

## **SENATE RESOLUTION GUIDELINES**

(For questions regarding these guidelines, please contact the Senate Clerk's office at 466-4900.)

- Anniversaries of 100 years or more of groups or institutes
- Retirement of an individual from a significant job with statewide or national impact
- Retirement of a senate member or full-time senate staff
- Departure of a Senate employee with at least 5 years of Senate service. Recognition on the Senate floor is reserved for Senate employees with at least 10 years of service to the Senate.
- Athletic champions or runners-up at a state, \*national regional or national level of competition (team only, not individuals)
- Scholastic achievements of first-place in a statewide, \*national regional or national competition
- Outstanding achievements or contributions at a state or national level
- Proclamation in recognition of “*days*” or “*weeks*” recognizable at a state or national level
- Memorializing the death of an important person of statewide reputation or a former member of the legislature
- Acts of significant heroism
- Senate members are prohibited from requesting Simple Resolutions for any applicable recipient(s) that resides in another senate member's district unless the senator that represents that district has granted permission to do so. (co-sponsorship is optional)
- Under no circumstances shall duplicate copies be granted for Simple Resolutions.

\*National regional = consisting of more than one state but not entire nation.

