



LSC HISTORY AND PURPOSE

The Ohio Legislative Service Commission (LSC) was established in law in 1953 to provide nonpartisan drafting, fiscal, research, training, and other technical services for all 132 legislators. The Commission, composed of 14 legislators customarily led by the Speaker of the House and President of the Senate, appoints the LSC Director to staff and oversee day-to-day operations of LSC.

LSC STAFF

LSC services are delivered by a staff with a wide range of educational backgrounds, from high school graduates to JDs, MPAs, and PhDs.

The Office of Research and Drafting (ORD) is staffed by attorneys and research analysts, organized by subject matter. The Legislative Budget Office (LBO) is staffed by budget analysts and economists, organized by agency.

Inside you will find descriptions of LSC's services and publications.

LEGISLATIVE SERVICE COMMISSION STAFF LEADERSHIP



WENDY ZHAN
*DIRECTOR,
LEGISLATIVE SERVICE COMMISSION*



JIM KELLY
*DIRECTOR,
OFFICE OF RESEARCH
AND DRAFTING*



MELANEY CARTER
*DIRECTOR,
LEGISLATIVE BUDGET
OFFICE*



MEGAN CUMMISKEY
*ASSISTANT DIRECTOR,
OFFICE OF RESEARCH
AND DRAFTING*

Legislative Service Commission
Riffe Center
77 South High Street, 9th Floor
Columbus, Ohio 43215
(614) 466-3615

Visit LSC's website at www.lsc.ohio.gov
Follow LSC on Twitter: @lscOhio



OHIO LEGISLATIVE SERVICE COMMISSION

Serving the Ohio General Assembly since 1953



KEY SERVICES

DRAFTING LEGISLATION

The LSC staff drafts bills, resolutions, and amendments upon the request of any member or staff of the General Assembly. All bill, resolution, and amendment requests are confidential. ORD staff members fulfill the majority of drafting requests while LBO staff members are responsible for appropriation related drafting requests.

STAFFING COMMITTEES

LSC assists each standing committee or subcommittee of the General Assembly. In addition to attending all hearings, ORD and LBO committee staffers assist all members of a committee in drafting bills (including substitutes) and amendments, explaining what a pending bill or amendment does and its potential fiscal effect, and researching questions related to pending legislation.

BUDGET & FISCAL ANALYSIS

LBO budget analysts and economists monitor, forecast, and report on state revenues and expenditures and provide members and staff of the General Assembly with independent information about the state budget and other important fiscal issues in state and local government. Additionally, LBO staff members review requests coming before the Controlling Board, which oversees the release or transfer of appropriated funds and authorizes certain state agency purchases.

LEGAL, FISCAL, AND TECHNICAL RESEARCH

Upon request, LSC provides confidential research on matters of legislative concern to any member or staff of the General Assembly. Research responses range from brief telephone calls and short email answers to in-depth research papers on legal, fiscal, and technical issues.

DRAFTING HONORARY RESOLUTIONS AND LETTERS

The LSC staff produces, upon request, honorary resolutions, letters of commendation, and condolence letters for members of the General Assembly to honor their constituents.

Confidentiality does not apply to this service.

MAJOR PUBLICATIONS

BILL ANALYSIS

One of the two major LSC supporting documents for a bill. It explains the contents of the bill. The ORD staff prepares an analysis in time for each bill's first committee hearing and updates the analysis as the bill advances throughout the legislative process. Analyses do not present arguments for or against a bill, nor do they describe the political implications surrounding the bill.

FISCAL NOTE AND LOCAL IMPACT STATEMENT

The other major LSC supporting document for a bill. It provides estimates of the direct fiscal impact of proposed legislation on state and local governments. The LBO staff prepares a Fiscal Note and Local Impact Statement in time for each bill's second hearing and updates it at each stage of the legislative process.

BUDGET DOCUMENTS

The LSC staff assists the legislature in preparing and analyzing the state's operating and capital budget bills. As a budget bill progresses, the staff drafts and tracks amendments and prepares updated documents, such as analyses, revenue forecasts, budgets in brief, and the Catalog of Budget Line Items. Two documents that compare different versions of an operating budget are the Appropriation Spreadsheet and Comparison Document. The former tracks line item appropriation changes and the latter tracks all other changes.

ADDITIONAL SERVICES

TRAINING SERVICES

- New Member Orientation
- Legislative Fellowship Program
- New Legislative Staff Training
- Continuing Legal Education Programs

OTHER SERVICES

- Library Services
- Legislative Information Office (LIO)
- Administrative Rules Codification
- State Law Codification



ADDITIONAL PUBLICATIONS

- *A Guidebook for Ohio Legislators*
- Members Only briefs
- Budget Footnotes
- Ohio Facts
- State Spending by County

All general reference publications are available on LSC's website.

