the biennium from the Major IT Purchases Fund (Fund 4N60) to the State Architect's Fund (Fund 1310) to support the OAKS Capital Improvements Module and other costs of the State Architect's Office that are not directly related to capital projects managed by the State Architect.

Department of Administrative Services

1320 100631 DAS Building Management

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$8,637,670	\$9,402,079	\$9,860,121	\$16,940,670	\$16,779,091	\$16,781,574
	8.8%	4.9%	71.8%	-1.0%	0.0%

Source: General Services Fund Group: Rent charges paid by tenant agencies

Legal Basis: ORC 123.024 and 125.28; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: Moneys in this line item provide for the operation and maintenance of various state buildings managed by DAS, including the Department of Education building on South Front Street, the North High Street Complex, and the General Services Administration Building in west Columbus.

Department of Administrative Services

1330 100607 IT Services Delivery

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$58,750,678	\$67,333,918	\$53,150,997	\$59,571,961	\$58,088,940	\$58,103,005
	14.6%	-21.1%	12.1%	-2.5%	0.0%

Source: General Services Fund Group: User charges to state agencies for information technology and telecommunication services

Legal Basis: ORC 125.021 and 125.15; Sections 207.10 and 207.20.30 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds a variety of computer and telecommunications services including network infrastructure, data storage, and the maintenance of operating environments. The line item also provides support for the Ohio Administrative Knowledge System (OAKS), the Multi-Agency Radio Communication System (MARCS), the state's telephone and data networks, and maintenance of various other mainframe and open platform operating systems.

H.B. 1 allows the Director to make the following transfers from the Major IT Purchases Fund (Fund 4N60): (1) Up to \$2,800,000 in each fiscal year of the biennium to the State Architect's Fund (Fund 1310) to support the OAKS Capital Improvements Module and other costs of the State Architect's Office that are not directly related to capital projects managed by the State Architect; (2) Up to \$457,467 in fiscal year 2010 and up to \$471,630 in fiscal year 2011 to the Director's Office Fund (Fund 1120) to support operating expenses of the Accountability and Results Initiative; (3) Up to \$4,000,000 in fiscal year 2010 and up to \$1,000,000 in fiscal year 2011 to the OAKS Support Organization Fund (Fund 5EB0) to support OAKS operating costs not billed to the Office of Budget and Management's Accounting and Budgeting Fund (Fund 1050), to the Department of Administrative Services' Human Resources Services Fund (Fund 1250), or paid from other funds of the Department of Administrative Services; and (4) Up to \$639,945 in each fiscal year of the biennium to the General Revenue Fund.

Department of Administrative Services

1880 100649 Equal Opportunity Division - Operating

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$703,189	\$815,369	\$919,139	\$1,722,153	\$939,559	\$863,013
	16.0%	12.7%	87.4%	-45.4%	-8.1%

Source: General Services Fund Group: Payroll assessments to state agencies

Legal Basis: ORC 123.151; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the Affirmative Action and Equal Employment Opportunity Compliance Units and provides support for the overall administration of the Equal Opportunity Division. H.B. 1 requires the Director of Budget and Management to transfer \$500,000 cash from the GRF to the State Equal Employment Opportunity Fund (Fund 1880).

2010 100653 General Services Resale Merchandise

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$1,068,213	\$610,725	\$14,649	\$0	\$0	\$0
	-42.8%	-97.6%	-100%	N/A	N/A

Source: General Services Fund Group: Charges to state agencies for services and supplies provided by the General Services Division

Legal Basis: Discontinued line item

Purpose: The line item was used primarily to account for state agency postage costs that are paid by DAS and then billed to user agencies. The item was created to separate pass-through funds from operating funds in item 100612, State Printing in the State Printing Fund (Fund 2100). These costs are now paid from line item 100612, State Printing.

2100 100612 State Printing

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$10,152,571	\$12,455,509	\$21,429,451	\$28,420,000	\$28,277,561	\$28,279,452
	22.7%	72.0%	32.6%	-0.5%	0.0%

Source: General Services Fund Group: Payments from user agencies

Legal Basis: ORC 5.10, 125.04, 125.31 through 125.76, and 149.13; Sections 207.10 and 207.20.50 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the operations of State Printing, including copy centers, commercial printing services, and pass-through postage costs for mail operations. During the FY 2010 - FY 2011 biennium, DAS has begun to consolidate printing operations from several state agencies in order to reduce statewide printing costs.

Department of Administrative Services

2290 100630 IT Governance

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$16,404,047	\$11,900,423	\$10,360,578	\$13,946,474	\$15,130,023	\$15,134,993
	-27.5%	-12.9%	34.6%	8.5%	0.0%

Source: General Services Fund Group: User charges to state agencies for information technology services

Legal Basis: Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item provides funding for the oversight of the state IT infrastructure. Specifically, the funding supports the Office of the State's Chief Information Officer (CIO), the Digital Government program area, and the Investment Governance Division. The line is also used to provide enterprise IT leadership, acquisition management, and research and advisory services to all state agencies. These functions were previously budgeted through the IT Delivery Services Fund (Fund 1330).

2290 100640 Leveraged Enterprise Purchases

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$2,300,509	\$10,000,000	\$6,129,500	\$6,129,500
	N/A	N/A	334.7%	-38.7%	0.0%

Source: General Services Fund Group: Pass-through billings to state and other government agencies for the bulk procurement of IT commodities and services

Legal Basis: Sections 207.10 and 207.20.60 of Am. Sub. H.B. 1 of the 128th General Assembly

Purpose: This line item was created to pay the cost to operate the Leveraged Enterprise Purchases Program initiative included in H.B. 1. Under the program, DAS will make bulk IT purchases on behalf of all participating government entities in order to reduce costs and generate other efficiencies.

Department of Administrative Services

4270 100602 Investment Recovery

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$5,592,697	\$3,693,228	\$2,634,871	\$5,592,697	\$5,576,230	\$5,576,664
	-34.0%	-28.7%	112.3%	-0.3%	0.0%

Source: General Services Fund Group: Proceeds from the sale of surplus state and federal property

Legal Basis: ORC 125.13 and 125.14; Sections 207.10 and 207.20.80 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the state surplus, federal surplus, and asset management programs. A significant portion of the appropriation is used to return the proceeds of the sale of surplus property to agencies, which originally purchased the items. H.B. 1 earmarks up to \$2,093,564 in FY 2010 and up to \$2,107,388 in FY 2011 to pay the operating expenses of the State Surplus Property Program, the Surplus Federal Property Program, and the Asset Management Services Program. The bill also authorizes the transfer of up to \$3,590,000 in FY 2010 and \$3,576,176 in FY 2011 from the Investment Recovery Fund (Fund 4270) to other non-GRF funds as appropriate.

4N60 100617 Major IT Purchases

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$3,153,051	\$1,047,767	\$1,986,474	\$7,049,477	\$1,950,000	\$4,950,000
	-66.8%	89.6%	254.9%	-72.3%	153.8%

Source: General Services Fund Group: Transfers from the IT Service Delivery Fund (Fund 1330) of revenues attributable to the amortization of computer equipment purchases

Legal Basis: Sections 207.10 and 207.30.70 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item is used to purchase major IT equipment and systems for the state. DAS calculates the amount of IT equipment and system depreciation that it has recovered through its Fund 1330 user rates. That amount is then eligible to be transferred to Fund 4N60 for IT equipment and system purchases. IT equipment and systems are typically depreciated over a three to five year period. This funding method allows Fund 4N60 to be used to make infrequent, large-scale technology purchases without creating spikes in computer services user rates in any single fiscal year.

Department of Administrative Services

4P30 100603 DAS Information Services

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$4,054,414	\$4,716,595	\$3,754,775	\$4,783,193	\$5,047,565	\$4,979,392
	16.3%	-20.4%	27.4%	5.5%	-1.4%

Source: General Services Fund Group: Charges to DAS programs, boards and commissions, and certain state agencies for management information systems services rendered

Legal Basis: Sections 207.10 and 207.20.90 of Am. Sub. H.B. 1 of the 128th G.A. (originally established by Am. Sub. H.B. 215 of the 122nd G.A.)

Purpose: This line item is used to fund centralized information services provided to all programs within DAS. Services include information technology planning, desktop (PC) support services, application development, and DAS local area network management. This line item also funds IT support to state boards and commissions, including support of the centralized licensing system used by the state's professional licensing boards.

5C20 100605 MARCS Administration

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$10,453,372	\$11,271,289	\$13,184,750	\$14,166,591	\$14,075,705	\$14,077,467
	7.8%	17.0%	7.4%	-0.6%	0.0%

Source: General Services Fund Group: Charges to user agencies

Legal Basis: Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: Moneys in this line item will fully support the operating expenses of the Multi-Agency Radio Communication System. MARCS currently provides service to over 700 public safety and public service customers in all 88 counties across Ohio. This customer base consists of approximately 27,171 mobile radios, 1,881 in-car computers, and 75 computer-aided dispatch stations. A substantial portion of the appropriation will also be used to provide preventive and routine maintenance to the MARCS system, including general tower/site maintenance, HVAC and generator repairs, and radio system updates.

Department of Administrative Services

5C30 100608 Skilled Trades

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$605,885	\$473,588	\$210,814	\$605,885	\$404,297	\$404,375
	-21.8%	-55.5%	187.4%	-33.3%	0.0%

Source: General Services Fund Group: User fees charged to state agencies

Legal Basis: ORC 125.28; Section 207.10 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item funds the operating expenses of the Skilled Trades unit within the Division of General Services. This unit provides building renovation, repair and construction services for state-owned buildings. The unit also provides quick response services in DAS-managed facilities for those agencies that require emergency repairs. Services include office wall reconfiguration, electrical, plumbing, and HVAC repair, window and door installation, painting, and other miscellaneous work.

5D70 100621 Workforce Development

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$189,006	\$5,232	\$0	\$0	\$0	\$0
	-97.2%	-100%	N/A	N/A	N/A

Source: General Services Fund Group: Payroll assessment of \$0.15 per hour per employee covered by the OCSEA labor agreement

Legal Basis: Discontinued line item (originally established by a prior Collective Bargaining Agreement between the state and OCSEA)

Purpose: The appropriations in this line item covered the expenses for training and for continuing education solely for state employees in Ohio Civil Service Employees Association bargaining units. This line item funded tuition assistance, reimbursement, professional development programs, career counseling, grants, labor-management training, pre-retirement seminars, and conferences.

Department of Administrative Services

5EB0 100635 OAKS Support Organization

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$7,389,049	\$21,932,621	\$21,796,162	\$19,138,869	\$19,000,539	\$19,003,108
	196.8%	-0.6%	-12.2%	-0.7%	0.0%

Source: General Services Fund Group: Indirect billing of user agencies via transfers from the Human Resources Fund (Fund 1250) and State Accounting Fund (Fund 1050)

Legal Basis: Sections 207.10 and 207.30.80 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item supports the operating costs associated with the implementation and maintenance of the Ohio Administrative Knowledge System (OAKS).

5EB0 100656 OAKS Updates and Developments

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$0	\$0	\$12,265,952	\$8,743,462
	N/A	N/A	N/A	N/A	-28.7%

Source: General Services Fund Group: Indirect billing of user agencies via transfers from the Human Resources Fund (Fund 1250)

Legal Basis: New line item in H.B. 153, As Introduced

Purpose: This appropriation item will be used to purchase updates and new functionality for the OAKS system, including improvements to software managing accounts receivables, asset management, financial systems, budget and planning, and human capital management.

Department of Administrative Services

5GR0 100641 **Pew Government Performance Project Grant**

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$0	\$50,000	\$0	\$0
	N/A	N/A	N/A	-100%	N/A

Source: General Services Fund Group: One-time charitable grant from the Pew Charitable Trusts

Legal Basis: Authorized by Controlling Board action in September 2009

Purpose: This appropriation will be used to create a statewide workforce planning policy statement, with the intention of implementing best practices in recruiting, retaining, and developing a highly-qualified workforce in all state departments, agencies, boards and commissions over a pre-determined timeline. The policy will frame the methodology for workforce planning, ensuring that personnel are most effectively developed and deployed throughout state agencies in a manner suited to their talents and strengths. The grant was awarded to Ohio during FY 2009, however, the funds were not received until FY 2010.

5HU0 100655 **Construction Reform Demo Compliance**

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$0	\$148,457	\$150,000	\$150,000
	N/A	N/A	N/A	1.0%	0.0%

Source: General Services Fund Group: Transfers to DAS from state universities participating in the construction reform program

Legal Basis: Section 8 of Sub. H.B. 318 of the 128th G.A.

Purpose: This line item will be used by the Equal Opportunity Division to maximize the involvement of minority contractors certified to participate in the Encouraging Diversity, Growth and Equity (EDGE) program throughout the construction reform demonstration initiative created by H.B. 318. Under the demonstration program, the Chancellor of the Board of Regents has selected projects of different size and scope at three different state institutions of higher education where alternative methods of construction delivery may be used. The projects are at the Ohio State University, Central State University, and the University of Toledo.

Department of Administrative Services

5L70 100610 Professional Development

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$3,622,829	\$3,016,760	\$1,801,794	\$3,900,000	\$2,496,679	\$2,496,760
	-16.7%	-40.3%	116.5%	-36.0%	0.0%

Source: General Services Fund Group: Payroll assessment applied to payrolls of employees who are exempt from collective bargaining

Legal Basis: ORC 124.182; Sections 207.10 and 207.30.40 of Am. Sub. H.B. 1 of the 128th G.A. (originally established by Am. Sub. H.B. 640 of the 123rd G.A.)

Purpose: This appropriation covers the costs associated with training and professional development programs offered to state employees exempt from collective bargaining agreements. The line item funds the Exempt Professional Development (EPD) Program through which exempt employees are provided tuition reimbursement and reimbursement for the costs associated with other professional development and training.

5V60 100619 Employee Educational Development

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$812,283	\$698,406	\$723,054	\$936,129	\$1,047,022	\$935,049
	-14.0%	3.5%	29.5%	11.8%	-10.7%

Source: General Services Fund Group: Payroll assessments applied to certain state agency payrolls to cover the costs of training programs for state employees covered by non-OCSEA labor agreements

Legal Basis: Sections 207.10 and 207.30.50 of Am. Sub. H.B. 1 of the 128th G.A.

Purpose: This line item provides reimbursement of job/career-related tuition and seminar costs for affected employees per collective bargaining agreements with the Health Care and Social Service Union District 1199, State Council of Professional Educators, Ohio State Troopers Association Unit 1 and Unit 15, and Fraternal Order of Police. These costs were previously paid by line item 100622, Human Resources Operating (Fund 1250). The Employee Educational Development (Fund 5V60) and the related line item were created to more easily account for these training costs separately from other Human Resources Division Operating costs.

Department of Administrative Services

5X30 100634 Centralized Gateway Enhancement

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$163,317	\$1,457,980	\$903,518	\$2,052,308	\$2,052,308	\$2,052,308
	792.7%	-38.0%	127.1%	0.0%	0.0%

Source: General Services Fund Group: Transfers from the GRF based on approved spending plans

Legal Basis: Sections 207.10 and 207.30.10 of Am. Sub. H.B. 1 of the 128th General Assembly

Purpose: This line item pays the costs of enhancing, expanding, and operating the infrastructure of the Ohio Business Gateway, State Portal, and Shared Hosting Environment. Uncodified law requires the Director of DAS to submit spending plans to the Director of Budget and Management to justify operating transfers to the fund from the General Revenue Fund. Upon approval, the Director of Budget and Management is required to transfer approved amounts to the Centralized Gateway Enhancement Fund (Fund 5X30), not to exceed the amount of the annual appropriation in each fiscal year. The spending plans may be based on the recommendations of the Ohio Business Gateway Steering Committee.

Federal Special Revenue Fund Group

3AJ0 100654 ARRA Broadband Mapping Grant

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$392,963	\$1,300,350	\$270,756	\$106,347
	N/A	N/A	230.9%	-79.2%	-60.7%

Source: Federal Special Revenue Fund Group: Federal grant from the National Telecommunications and Information Administration

Legal Basis: Established by Controlling Board on April 5, 2010

Purpose: This appropriation is used to collect comprehensive and accurate state-level broadband mapping data, develop state-level broadband maps, aid in the development and maintenance of a national broadband map, and fund statewide initiatives directed at broadband planning.

Department of Administrative Services

3AL0 100625 MARCS Grants

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$32,000	\$5,002,209	\$3,882,605	\$0	\$0
	N/A	15531.9%	-22.4%	-100%	N/A

Source: Federal Special Revenue Fund Group: Federal grant moneys received from the Ohio Emergency Management Agency; previously, grants were received from the Ohio Department of Public Safety through the Department of Development and the Office of Energy Efficiency

Legal Basis: Re-established by Controlling Board on January 11, 2010 (originally established on June 16, 2008)

Purpose: Funds will be used to purchase equipment to support interoperable communications and statewide mobile data that allows agencies the ability to search multiple databases and receive resulting information in a standardized view. Previously, moneys were used to purchase equipment to support interoperable communications and statewide mobile intelligence fusion.

3H60 100609 Federal Grants OGRIP

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$735,901	\$90,796	\$62,484	\$48,642	\$0	\$0
	-87.7%	-31.2%	-22.2%	-100%	N/A

Source: Federal Special Revenue Fund Group: CFDA 15-808 from the U.S. Geological Survey

Legal Basis: As needed line item

Purpose: This line item is used to fund Ohio Geographically Referenced Information Program activities. Funding is received from federal grants that are received periodically.

Department of Administrative Services

State Special Revenue Fund Group

5CW0 100636 Governor's Residence Education Center

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$10,500	\$3,500	\$0	\$0	\$0
	N/A	-66.7%	-100%	N/A	N/A

Source: State Special Revenue Fund Group: Donations and grants made to the education center at the Governor's residence

Legal Basis: Discontinued line item (originally authorized by the Controlling Board on July 21, 2008)

Purpose: This line item was used to pay costs associated with building an Education Center at the Governor's Residence.

5JQ0 100658 Professions Licensing System

FY 2008	FY 2009	FY 2010	Estimate FY 2011	Introduced FY 2012	Introduced FY 2013
\$0	\$0	\$0	\$0	\$2,000,000	\$1,000,000
	N/A	N/A	N/A	N/A	-50.0%

Source: State Special Revenue Fund Group: Cash transfer of up to \$2.7 million from the Occupational Licensing and Regulatory Fund (Fund 4K90) and up to \$330,000 from the State Medical Board Operating Fund (Fund 5C60)

Legal Basis: New line item in H.B. 153, As Introduced

Purpose: This line item will be used to provide funding to replace the eLicensing system used by the state's boards and commissions to store various professional licensing records.

FY 2012 - FY 2013 Introduced Appropriation Amounts

All Fund Groups

Line Item Detail by Agency			FY 2010	Estimate FY 2011	Introduced FY 2012	FY 2011 to FY 2012 % Change	Introduced FY 2013	FY 2012 to FY 2013 % Change
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Report For Main Operating Appropriations Bill

Version: As Introduced

DAS Department of Administrative Services

GRF	100403	Public Employees Health Care Program	\$ 3,927	\$ 0	\$ 400,000	N/A	\$ 400,000	0.00%
GRF	100406	County/University Human Resources	\$ 271	\$ 0	\$ 0	N/A	\$ 0	N/A
GRF	100410	Veterans' Records Conversion	\$ 6,164	\$ 0	\$ 0	N/A	\$ 0	N/A
GRF	100415	OAKS Rental Payments	\$ 18,042,033	\$ 21,693,200	\$ 23,024,500	6.14%	\$ 23,006,300	-0.08%
GRF	100416	STARS Lease Rental Payments	\$ 4,959,684	\$ 4,982,500	\$ 4,970,700	-0.24%	\$ 4,971,300	0.01%
GRF	100418	Web Site and Business Gateway	\$ 3,184,626	\$ 2,942,052	\$ 2,895,063	-1.60%	\$ 2,795,176	-3.45%
GRF	100419	IT Security Infrastructure	\$ 876,622	\$ 1,108,113	\$ 742,535	-32.99%	\$ 742,648	0.02%
GRF	100421	OAKS Project Implementation	\$ 15,511	\$ 0	\$ 0	N/A	\$ 0	N/A
GRF	100423	EEO Project Tracking Software	\$ 0	\$ 100,000	\$ 0	-100.00%	\$ 0	N/A
GRF	100433	State of Ohio Computer Center	\$ 5,531,636	\$ 4,289,127	\$ 0	-100.00%	\$ 0	N/A
GRF	100439	Equal Opportunity Certification Programs	\$ 654,905	\$ 705,450	\$ 666,371	-5.54%	\$ 666,366	0.00%
GRF	100447	OBA-Building Rent Payments	\$ 40,860,542	\$ 97,712,600	\$ 53,260,000	-45.49%	\$ 83,504,200	56.79%
GRF	100448	OBA-Building Operating Payments	\$ 19,445,155	\$ 24,203,000	\$ 21,400,000	-11.58%	\$ 21,400,000	0.00%
GRF	100449	DAS-Building Operating Payments	\$ 2,911,509	\$ 3,271,384	\$ 7,551,245	130.83%	\$ 7,551,571	0.00%
GRF	100451	Minority Affairs	\$ 34,696	\$ 50,016	\$ 24,016	-51.98%	\$ 24,016	0.00%
GRF	102321	Construction Compliance	\$ 1,054,547	\$ 1,094,616	\$ 952,382	-12.99%	\$ 952,629	0.03%
GRF	130321	State Agency Support Services	\$ 3,532,413	\$ 3,301,138	\$ 2,779,457	-15.80%	\$ 2,780,032	0.02%
General Revenue Fund Total			\$ 101,114,240	\$ 165,453,196	\$ 118,666,269	-28.28%	\$ 148,794,238	25.39%
1120	100616	DAS Administration	\$ 4,659,409	\$ 5,880,344	\$ 5,974,625	1.60%	\$ 5,886,524	-1.47%
1150	100632	Central Service Agency	\$ 804,745	\$ 928,403	\$ 911,995	-1.77%	\$ 912,305	0.03%
1170	100644	General Services Division - Operating	\$ 11,963,147	\$ 12,820,000	\$ 14,452,167	12.73%	\$ 14,171,070	-1.95%
1220	100637	Fleet Management	\$ 1,896,036	\$ 3,680,000	\$ 3,978,827	8.12%	\$ 4,204,066	5.66%
1250	100622	Human Resources Division - Operating	\$ 21,024,780	\$ 20,576,167	\$ 16,922,295	-17.76%	\$ 16,717,009	-1.21%
1250	100657	Benefits Communication	\$ 0	\$ 0	\$ 925,586	N/A	\$ 921,531	-0.44%
1280	100620	Collective Bargaining	\$ 2,766,844	\$ 3,662,534	\$ 3,462,529	-5.46%	\$ 3,464,148	0.05%
1300	100606	Risk Management Reserve	\$ 4,028,959	\$ 5,568,548	\$ 10,349,494	85.86%	\$ 12,149,884	17.40%
1310	100639	State Architect's Office	\$ 6,768,539	\$ 10,344,146	\$ 9,812,132	-5.14%	\$ 9,813,342	0.01%
1320	100631	DAS Building Management	\$ 9,860,121	\$ 16,940,670	\$ 16,779,091	-0.95%	\$ 16,781,574	0.01%

FY 2012 - FY 2013 Introduced Appropriation Amounts

All Fund Groups

Line Item Detail by Agency			FY 2010	Estimate FY 2011	Introduced FY 2012	FY 2011 to FY 2012 % Change	Introduced FY 2013	FY 2012 to FY 2013 % Change
DAS Department of Administrative Services								
1330	100607	IT Services Delivery	\$ 53,150,997	\$ 59,571,961	\$ 58,088,940	-2.49%	\$ 58,103,005	0.02%
1880	100649	Equal Opportunity Division - Operating	\$ 919,139	\$ 1,722,153	\$ 939,559	-45.44%	\$ 863,013	-8.15%
2010	100653	General Services Resale Merchandise	\$ 14,649	\$ 0	\$ 0	N/A	\$ 0	N/A
2100	100612	State Printing	\$ 21,429,451	\$ 28,420,000	\$ 28,277,561	-0.50%	\$ 28,279,452	0.01%
2290	100630	IT Governance	\$ 10,360,578	\$ 13,946,474	\$ 15,130,023	8.49%	\$ 15,134,993	0.03%
2290	100640	Leveraged Enterprise Purchases	\$ 2,300,509	\$ 10,000,000	\$ 6,129,500	-38.71%	\$ 6,129,500	0.00%
4270	100602	Investment Recovery	\$ 2,634,871	\$ 5,592,697	\$ 5,576,230	-0.29%	\$ 5,576,664	0.01%
4N60	100617	Major IT Purchases	\$ 1,986,474	\$ 7,049,477	\$ 1,950,000	-72.34%	\$ 4,950,000	153.85%
4P30	100603	DAS Information Services	\$ 3,754,775	\$ 4,783,193	\$ 5,047,565	5.53%	\$ 4,979,392	-1.35%
5C20	100605	MARCS Administration	\$ 13,184,750	\$ 14,166,591	\$ 14,075,705	-0.64%	\$ 14,077,467	0.01%
5C30	100608	Skilled Trades	\$ 210,814	\$ 605,885	\$ 404,297	-33.27%	\$ 404,375	0.02%
5EB0	100635	OAKS Support Organization	\$ 21,796,162	\$ 19,138,869	\$ 19,000,539	-0.72%	\$ 19,003,108	0.01%
5EB0	100656	OAKS Updates and Developments	\$ 0	\$ 0	\$ 12,265,952	N/A	\$ 8,743,462	-28.72%
5GR0	100641	Pew Government Performance Project Grant	\$ 0	\$ 50,000	\$ 0	-100.00%	\$ 0	N/A
5HU0	100655	Construction Reform Demo Compliance	\$ 0	\$ 148,457	\$ 150,000	1.04%	\$ 150,000	0.00%
5L70	100610	Professional Development	\$ 1,801,794	\$ 3,900,000	\$ 2,496,679	-35.98%	\$ 2,496,760	0.00%
5V60	100619	Employee Educational Development	\$ 723,054	\$ 936,129	\$ 1,047,022	11.85%	\$ 935,049	-10.69%
5X30	100634	Centralized Gateway Enhancement	\$ 903,518	\$ 2,052,308	\$ 2,052,308	0.00%	\$ 2,052,308	0.00%
General Services Fund Group Total			\$ 198,944,114	\$ 252,485,006	\$ 256,200,621	1.47%	\$ 256,900,001	0.27%
3AJ0	100654	ARRA Broadband Mapping Grant	\$ 392,963	\$ 1,300,350	\$ 270,756	-79.18%	\$ 106,347	-60.72%
3AL0	100625	MARCS Grants	\$ 5,002,209	\$ 3,882,605	\$ 0	-100.00%	\$ 0	N/A
3H60	100609	Federal Grants OGRIP	\$ 62,484	\$ 48,642	\$ 0	-100.00%	\$ 0	N/A
Federal Special Revenue Fund Group Total			\$ 5,457,656	\$ 5,231,597	\$ 270,756	-94.82%	\$ 106,347	-60.72%
5CW0	100636	Governor's Residence Education Center	\$ 3,500	\$ 0	\$ 0	N/A	\$ 0	N/A
5JQ0	100658	Professions Licensing System	\$ 0	\$ 0	\$ 2,000,000	N/A	\$ 1,000,000	-50.00%
State Special Revenue Fund Group Total			\$ 3,500	\$ 0	\$ 2,000,000	N/A	\$ 1,000,000	-50.00%
Department of Administrative Services Total			\$ 305,519,510	\$ 423,169,799	\$ 377,137,646	-10.88%	\$ 406,800,586	7.87%