State Library Board

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> - In FY 2007, genealogy services were permanently transferred to the Columbus Metropolitan Library
> - During FYs 2008-2009, building rent for the State Library will represent 26% of the GRF budget

OVERVIEW

Duties and Responsibilities

The State Library Board was established in 1817 by the General Assembly to provide information and reading materials to legislators and state officials. Throughout the years, the mission of the State Library has expanded to include the following goals: collect, disseminate, and provide access to information for Ohio's state government; be an advocate for all libraries in Ohio; lead and partner in the development of library services throughout Ohio; promote resource sharing among libraries and library networks; and to provide specialized services to Ohio's citizens. A five-member board that is appointed by the State Board of Education for a five-year term governs the State Library.

The State Library is a reference library as well as the depository for the publications of state and federal agencies. At the same time that the State Library was moving into its new facility (thus enabling it to better house its collection, including state and federal publications), budget cuts forced it to close the branches in the Rhodes Tower and the Riffe Center. With the closing at the Riffe Center, the media program was eliminated as well. The Southwest Ohio Library Center in Fayetteville (Brown County) closed in FY 2005 to help meet mandated budget cuts; however, the State Library continues to operate the Southeast Ohio Library Center in Caldwell (Noble County). This satellite office provides reference services to area libraries, as well as a variety of other services to libraries throughout Ohio.

To carry out its mission, the State Library Board operates a service program with three major program series: State Library Services to Ohio Government, State Library Services to Ohio Library Communities, and Library Grants.

Agency in Brief

Agency In Brief					
Number of Employees*	**Total Appropriations-All Funds**		**GRF Appropriations**		**Appropriation Bill(s)**
	2008	**2009**	**2008**	**2009**	
81	$24.51 million	$24.51 million	$13.11 million	$13.11 million	Am. Sub. H.B. 119

*Employee count obtained from the Department of Administrative Services (DAS) payroll reports as of June 2007.

ANALYSIS OF THE BUDGET

Program Series   **1: Library Services to Ohio Government**

Purpose: The mission of State Library Services to Ohio Government is to provide a variety of information and reference services to meet the needs of officers, departments, and agencies of state government. By maintaining a comprehensive collection of official documents and publications of this state, a library collection, and reference services, the State Library provides state employees with the information they need to do their jobs. The following table shows the line items that are used to fund State Library Services, as well as the enacted funding levels.

Fund	ALI	Title	FY 2008	FY 2009
General Revenue Fund				
GRF	350-321	Operating Expenses	$4,227,232	$4,300,702
		General Revenue Fund Subtotal	**$4,227,232**	**$4,300,702**
General Services Fund				
139	350-602	Intra-Agency Service Charges	$9,000	$9,000
459	350-602	Library Service Charges	$62,352	$7,531
		General Services Fund Subtotal	**$71,352**	**$16,531**
Total Funding: State Library Services			**$4,298,584**	**$4,317,233**

Funding for the Library Services to Ohio Government program series will support a total of 34 FTEs in FY 2008 and 33 FTEs in FY 2009. The series contains a single program:

■ *Program 1.01: State Library Services to Ohio Government*

State Library Services to Ohio Government

Program Description: The State Library provides books, journal articles, government documents, digital media, and other formats to support the research and training needs of Ohio's state government employees, including legislators and their staff. Requests may be submitted online or by email; materials are then delivered to the individual's office. Staff in the State Library Services to Ohio Government program answer reference questions, compile bibliographies, assist state agencies in developing materials for internal training programs, work with state agencies in researching background information for special projects, and assist state employees in their work-related research. Staff members also provide training on Internet/online database usage and provide meeting space for state agencies.

Additionally, the State Library makes meeting and training facilities available for state agency use. Facilities available include: two large conference rooms, three small meeting rooms, and an electronic classroom. Also, the State Library now has wireless capabilities in their main facility. Materials that are needed by state agencies but are not available in the State Library's collection are made available by interlibrary loan. Registered borrowers may request library materials from the OhioLINK Central Catalog. In addition to the central catalog of approximately ten million unique titles, OhioLINK offers more than 300 research databases, a multi-publisher electronic journal center, a digital media center, an e-book collection, and an electronic theses and dissertation center. The State Library also has access to and acquires materials from the collections of libraries worldwide via interlibrary loan. All of these loan services are available free of charge to state agencies for work-related research through the State Library.

Funding Source: GRF and GSF (fee revenue from state agencies that use state library services as well as funds from local libraries and other local units of government (Fund 459)

Implication of the Budget: Am. Sub. H.B. 119 provides funding of $4,298,584 in FY 2008 and $4,317,233 in FY 2009. This level of funding will allow the State Library to continue its core services for Ohio Government at current levels.

Program Series   **2: State Library Services to Ohio Library Communities**

Purpose: The State Library provides services to Ohio residents through whatever type of library a resident chooses to use – public, school, or academic. The State Library also offers direct assistance to libraries on a variety of topics. Additionally, this program provides Ohioans access to the Ohio Public Library Information Network (OPLIN), and makes available the resources at Ohioana by making their lease payments possible.

The following table shows the line items that are used to fund the State Library Services to Ohio Library Communities, as well as the enacted funding levels.

Fund	ALI	Title	FY 2008	FY 2009
General Revenue Fund				
GRF	350-321	Operating Expenses	$2,071,445	$1,997,975
GRF	350-400	Ohio Public Library Info Network	$4,330,000	$4,330,000
GRF`	350-401	Ohioana Rental Payments	$124,816	$124,816
		General Revenue Fund Subtotal	**$6,526,261**	**$6,452,791**
General Services Fund				
459	350-602	Library Service Charges	$2,595,740	$2,650,561
4S4	350-604	OPLIN Technology	$3,000,000	$3,000,000
		General Services Fund Subtotal	**$5,595,740**	**$5,650,561**
Federal Special Revenue Fund				
313	350-601	LSTA Federal	$2,246,494	$2,389,116
		Federal Special Revenue Fund Subtotal	**$2,246,494**	**$2,389,116**
Total Funding: State Library Services to Ohio Library Communities			**$14,368,495**	**$14,492,468**

Funding will support 55 FTEs for FY 2008 and FY 2009. The analysis provided focuses on the following specific programs within the State Library Services to Ohio Library Communities program series:

■ *Program 2.01: State Library Services to Ohio Library Communities*
■ *Program 2.02: Ohio Public Library Information Network (OPLIN)*
■ *Program 2.03: Ohioana Library Lease*

State Library Services to Ohio Library Communities

Program Description: The State Library offers direct assistance to librarians by providing in-depth research and information, extending training, coordinating statewide projects, bringing together organizations and networks that might otherwise remain isolated, and collecting data and making it

accessible to all. The State Library serves all Ohio residents through a consortium purchase of e-Books both audio and text, a library automation consortium for 68 library systems at 150 locations across Ohio that is managed through the Southeast Ohio Consortium Library Center, a Talking Book Program which distributes and maintains talking book machines, and a statewide resource sharing network which allows residents to locate and request material from libraries across the state.

Southeast Ohio Consortium. The Southeast Ohio Consortium offers a cost-effective program that allows small libraries across the state, which may not otherwise have the technical expertise to automate card catalog and circulation functions, to automate and also join a resource sharing consortium, thus enabling small libraries to offer many of the same services offered in larger suburban and urban libraries. This program is housed at the State Library's Serving Every Ohioan (SEO) Library Center in Caldwell. From a consortium of 12 libraries in the early 1990s, the Consortium has grown to 68 library systems providing service to more than 150 library buildings throughout the state. The Consortium circulates over 12 million items annually with approximately 694,000 Ohio citizens listed as registered borrowers in the system. The Consortium also provides original cataloging and database maintenance services for its members.

Members of the Consortium borrow materials heavily from each other. If a customer is unable to find a desired item at the local library, a search of the collection of the other members of the Consortium often locates the needed item. There is a statewide delivery service in place that provides the customer with the item by the next business day. The Consortium's operating expenses and upgrades are supported by revenue received from consortium membership fees paid into the Interlibrary Service Charges Fund (Fund 459).

Within the State Library Services to Ohio Library Communities program area, the State Library will eliminate one full-time position by the end of FY 2007. That position is assigned to the Southeast Ohio Library Center in Caldwell and is currently vacant.

Statewide Resource Sharing. Implemented in 2001, the Statewide Resource Sharing program provides library patrons of participating school and public libraries with access to library materials throughout the state of Ohio. This program coordinates the technology and delivery components of the Ohio Libraries Share: More (OLS: MORE) system by enabling patrons to search and request materials from the online catalogs of one of the 130 participating public and school libraries in Ohio. It also provides the delivery mechanism to move library materials throughout Ohio. The technology costs are supported by a portion of the LSTA funds allocated to the State Library, while the libraries that receive the services pay for the delivery costs.

OLS: MORE software allows patrons to conduct a search of all participating libraries and request materials in one transaction. Participants range from very small libraries such as school media centers to large metropolitan libraries with many branch libraries. The State Library has continuously added libraries to the delivery system and it now reaches over 360 locations within the State of Ohio.

At the enacted funding level, the Statewide Resource Sharing program can continue to support the software, hardware, and staffing costs to provide a statewide requesting and delivery system throughout the state. It will allow the number of participants to grow until all public and school libraries have joined the system. The program will continue to implement upgrades to the software as they are released by the vendor, which will result in improvements in processing and reduced delivery time for the patrons.

The Talking Book Program. The Talking Book Program distributes and maintains talking book machines for all Ohioans who are unable to read a "traditional" or print book. The National Library

Service (NLS) for the Blind and Physically Handicapped Program provides free recorded and Braille books to eligible adults and children. The two regional libraries in Cincinnati and Cleveland (see Program 3.03) serve approximately 20,000 Ohioans with reading materials produced by NLS or locally. As of 2006, the State Library's Talking Book Program provides over 17,000 Ohio residents with the machines necessary to listen to materials. Over 2,000 new customers were loaned machines.

Funding Source: GRF; SEO consortium membership fees paid by member libraries and delivery fees paid by recipients (Fund 459); and LSTA federal funds (Fund 313)

Implication of the Budget: Final appropriations for State Library Services to Ohio Library Communities are $6,913,679 for FY 2008 and $7,037,652 for FY 2009. At this funding level, the State Library will be able to continue providing current levels of service, with 48 positions funded in both years.

Ohio Public Library Information Network (OPLIN)

Program Description: The Ohio Public Information Network (OPLIN) strives to provide fast, free network access to all Ohio residents through their local libraries at over 700 locations in all 88 counties. OPLIN provides network access to Ohio's 251 public libraries to ensure equity of access to the Internet and electronic information for all Ohio residents, provides in-library and remote access to subscription databases and access to Ohio government services, and provides tools to maintain effective use of the network and subscription databases. Ohio's libraries continue to develop statewide sharing of books and other materials through a variety of consortia and projects using OPLIN. OPLIN collaborates extensively with INFOhio and OhioLINK to strengthen services provided.

The largest portion of OPLIN's budget (just over 50%) is telecommunications. This part of the budget is more or less fixed, with GRF funds budgeted to meet monthly commitments for circuits, router support, Internet bandwidth, and other associated expenses. Commercial databases make up the second largest part of OPLIN's budget. The smallest portion of the budget is support and training.

In FY 2005, OPLIN's funding returned to GRF from the Library and Local Government Support Fund (LLGSF). According to the State Library, the return to GRF funding has been beneficial overall, enabling OPLIN to more effectively distribute services statewide without regard to the size of a library or its share in the LLGSF; however, on returning to GRF funding, OPLIN was subjected to mandatory budget reductions.

The other funding source for OPLIN, the OPLIN Technology Fund (Fund 4S4), consists largely of E-rate reimbursements. E-rate is a federal program that provides discounted telecommunications services to schools and libraries. Historically, revenue from this source has been unpredictable. In addition, timing of reimbursements does not closely match the state accounting cycle, making its availability for specific commitments problematic. However, this revenue appears to be becoming more predictable and dependable. During FY 2005, Fund 4S4 received approximately $450,000 in E-rate reimbursements. In FY 2006, $1,061,776 was received and it is expected that approximately $2 million in E-rate reimbursements will be received during the FY 2008 - 2009 biennium. E-rate moneys are used primarily for telecommunications activities, such as responding to equipment failures and making upgrades and circuit moves.

Funding Source: GRF; E-rate reimbursements and funds from libraries that agree to participate in group contracts for databases managed by OPLIN (Fund 4S4)

Implication of the Budget: Final appropriations for OPLIN are $7,330,000 for both FY 2008 and FY 2009. At this funding level, OPLIN should be able to maintain services at the current level, with seven FTEs both fiscal years.

Ohioana Library Lease

Program Description: The Ohioana Library Association and the State Library work closely together but have different missions and legal authority. In order for the Ohioana Library to administer its programs, serve its customers, and house its library collection, the State Library's budget provides for the payment of rental expenses for the Ohioana Library, which is located in the same building as the State Library. No other costs are associated with this line item.

Funding Source: GRF

Implication of the Budget: Final appropriations are $124,816 for both FY 2008 and FY 2009. The funding will allow the State Library to cover Ohioana's rental payment obligations, which are expected to increase during the FY 2008 - 2009 biennium.

| **Program Series** | | | | **3: Library Grants** |

Purpose: The mission of the Library Grants program series is to administer LSTA funds through competitive and special grants, to provide support for Ohio's Regional Libraries for the Blind and Physically Handicapped, to help coordinate resources and services for libraries within specific geographic areas by supporting Regional Library Systems, and to administer special grants the State Library has received.

The following table shows the line items that are used to fund the Library Grants program series, as well as the enacted funding levels.

Fund	ALI	Title	FY 2008	FY 2009
General Revenue Fund				
GRF	350-501	Library for the Blind -- Cincinnati	$535,615	$535,615
GRF	350-502	Regional Library Systems	$1,010,441	$1,010,441
GRF	350-503	Library for the Blind -- Cleveland	$805,642	$805,642
		General Revenue Fund Subtotal	**$2,351,698**	**$2,351,698**
General Services Fund				
459	350-602	Library Service Charges	$50,000	$50,000
		General Services Fund Subtotal	**$50,000**	**$50,000**
Federal Special Revenue Fund				
313	350-601	LSTA Federal	$3,445,298	$3,302,676
		Federal Special Revenue Fund Subtotal	**$3,445,298**	**$3,302,676**
Total Funding: Library Grants			**$5,846,996**	**$5,704,374**

Funding will support the competitive grant program. There is no staff paid from this program. All necessary staff is funded within Program Series 2, State Library Services to Ohio Library Communities. Included within this program series are the following programs:

■ *Program 3.01: Library Services and Technology Act (LSTA) Grants*
■ *Program 3.02: Regional Library Systems*
■ *Program 3.03: Regional Libraries for the Blind and Physically Handicapped*
■ *Program 3.04: Special Grants*

Library Services and Technology (LSTA) Grants

Program Description: Under federal law there are two broad purposes to LSTA: technological innovation and electronic linkages and services to underserved populations. The State Library receives LSTA funds on an annual basis and reallocates these funds to eligible libraries throughout the state using a competitive grant process.

In order to receive federal funds, the State Library is subject to matching and maintenance-of-effort (MOE) requirements. For the competitive grant program, the State Library requires a 25% cash match of the total project amount. The State Library provides the remainder of the match through partial expenditures in programs that qualify under LSTA guidelines. The State Library accomplishes this through expenditures in a combination of line items used to fund State Library Services, OPLIN, Regional Libraries for the Blind and Physically Handicapped, and Regional Library Systems.

Aside from the competitive grant program, the State Library uses some federal LSTA funds for special statewide grants such as core electronic databases and 24/7 reference services. These programs have been identified by the State Library Board and the LSTA Advisory Council as primary needs that will benefit a majority of citizens in Ohio.

In FY 2006, a total of 38 grants were awarded at a total allotment of $5.6 million. Grants were awarded in the following numbers to each of the following grant categories: automation (7), innovative technology (3), resource sharing (3), staff development and training (7), and services to targeted populations (9). In addition, the State Library uses some LSTA funds to support some of its internal programs (the equivalent of 9 grants).

There are no FTEs associated with this program, as staff within the State Library Services to Ohio Library Communities program is responsible for the administration and coordination of LSTA grant awards.

Funding Source: LSTA funds, (Fund 313)

Implication of the Budget: Funding is $3,445,298 in FY 2008 and $3,302,676 in FY 2009. At the current level of funding the described competitive grant programs will remain as they are. The State Library of Ohio will be submitting a new Five-Year Plan for federal fiscal years 2008-2012. Although the type of competitive grants may be revised based on targeted needs, commitment and funding to the competitive grant program will remain. It is anticipated the funding of LSTA by the federal government will remain steady over the biennium.

Regional Library Systems

Program Description: Ohio's Regional Library Systems (which are separate from both the Southeast Ohio Library Center and the Regional Libraries for the Blind and Physically Handicapped) were created in the early 1970s to assist libraries of all types to improve the quality of services delivered to library users by coordinating resources and services for libraries within a geographic area in the most cost-effective manner. Before FY 2007, only a portion of public, school, academic, and special libraries were members of regional library systems. Beginning in FY 2007, all types of Ohio libraries in all 88

counties are eligible to receive regional library system services. Some libraries elect to receive additional fee-based services from a regional library system. Each regional library system covers approximately one-fourth of the state of Ohio.

Regional Library Systems collaborate with each other to provide training programs with nationally recognized presenters and share expenses, expand regional programs to other portions of the state, and avoid duplication of service. The Regional Library Systems program also delivers continuing education and technology training opportunities for staff at all levels of the library. In FY 2006 over 5,800 library staff members attended 336 workshops sponsored by the Regional Library Systems. In addition, approximately 1,500 hours of technology support and consulting services were delivered to Ohio's libraries. The Regional Library Systems' funding is comprised primarily of state funding (approximately 50% of their budget) and member dues from the individual libraries.

Funding Source: GRF

Implication of the Budget: Funding is $1,010,441 in both FY 2008 and FY 2009. The amounts distributed to the four regional library systems in FYs 2008 and 2009 are expected to remain the same as FY 2007.

Regional Libraries for the Blind and Physically Handicapped

Program Description: Regional Libraries for the Blind and Physically Handicapped in Cincinnati and Cleveland receive a subsidy from the State Library. This program provides the reading and information services (recorded and Braille books and magazines and audio-described videos) to blind, visually impaired, and physically handicapped Ohio citizens in the 55 northern counties via the Cleveland Public Library and the 33 southern counties via the Public Library of Cincinnati and Hamilton County. The State Library serves as the machine-lending agency for the Talking Book Program (within Program Series 2.01), working in conjunction with the Regional Libraries for the Blind and Physically Handicapped. No staff members are paid from this program via the State Library payroll system.

Funding Source: GRF

Implication of the Budget: These programs are flat funded at FY 2007 levels: $1,341,257 in both FY 2008 and FY 2009. This will not allow the service to be maintained at its current level. Cincinnati's Regional Library for the Blind and Physically Handicapped has not been meeting the National Library Service (NLS) standards. According to the State Library, as a result of rising personnel and maintenance expenses, the Regional Libraries for the Blind and Physically Handicapped may have to restructure staff in order to continue offering core services. In July of 2006, the State Library began offering electronic downloadable audio books, but no statistics are available yet for this service.

Special Grants

Program Description: For the past five years, the State Library has received grants from the Bill and Melinda Gates Foundation. The overall purpose of the Gates Foundation Library Initiative has been to place public computing resources in libraries of low wealth so that economically disadvantaged people can access online resources. Currently, the State Library is administering two Gates grants that are training grants. One is aimed at helping libraries in rural settings sustain their efforts and the other is aimed at assisting libraries that have Spanish-speaking populations provide better information services.

Funding Source: Library service charges (Fund 459)

Implication of the Budget: Funding is $50,000 for FYs 2008 and 2009. No new staff is required to coordinate the responsibilities of managing the grants. Existing staff provides administrative support for grants.

Line Item Detail by Agency			FY 2005:	FY 2006:	FY 2007 Adj. Appropriations:	FY 2008 Appropriations:	% Change 2007 to 2008:	FY 2009 Appropriations:	% Change 2008 to 2009:
Report For: Main Operating Appropriations Bill					**Version:** Enacted				
LIB	**Library Board, State**								
GRF	350-321	Operating Expenses	$ 6,203,467	$ 6,148,666	$ 6,298,677	$ 6,298,677	0.00%	$ 6,298,677	0.00%
GRF	350-400	Ohio Public Library Information Network	$ 4,255,797	$ 4,107,784	$ 4,330,000	$ 4,330,000	0.00%	$ 4,330,000	0.00%
GRF	350-401	Ohioana Rental Payments	$ 120,972	$ 122,617	$ 124,816	$ 124,816	0.00%	$ 124,816	0.00%
GRF	350-501	Library for the Blind - Cincinnati	$ 535,615	$ 535,615	$ 535,615	$ 535,615	0.00%	$ 535,615	0.00%
GRF	350-502	Regional Library Systems	$ 1,122,712	$ 1,010,441	$ 1,010,441	$ 1,010,441	0.00%	$ 1,010,441	0.00%
GRF	350-503	Library for the Blind - Cleveland	$ 805,642	$ 805,642	$ 805,642	$ 805,642	0.00%	$ 805,642	0.00%
	General Revenue Fund Total		**$ 13,044,205**	**$ 12,730,764**	**$ 13,105,191**	**$ 13,105,191**	**0.00%**	**$ 13,105,191**	**0.00%**
139	350-602	Intra-Agency Service Charges	$ 1,068	$ 8,710	$ 9,000	$ 9,000	0.00%	$ 9,000	0.00%
459	350-602	Library Service Charges	$ 2,428,165	$ 2,089,155	$ 2,708,092	$ 2,708,092	0.00%	$ 2,708,092	0.00%
4S4	350-604	Ohio Public Library Information Network Technology	$ 1,123,445	$ 1,131,548	$ 1,883,597	$ 3,000,000	59.27%	$ 3,000,000	0.00%
	General Services Fund Group Total		**$ 3,552,678**	**$ 3,229,413**	**$ 4,600,689**	**$ 5,717,092**	**24.27%**	**$ 5,717,092**	**0.00%**
313	350-601	LSTA Federal	$ 5,717,460	$ 5,172,584	$ 5,643,905	$ 5,691,792	0.85%	$ 5,691,792	0.00%
	Federal Special Revenue Fund Group Total		**$ 5,717,460**	**$ 5,172,584**	**$ 5,643,905**	**$ 5,691,792**	**0.85%**	**$ 5,691,792**	**0.00%**
Library Board, State Total			**$ 22,314,342**	**$ 21,132,761**	**$ 23,349,785**	**$ 24,514,075**	**4.99%**	**$ 24,514,075**	**0.00%**